

The regular meeting of the Newfield Town Board was called to order by Supervisor Driscoll at 7:00PM. Present: CP James, CP Laughlin, CP Hart, CP Trask and Supervisor Driscoll. Also present: Town Attorney Edward Hooks, Recreation Director Dustin James, Highway Superintendent Kevin Berggren and Water/Sewer Supervisor Rob Brewer.

Meeting was opened with the Pledge of Allegiance led by Supervisor Driscoll.

PRIVILEGE OF THE FLOOR - There was no one to speak from the floor.

AGENDA CHANGES – Supervisor Driscoll stated he would like to add the Agreement between Harris Beach and the Town of Newfield. He would like, with the Board's permission, to discuss it as a New Business Item C and drop the other items to D and E. This was approved by the board.

Motion was made by CP James to approve the minutes from the December 9, 2010 meeting. Motion was seconded by CP Trask. All approved.

Motion was made by CP Trask to approve the minutes from the Annual Authorization Meeting January 3, 2011. Motion was seconded by CP Laughlin. All approved.

CORRESPONDENCES – There were no correspondences.

NEW BUSINESS

A. December 2010 Financial Reports – Supervisor Driscoll reviewed the December Financial Reports and stated that Brenda is in the process of switching to Quick Books and so the process of entering everything in order to put a balance sheet together for Dec. 31 will be available to the Board at the February meeting. CP James asked if these figures were audit ready. Supervisor Driscoll stated that he expected that they are preliminary. He will check with the bookkeeper and get back to her with an answer.

Supervisor Driscoll stated that at the January meeting the Board approved the purchase of the Tractor mower/snow plow for \$19,840.00 to be taken from equipment lines. The following transfers in the 2011 fund that were budgeted for landscaping and snow removal will be moved from those particular lines to the equipment purchase line in each of the categories in General, Highway and Sewer and Water. The amount moved will be \$19,840.00. \$10,000.00 of contingency funds will be used also for this purchase.

Motion was made by CP James to approve the transfers for the purchase of the tractor. Motion was seconded by CP Hart. All approved.

ACCT #	CLAIMANT	AMT. DUE
DA5130.463	CASKEY'S	\$ 412.53
DA5130.463	BEAM MACK SALES & SERVICES	\$ 3,737.57
	TOTAL DA5130.463	\$ 4,150.10
DA5110.45	GRIFFITH ENERGY	\$ 1,433.11
DA5130.46	TIOGA AUTO	\$ 1,775.93
DA5130.46	BEAM MACK SALES & SERVICES	\$ 1,534.08
DA5130.46	TRUX OUTFITTER-ITHACA	\$ 6.95
	TOTAL DA5130.46	\$ 3,316.96
DA5142.454	CARGILL	\$ 2,395.18
DA5142.454	CARGILL	\$ 1,605.32
	TOTAL DA5142.454	\$ 4,000.50
A1620.499	STAPLES	\$ 79.97
	QUILL	\$ 23.15
	QUILL	\$ 10.79
	QUILL	\$ 37.74
	CARDMEMBER SERVICES	\$ 541.94
	TOTAL A1620.499	\$ 693.59
A1110.401	WEST	\$ 148.50
A1110.401	WILLIAMSON LAW	\$ 73.46
	TOTAL A1110.401	\$ 221.96
A1110.201	TOSHIBA	\$ 52.50
A1110.402	WEST	\$ 148.50
A1110.202	TOSHIBA	\$ 52.50
A1620.412	CORNELL LAUNDRY	\$ 124.35
A1220.4	SCIARABBA/WALKER	\$ 420.00
A5132.499	TRACTOR SUPPLY	\$ 15.28
A5132.499	CASELLA WASTE SERVICES	\$ 96.71
	TOTAL A5132.499	\$ 111.99
CR7310.4	AMY BROWN	\$ 25.00
CR7310.4	MARK RAMOS	\$ 905.00
	TOTAL CR7310.4	\$ 930.00
DA5130.2	Truck	\$ 100,000.00

C. Harris Beach Agreement – The Board discussed the Agreement between Harris Beach and the Town of Newfield. There was about a 3% increase in the fees. Atty. Hooks stated he would leave the room during the vote if the Board so desired. The Board did not feel that was necessary. Motion was made by CP Trask to approve the Agreement between The Town of Newfield and Harris Beach. Motion was seconded by CP Laughlin. All approved.

D. Presentation by Jay True Insurance and the Tompkins Insurance Co. - A presentation was held by Jay True Insurance and the Tompkins Insurance Co. with bids for the cost for insurance for the Town. After the presentations a lengthy discussion was held regarding the lack of information to the Board Members and lack of information given to True Ins. CP Hart stated that he would like to state that he has shares in the Trust Co. and has numerous bank accounts there. He also has had dealings with True Ins.

Motion was made by CP Hart to approve the Town going with the True Ins. Pending that they investigate different State Ins. Fund policies to close the cap which is where the majority of the gap comes from once the long term disability is added to Tompkins. Motion was seconded by CP Trask.

The Board will be looking into insurance coverage and pricing in August when 2012 Budget process begins.

Supervisor asked if there was any discussion. There being no comments from the Board Supervisor Driscoll stated he wanted to discuss why he came to the conclusion to go with Tompkins Ins. Supervisor Driscoll the seriousness and intent that was demonstrated by Tompkins Ins. and the thoroughness in which they continued to be in contact with him impressed him. There was an incident in March in which a claim was filed against the Town for damage down to a plate glass window during the winter. True took care of it and that was the last he heard from them. He felt he should have at least been made aware of the results and the town should have been notified.

AYES	NAYS
CP Hart	CP James
CP Laughlin	Supervisor Driscoll
CP Trask	

Motion carried.

Motion was made by CP Hart to approve the payments of the December 2010 and January 2011 expenses. Motion was seconded by CP Laughlin.

General Fund	totaling	\$ 39,327.82
Highway Fund	totaling	\$ 30,524.47
Street Light	totaling	\$ 1,375.39
Sewer District	totaling	\$ 1,180.34
Water District 1	totaling	\$ 3,977.33
Recreation	totaling	\$ 1,619.61
Water District 2	totaling	\$ 1,260.65

Motion carried.

REPORTS

Highway Superintendent – Highway Superintendent Kevin Berggren stated that the highway crew has been busy plowing snow. The new truck is being painted red. The sidewalks are being plowed and they replaced a pipe on Beach St.

Motion was made by CP James approving the encumbrance of \$100,000.00 for the truck purchase. Motion was seconded by CP Hart. All approved.

Water/Sewer Supervisor – Supervisor Rob Brewer stated that all is okay in this department. Supervisor Brewer stated that there was a water main break they worked from 10:00PM Christmas eve to 10:00AM Christmas Day. Mr. Brewer thanked the Highway Dept. especially Highway Superintendent Berggren for all the hard work and for a job well done.

Recreation – Kindergarten through second grade has finished basketball and has had their pizza parties last week. There are 24 men registered for Men's rec. Building use for baseball has been applied for. He is starting to organize summer camp also organizing a town wide snowman building contest.

Supervisor – Supervisor Driscoll stated he would like to discuss some of the successes he had in his office this year. The core focus was on financial with the 2008 and 2009 audits being completed. February the 2010 audit will be done. A new software program will be installed which is Quick Books. Historical futures of equipment maintenance and Road maintenance schedule will be completed. A new server and 3 new computers all will be connected to the Town Hall. 2011 we wish to develop a

policy and procedure manual. He would like to develop personal policies for non-union employees. CSEA negotiations will begin this summer.

There being no further business Supervisor Driscoll adjourned the Board Meeting at 8:50PM.

Respectfully submitted,

Katharine Crance
Town Clerk

Jan. 26, 2010