

The Organizational Meeting of the Newfield Town Board was called to order by Supervisor Driscoll at 7:00PM. Present: CP James, CP Laughlin, CP Hart, CP Trask and Supervisor Driscoll. Also present: Highway Superintendent Kevin Berggren.

Supervisor Driscoll opened the meeting with the Pledge of Allegiance.

#### NEW BUSINESS

Supervisor Driscoll asked if there were any questions regarding Resolution No. 1-2011. CP Laughlin stated that her only question was why one Court Clerk was paid hourly and the other salaried. Supervisor Driscoll stated that he would get an answer on that question. After discussion motion was made by CP James to approve Resolution No.1-2011. Motion was seconded by CP Hart.

#### RESOLUTION NO. 1- 2011

##### APPOINTMENTS AND REMUNERATION

1. Fire and Building Code Enforcement Officer shall be Harry Wright at an annual salary of \$28,683.00.
2. Environmental Code Enforcement Officer shall be Tony Petito at an annual salary of \$3,475.00.
3. Water and Sewer Billing Clerk shall be Katharine Crance at an annual salary of \$1,507.00 per year.
4. Tax Collector shall be Katharine Crance.
5. Youth Recreation Director shall be Dustin James at an annual salary of 27,500.00.
6. Newfield Youth Treasurer shall be Katharine Crance at an annual salary of \$11.00 per hour.
9. School Crossing Guard shall be Jenny Rumsey at an hourly rate of 8.21 per hour.
10. Water/Sewer Supervisor shall be Rob Brewer at the hourly rate of \$22.74.

##### OTHER REMUNERATION

1. Justice Allen's Court Clerk shall be paid an annual salary of \$14,877.00 per year.
2. Justice Payne's Court Clerk shall be paid an annual salary of \$10.93 per hour.
3. The Deputy Town Clerk shall be paid an annual salary of \$26,066.
4. The Supervisor's Bookkeeper/Assistant shall be paid an annual salary of \$28,325.

A review was done on Resolution 2-2011 and a discussion was held regarding the Monthly Meetings dates. They will continue to be held on the second Thursday of the month. Vouchers will be done weekly if it is possible to help with the pressure at the end of the month.

After discussion, motion was made by CP Hart to approve Resolution No.2-2011. Motion was seconded by CP Laughlin.

#### RESOLUTION NO. 2 -2011 OTHER AUTHORIZATIONS.

- A. Official meeting dates for the Town Board Meetings are the second Thursday of each month at 7:00PM with the exception of January. The Organization Meeting will take place on the first Monday after the New Year. Work sessions will be held on the fourth Thursday at 7:00PM as announced by the Supervisor.
- B. Town officials will be reimbursed for use of personal vehicles to conduct Town business at the rate of \$0.52 per mile.
- C. Highway Department Workers and the Deputy Highway Superintendent shall be paid weekly. Elected officials and all other Town employees shall be paid monthly on the first day of each month. When the first day of the month occurs on a weekend, payment shall be effected on the preceding Friday.
- D. The Highway Department is authorized to perform in-kind services for the Newfield School District but for the fuel costs which shall be reimbursed by the District to the Town.
- E. The Town Clerk shall pay monthly time sensitive recurring expenses and utility bills prior to Board Meeting if the payable due date is prior to that meeting.

- F. Highway Superintendent shall purchase salt, gas, diesel fuel and tires on State bid, the purchase of such materials shall be on a County bid basis.
- G. The Bookkeeper is charged with the management of employee benefits and notice of these as required by contract and appropriate to the employees.
- H. Alan Chaffee shall be the Town Historian.

AYES

NAYS

CP James

CP Laughlin

CP Hart

CP Trask

Supervisor Driscoll

Motion carried.

After discussion, motion was made by CP Laughlin to approve Resolution No. 3-2011. Motion was seconded by CP Hart.

#### RESOLUTION NO. 3-2011

RESOLVED, that Tioga State Bank, a New York bank (the "Bank"), be and hereby is designated a depository of the Town of Newfield (the "Depositor"); and be it further RESOLVED, that, acting alone, either of the following persons (individually and "Authorized Party"):

Name	Title
1. Richard Driscoll	Supervisor
2. Jeffrey Hart	Deputy Supervisor

Be and is hereby authorized and empowered, in the name and on behalf of the Depositor to represent and act in the legal financial interest of the Depositor as outlined by the Bank in the Deposit Account Certificate of Authorization.

AYES

NAYS

CP James

CP Laughlin

CP Hart

CP Trask

Supervisor Driscoll

Motion Carried.

Highway Superintendent Berggren presented a proposal to purchase a mowing and snow removal tractor. Mr. Berggren stated that with Robert Ebel leaving town it would be more cost effective for the town to purchase a mowing and snow blowing tractor and have someone from the highway crew to do the work. He would like to purchase a John Deere with cab. 4 wheel drive with blade and broom model 2305. Mr. Berggren requested that \$20,000. Be taken out of his \$33,000 contingency. CP Hart asked how much was paid to Mr. Ebel for the and snow removal? Supervisor Driscoll stated \$5150.00 and for mowing \$2,655.00 in all areas. Mr. Berggren stated that he talked with Scott Cutter and Gene King and they would charge \$150.00 per time and between \$6,000 and \$7000 per year to do the mowing. Supervisor Driscoll stated he had some concerns taking \$20,000 out of the \$33,000 contingency fund is a big hit. When he discussed this with CP Hart they spoke about low interest loan. Supervisor Driscoll asked Mr. Berggren if there were any low interest rate loans available. CP Trask stated that John Deere had some 0 interested rates available. CP Hart asked if the town was eligible for any of the low interest loan rates. Mr. Berggren stated that he had looked into it and he had discussed this issue with the Water/Sewer Supervisor and he has money left in his equipment line and he could help pay for part of it due to the fact he will also be using the tractor for the water tanks and pump house. Supervisor Driscoll suggested taking out a loan at Tioga State Bank and making the payments over a 2 year period. CP Trask stated if you're paying interest there wouldn't be much value in a loan. Mr. Berggren stated he would rather pay outright instead of taking out a loan.

After discussion, motion was made by CP Hart authorizing Highway Superintendent Berggren to order the John Deere Tractor and the Town Board expresses its intent to move monies from

appropriate lines in the General, Highway, and Water/Sewer Fund into new lines in order to cover the costs of the tractor. Motion was seconded by CP James. All approved.

There being no further business Supervisor Driscoll adjourned the meeting at 7:25PM.

Respectfully submitted,

Katharine Crance  
Town Clerk

January 10, 2010  
Date