

Newfield Planning Board Meeting Minutes

March 27, 2013

In Attendance:

- Planning Board: Nancy Dolge (Chair), Gary Goff, Randy Brown, Gene Yaples,
- Other: Chris Hayes (Consultant)
- Barbara Tefft, Secretary

Agenda Items:

Agenda Items for March 27, 2013 meeting:

- Vote to accept Municipal Ch. and give entire Services Section to Town Board for informal comments.
- Vote to accept calendar showing dates and events leading up to Adoption by Planning Board of the Comp. Plan and presentation to the Town Board.
- Discussion and possible vote on Development Section Preface, Small Business, and Econ. Development Chapters (3 documents)
- Discussion and possible vote on Hamlet Ch.
- Discussion of Agriculture Ch. For vote on April 10
- Discuss Chris's role from now on
- Discuss SEQR
- Decide when to discuss Site Plan Review Law
- Discuss tasks leading up to calendar events and available volunteers

Meeting called to order, 7:15 pm, Newfield Town Hall.

Minutes - Submitted by Barbara Tefft:

Tabled: Newfield Planning Board Minutes of March 6, 2013

Discussion: Administrative issues

Discussion on Board Member terms and appointments.

Nancy made adjustments to calendar including steps leading to the adoption of the Comp. Plan. Nancy presented the draft calendar at the Town Board meeting. Service section to be submitted to Town Board after this meeting. Economic Development Section to be submitted to the Town Board after the April 10th meeting if approved.

Discussion: Municipal Services

Nancy removed reference to “NW side of Rt. 13” in regard to sewer system expansion. Randy motioned to approve, Gary seconded. Nancy, Randy, Gary voted to APPROVE the Municipal Services section. Gene and Tony absent for vote.

Discussion: Development

Randy had some wording concerns regarding subjective terminology “walkable distance” and suggested using “miles” or “radius” instead. Chris preferred the more vague terminology. Gene commented that he felt the Industry Chapter didn’t flow with the school had concerns regarding terminology such as “cluster housing”. Nancy had concerns about the phrase “increase standard of living for all residents in the community”, feeling that opportunities should be available, but some people already have a perfectly fine standard of living. Therefore the phrase could read “support opportunities to increase standard of living for all residents in the community

Discussion: Business and Labor

Chris is accepting comments on this chapter. Organizational question as to whether tables should be in the main body of the plan or in an appendix. Members agreed they should be in the body of the plan. Discussion on formatting of graphs.

Discussion: Hamlet Plan

Comments due to Randy by Easter Sunday March 31, 2013. Final Draft to Secretary by April 3, 2013. Vote April 10, 2013.

Discussion: Final Drafts

Chris sending final drafts of Preface, Business and Labor and Service Sector to Secretary April 3, for VOTE April 10, 2013. Gary had comments on whether Community Non-Profit organizations have been addressed thoroughly and whether they should be mentioned in the Services Section. Chris will make “private agencies” more clear – “non-profit”.

Discussion: Agriculture Chapter

Barb and Gene were not able to have an updated complete draft of the Agriculture Chapter to the Board by March 20. Nancy asked but thought she could have it ready and sent to the Board by tomorrow, March 28. If the Board could get there comments to her by the weekend she thought she could send it to the Board by April 3 for a vote on April 10.

Discussion: Submission Calendar Review

Nancy printed copies of calendar of dates toward meeting legal obligations for plan approval. Board agreed that the calendar looked feasible. Discussion on having other volunteers to read and assist on final draft production, esp. Ron Andrico, a retired planner from Oregon to review.

Final Draft of Plan will be presented to the Town Board and Tompkins County Board at same time for informal review.

Determination of location and number of copies of Plan for public review:

Drafts of Plan to be Available

- 2 copies in public Library
- 2 copies in Town Hall
- .pdf online at Town web site to download
- flash drive for purchase at Town Hall

May 15, 2013 Plan discussion at Planning Board Meeting – or before.

Hearing scheduled on July 2, 2013, so as to not be on July 4 Holiday and possibly move Planning Board meeting to that date also. Board consensus on calendar as written.

Chris will fill out LEAF. Nancy will see if a professional planner might volunteer, perhaps Katie Borgella, look over or work on LEAF afterward.

Board agrees that at least objectives and brief paraphrased action items should be in each chapter

Nancy and Chris will talk further regarding action items.

Next meeting Wednesday April 10, 2013.**Summary of Agenda Items for April 10, 2013 meeting:**

Adopt minutes of February 20, March 6, and March 27, 2013

Brief report on action items from last meeting.

VOTE:

- Business and Labor
- Prefaces – Development
- Service Sector
- Hamlet

Discussion – Ag Chapter

Other Business

Calendar Discussion: Revision?

Board members need to check their own calendars

Room reservation issues: What space do we need? Fire hall availability?

Schedule Site Plan Review meeting – length?

Discussion on Goals and Objectives

New Business: Climate Conference and 4 hr. training requirement

Motion to Adjourn

Meeting adjourned, 9:45 pm.