

Newfield Planning Board Meeting Minutes

February 6, 2013

In Attendance:

- Planning Board: Nancy Dolge (Chair), Gary Goff, Gene Yaples
- Other: Chris Hayes (Consultant), Marie Terlizzi (Industry Chapter)
- Barbara Tefft, Secretary

Agenda Items:

Agenda Items for February 6, 2013 meeting:

- Progress **Updates** on Services Chapters:
 - Health and Safety
 - Municipal Services
 - Human Services
 - Childcare
 - Economic Development Chapters
 - Housing
 - Agriculture
 - Business
 - Hamlet
 - Industry

Meeting called to order, 7:05 pm, Newfield Town Hall.

Minutes - Submitted by Barbara Tefft:

Newfield Planning Board Tabled Minutes of January 16, 2013, no quorum.

Discussion: Administrative issues

Nancy requested an estimate of hours for the Secretary and Consultant to submit for the 2013 Town budget. Discussion of how distribution of Plan will be done in order to anticipate costs; public hearing and meeting, school rental, posters for publicity, number of printed copies needed. NYS requires a Public Hearing. Plan must be available online for a minimum of two weeks. Sequence – Final Draft, Public Meeting, Public Hearing, Revisions, Submission to Town Board.

Discussion: Industry

All Board Members were provided an updated copy of the Industry Chapter prior to this meeting and were to have submitted comments to Marie Terlizzi. Marie spoke on the quantity of gas drilling material in the Chapter. Chris had comments on some verbiage. Gene had concerns that industrial development in general, other than gas drilling, was not thoroughly addressed. Marie's understanding was that the chapter was to focus on potential impacts of potential industry in general coming to Newfield. The Board discussed also addressing the potential recruitment of desired business/industry to Newfield in the Plan, without specifically looking toward zoning regulation of businesses. Nancy expressed her thoughts that the Business and Industry Chapters should be merged, however Chris was reluctant because the form of the Plan document had long ago been decided and was written according to the established agreed upon format. Chris said that overall plan redundancies should be cross-referenced, or in some cases restated, because some readers may have special interest in specific chapters and may miss pertinent information that pertains to multiple chapters. Gary brought up Goal 6, Action Item in this draft, which was removed. Some other Goals/Action Items need to be re-crafted also. Chris brought up the lack of transportation infrastructure in Newfield – no direct access to an interstate highway, no rail service, no major through transportation.

Site Plan Review – Chris proposed his presenting a talk at the Public Meeting explaining what Site Plan Review is and how it works. Nancy proposed making a more general statement such as is in the Town of Caroline's Plan that doesn't specifically say "Site Plan Review". Chris will do a presentation to the Planning Board at the March 6, 2013 meeting.

Update on: Childcare

Nancy formatted information from Sylvia Alinger and emailed the section to all Board Members last Sunday, prior to the meeting for comment. Nancy gave hard copy of Childcare to Gene during the meeting. Gene will give his comments directly to Chris via email. Chris will incorporate Childcare into the Community Services Section.

Update on: Health and Safety

Nancy formatted Ray Wheaton's draft and emailed the section to all Board Members prior to the meeting. Nancy printed copies of Health and Safety for Tony to pick up.

Discussion: Agriculture

Barb presented an update on progress on the Agriculture Chapter. She is in the process of confirming data with Monica Roth at CCE, historical references with Alan Chaffee and speaking with Newfield farmers from different fields to incorporate their input. Barb gave a hard copy draft to Gene for review.

Discussion: Hamlet

Gary will speak with Randy about completion of the Hamlet Chapter and about getting his comments on Childcare and Health and Safety to Nancy by Monday, February 11, 2013.

Other Business:

Chris needs a contact to get in touch with Roy Trask about Newfield Town Budget Committee information.

Chris attended Ithaca City Comprehensive Plan meetings. The Ithaca Town Plan is nearly done, City just beginning.

Finger Lakes Land Trust

Nancy met with Kris West of the Finger Lakes Land Trust. She would like to start on some public presentations about their opportunities on easements, to be held at the Arnot Forest, etc. Planning Board agreed as long as dates don't conflict with Planning Board Public Meeting dates.

Next meeting Wednesday February 20, 2013.

Summary of Agenda Items for February 20, 2013 meeting:

- Approve January 16, 2013 AND February 6, 2013 meeting minutes
- Childcare - comments due to Chris by Monday Feb 11, 2013
- **VOTES February 20, 2013**
 - Community Services Chapter - Chris - complete final draft, to Secretary by Feb 13
 - Prefaces to Services and Economic Development Sections, Chris
 - Health and Safety - Comments due to Nancy by Monday Feb 11, to Secretary by Feb 13
 - Housing - Chris, Randy - due to Secretary by Feb 13, 2013
- Agriculture - Barb, Gene - Draft 2 due Feb 13, 2013, for Discussion Feb 20, 2013
- Business - Chris - to Secretary by Feb 13, for Discussion Feb 20, 2013
- Industry - Marie, Nancy - Draft 2 due Feb 13, for Discussion Feb 20, 2013
- Hamlet - Randy, Chris - Draft 1, ???
- Other business

Motion to Adjourn

Meeting adjourned, 9:05 pm.