

Newfield Planning Board Meeting

July 11, 2012

In Attendance:

Planning Board: Randy Brown (Chair), Gary Goff, Tony Russo

Other: Chris Hayes (Consultant)

Minutes submitted by: Chris Hayes

Agenda Items:

- Review and Discussion: People Chapter
- Updates on other Comprehensive Chapters
- Board Meeting Attendance Policy

Review and Discussion: People Chapter

Randy suggested adding goals: “Make Newfield more desirable to younger families” and “Improve/increase senior housing and services.” Board agreed goals should be in chapter, but should reference other chapters (for example, housing, education, and services.)

Discussion on whether growth in general should be discouraged, encouraged, or “accommodated.” No consensus, besides suggesting ideal places for residential growth in housing chapter.

No other comments on people chapter. Because some members had not had a chance to read chapter and others missed the meeting, discussion tabled until July 18.

Updates on Other Chapters

Water, wastewater, and stormwater: Draft sent out by Nancy. Comments due for discussion on July 18th.

Municipal: Board agreed chapter should stay with same items in the outline. Draft due tentative August 1.

Communication: Randy will resend Communication chapter to board and ask Nancy if volunteer will complete newspaper, cell phone, cable, etc, sections for chapter and tentative deadline.

Human Services: Chris will call School Superintendent and work on “Education” section next. Gary will ask library volunteer to have a few paragraphs ready to review by August 1. Childcare section to be reviewed August 1. Recreation chapter to be sent by Randy, comments due July 18. Randy will check with T.C. Office of Aging and Newfield Seniors for comments, ideas, or volunteers for senior services.

Health & Safety: Tony reports Ray Wheaton volunteered to write chapter. Randy suggested adding “Emergency Communication,” “Records Management,” and “Animal Control” to outline, change “Disaster preparedness” to “Emergency preparedness” and make sure to include continuity of service, gathering locations, water, food, and transport items. No other comments. Chris will send updated outline, template, and example to Tony.

Transportation/Circulation: Randy suggested adding bike/pedestrian trails, and school bus (potential use by adults.) Chris suggested adding sidewalks, offered to make maps for Gary by August 1. Gary will send outline to planning board members.

Energy: No comments, no due date set.

Housing: Randy will send Chris housing cluster survey comments. Chris talking to Better Homes for Tompkins County Thursday morning. Randy suggested discussing problem of low-quality rental mobile homes and lack of accountability. Tony suggested a problem with housing that is handicapped-accessible. Chris will have draft in Sunday night for comment/discussion July 18.

Agriculture: Randy will follow-up with Gene and others for status. Board suggested Mackey, Roy Trask, Thor Ashner for help, comments, or volunteer power.

Hamlet: Randy distributed outline for Hamlet chapter. Chris mentioned some overlap with existing chapters. Randy will prepare draft for discussion by July 18.

Economic Development: No comments, no due date.

Industry: Randy is looking for Jim Haustein's work. Will send as soon as he finds.

Board Meeting Attendance Policy

Randy distributed draft Board Meeting Attendance Policy, based on other towns' policies. Discussion that only Town Board has final power to dismiss/appoint board members and create board policy, but could take Planning Board's recommendation. Draft to be discussed July 18.

Other Items

Chris has worked 200 hours, will submit bill to town and continue as volunteer.

Chris will prepare 11x17 maps to aid in discussion of housing and water chapters.

Chris will send completed maps to board.

Linda Poppleton will be asked if she would like to serve as Board Secretary.

ACTION ITEMS:

Everyone:

- Have comments ready on People, Recreation, Housing, and Water chapters for July 18.
- Review Draft Board Meeting Attendance Policy and have comments ready by July 18.

Randy:

- Send Communication, Recreation, and unfinished Industry chapters to board ASAP.
- Send Chris Housing Cluster descriptions ASAP.
- Prepare draft of Hamlet chapter by July 18.
- Contact Office of Aging/Newfield Seniors.
- Follow-up about Ag Chapter.
- Send updated Comp Plan Work Plan table.

Gary: Send Transportation Chapter Outline to board. Ask Library Volunteer about August 1 deadline.

Tony: Ask/share Ray Wheaton's email.

Nancy: Check in/report on Communications chapter.

Chris:

- Send completed maps ASAP
- Call school superintendent ASAP
- Prepare 11x17 maps for July 18
- Send draft Housing chapter by July 16
- Send Tony updated outline, template, and example for Health & Safety chapter