

Newfield Planning Board Meeting

Aug 15, 2012

In Attendance:

- Planning Board: Nancy Dolge, Tony Russo, Gene Yaples
- Absent: Randy Brown (Chair), Gary Goff
- Other: Chris Hayes (Consultant)
- Minutes submitted by: Barbara Tefft, Secretary

Agenda Items:

- Approve last meeting's minutes
- Discussion and review: Cultural/Historical (Tabled from Aug 1)
- Discussion and review: Human Services (Library, Education)
- Discussion and review: Housing (Tabled from July 18)
- Discussion and review: Agriculture
- Discussion and review: Hamlet (Tabled from Aug 1)
- Updates on other chapters
- Other business

Meeting called to order, 7:10 pm, Newfield Town Hall.

Initial Discussion:

- **Introduction** of new Planning Board Secretary, Barbara Tefft, with discussion of responsibilities of the Secretary, logistics of payment for Secretary, update on Board progress and logistics of communication between Planning Board Members. Linda Poppleton is updating the Newfield Town website and has previous minutes and other Planning Board materials to add. Future minutes to be added to the Town website by the Secretary.
- Minor corrections to minutes of August 1, 2012 meeting discussed.
- Comments on content and format of Draft document discussed.
- The possibility of and benefits of having independent reviewers edit Draft chapters discussed.
- Discussion of expected date of completion of Draft document and determination of the need to clarify this with the Newfield Town Board.
- Discussion of a need for new volunteers to write additional chapters that have not yet been assigned or begun.
- **NOTE:** Item for next meeting Agenda: Have Randy update Planning Board as to whether the Newfield Town Board would be willing to initially review groups of Draft Chapters rather than the entire document.

Minutes of August 1, 2012 Meeting - Submitted by Chris Hayes:

Resolved, Newfield Planning Board approves its minutes of August 1, 2012.

Discussion and Review: Cultural and Historical Resources

It was reported that Al Chaffee said the Newfield Historical Society focuses more on documented history, rather than historical structures and architectural elements. Recommendation made for doing an update to the 1993 historical architecture survey done by Cornell students as to what may no longer exist or what is eligible for preservation and possible funding. Determined that contacting Reid Hoskins would be beneficial. Nancy Dolge will provide Reid's contact info to Chris.

An inventory of existing space available in Newfield Hamlet to hold cultural events and costs vs. free space should be included.

Venues with the capacity to hold music and art events in the Town should be specified by type available, not necessarily by name. Educating the public about regulations and resources is important. Consolidation of communication discussed to enable the public to have easy access to information.

Action Item: Should Old Home Days Committee be made an official committee of the Town rather than the existing group of private individual organizers? Discuss with Town Board.

Review and Discussion: Human Services (Recreation, Library, Education, Seniors)

TABLED. Chris still in process on chapter, waiting for reviews and comments.

Discussion and Review: Housing

The Town should investigate regulations regarding preservation of agricultural land and limits on land use for housing, such as trailer parks. There is also a need to define what is a "trailer", as today there are many forms of prefab residential construction that are easily re-locatable, such as double-wides, that may be considered similarly to traditional permanent housing structures.

Investment in infrastructure is necessary to support defined, desirable development.

Chris needs to schedule time to read regulation documents that are only available as hardcopy and located at Town Hall.

Discussion and Review: Hamlet

TABLED. Randy absent.

Discussion and Review: Agriculture

Gene Yapple states that he is almost finished with this chapter. He is still writing Vision section. He has finished Strategies and Action Items and has included a brief Timeline of Local Agricultural History. He is planning on asking other local farmers to review his chapter.

Discussion on the Town of Newfield officially adopting the New York State “Right to Farm” to help eliminate nuisance law suits.

Discussion and Review: Other Chapters

Communications Chapter: David Leistikow doing Communications chapter. He has had personal delays but has communicated that he is nearly done.

Water Chapter: Nancy Dolge is still working on the Water chapter. She states she has sent a Draft to outside reviewers for comments and is in the process of compiling these comments.

Summary of Action Items from previous meeting:**Randy:**

- Send unfinished **Industry** chapters to board ASAP.
- Send Chris **Housing** Cluster descriptions ASAP.
- Submit draft of **Hamlet** chapter by August 12.
- Contact Office of Aging and Betty Balcome about **Seniors services** ASAP.
- Send updated **Comp Plan Work Plan** table.
- Send comments on **Housing, Human Services, Agriculture** before the August 15 meeting.
- Find the **job description for secretary**.

Gene:

- Finish and submit the Agriculture Chapter

Chris:

- Complete and submit the education section of the Human Resources Chapter

Nancy:

- Contact David Leistikow to find out when Communications Ch. Will be finished.
- Submit draft 2 of the Water Chapter by Sept. 1

Tony:

- Find out how Ray Wheaton is progressing with the Health and Safety Chapter.

Gary:

- Transfer the Energy Chapter to Eva Marques for revision and editing.
- Submit the Transportation Chapter for comments.

New Action Items from current meeting:

- Discuss with Town Board the concept of the Old Home Days Committee being made an official committee of the Town rather than the existing group of private individual organizers.
- Inquire of Newfield Town Board if they would be willing to review initially groups of Draft Chapters rather than the entire document and confirm with Planning Board.

Meeting adjourned, 9:00 pm.