

January 11, 2018

The regular business Meeting of the Newfield Town Board was held at the Town Hall Board Room January 11, 2018 at 7:02 PM. The meeting was called to order by Supervisor Jeffrey Hart and opened with the Pledge of Allegiance to the flag.

Present were: Supervisor Jeffrey Hart, Councilperson Mike Allinger, Councilperson Joanne James, Councilperson Christine Laughlin and Councilperson Casey Powers. Also present: Highway Superintendent Berggren and Attorney Tom Smith and 8 attendees.

Privilege of the Floor

Tim Lillard: asked by a raise of hands of those present if Congress should courage renewable energy development.

Brenda Lapp: thanked the Town employees and elected officials for the service they perform. Ms. Lapp also commented on seeing Highway Superintendent Berggren out numerous times checking the roads at various times after the normal work day.

*Marie Terlizzi-*requested that the Town Highway Department not put cinders at the end of her driveway. Superintendent Berggren addressed the request.

Approval of December Board Minutes

Motion was made by Councilperson Laughlin to approve the December 14, 2017 Board Meeting Minutes, seconded by Councilperson Powers.

Vote	AYE	4	Hart, Allinger, Laughlin and Powers
	NAY	0	
	ABSTAIN	1	James

Carried

Reports:

Highway: Highway Superintendent Kevin Berggren reported a plow truck had been hit while plowing, the fault of the other vehicle driver. Acquisition of the right of way for the Main Street culvert project is presently being worked on. TG Miller is putting preparing the bid package for the Stone Jug project. The Town is still waiting for the permit from DEC for the spring Fishkill Road project. The Highway Department also is continuing to bring in sand and salt material.

Water & Sewer Supervisor: Supervisor Berggren reported there had been 2 water main breaks (Hidden Pines and 34/96 by Shelter Valley Rd.) Supervisor Berggren also stated the Town should be looking into a new well site in the near future. The Town is waiting the USGS aquifer report data to proceed.

Recreation Director: Dustin James reported the Recreation Winter programs were up and running. Director James commented that the Varsity Basketball team is assisting with the Youth Basketball program and also refereeing the afternoon games. Director James also stated he was in the process of working on baseball, track and summer camp programs for the spring and summer. Director James also noted he will be holding the

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“Snowman Building Competition” as soon as there is suitable snow. He will announce the Competition on social media.

Code Enforcer: Alan Teeter was absent. Supervisor Hart stated he had asked Mr. Teeter to look into the site work being done at the Millard Hill Road solar project as the decommission agreement escrow had not been received yet. Supervisor Hart also asked Mr. Teeter to look into whether or not the gas station project on Rt. 13 would need a renovation permit. Supervisor Hart stated he had been receiving more sanitation concerns and he asked if there needed to be a Code Officer to focus on property maintenance codes and another for building code. This will be discussed at the January 25th meeting.

*Planning Board-*Randy Brown stated the Planning Board had received a draft for the Site Plan Review application from George Franz, The Planning Board reviewed the document and has sent it back for revisions. Mr. Brown added the Planning Board plans to work on a nuisance ordinance at the January 31 meeting. Mr. Brown also asked that the Town Board interview the two applicants that have submitted applications for Planning Board membership. Interviews will be set up for January 25th.

Hamlet Beautification Committee: Randy Brown asked if the Town owned parcel of land in front of the Tioga State Bank could be considered for the new TCAT bus shelter. Mr. Brown also spoke regarding the Bridge Street area parking area. Mr. Brown suggested how the street traffic from Bridge to Main Streets could be stream lined and improve the parking area. Mr. Brown asked if surveys could be done in these two areas. Highway Superintendent Berggren also addressed street parking concerns regarding Main and Bank Streets. He asked that the Town look at parking ordinances in neighboring municipalities. Supervisor Hart noted the Town had had the Town Hall area property surveyed recently and was awaiting the report. Mr. Brown also reviewed the goals of the Hamlet Committee for 2018: Covered Bridge and Town Hall Area, Improve Signage in Hamlet, Mill Park, Develop a Master Plan for the Hamlet, and Youth Employment. The Committee meets the first Monday of each Month at the Library from 5-6:00 PM. There was discussion regarding the position of the Adult Supervisor for the youth. Attorney Smith will look into this and advise the Board.

Tompkins County Legislature Report: Newfield Representative David McKenna reported that the County had a new administrator and needed to hire a deputy administer, and possibly a second. The sale of the old Tompkins County Library had closed and that the Memorandum of Understanding has been signed the purchase of the old Tompkins Trust Building. Representative McKenna stated the County Legislature had its annual authorization meeting.

Supervisor: Supervisor Hart reported he had inquired with the County about the SWIFT 911 app, presently it is only offered to the City of Ithaca and the County, not to towns. When it is available the County will send someone to train a local person to update the notices on the app. Supervisor Hart also commented that there had been a inquiry a mass gathering law. Supervisor Hart has spoken to Scott Doyle from Tompkins County Planning, the County will send its recommendations to the Town. Supervisor Hart stated there would be a Public Hearing on January 25th at 3:00 PM regarding the Millard Hill and Burdge Hill Road Solar Farm. Attorney Smith will contact Delaware River Solar regarding the decommissioning agreement and escrow.

New Business

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Discussion and Action of Local Law Number 1-2018

**TOWN OF NEWFIELD, TOMPKINS COUNTY, NEW YORK
LOCAL LAW NUMBER 1 - 2018**

A Local law to repeal Local Law Number 5 of 2017 and to repeal the override of the tax levy limit established in General Municipal Law 3-C.

SECTION 1: Legislative Intent – This Local Law shall be known as “Local Law Number 1 of 2018”. It is the intent of this Local Law to repeal Local Law Number 5 of 2017, and to thus reinstate the limits on the amount of real property taxes that may be levied by the Town of Newfield pursuant to General Municipal Law 3-C.

SECTION 2: Effect: This local law hereby thus repeals in its entirety said Local Law Number 5 of 2017, and declares the same of no force or effect, and thus the Town of Newfield repeals the prior tax cap override local law of the Town of Newfield and reinstates the tax levy limits imposed by General Municipal Law 3-C.

SECTION 3: Severability: If any portion this Local Law, or the application thereof to any person, entity, or circumstance, shall be determined by any court or tribunal or competent jurisdiction to be invalid or unenforceable, such determination shall be confined in its operation to the invalid part hereof, or in its application to such person, entity, or circumstance as is directly involved in the controversy in which such determination shall have been rendered, and the remainder of the Local law shall not be impaired thereby and such determination shall not be deemed or construed to apply to other person, entities, or circumstances.

SECTION 4: Effective Date: This Local law shall take effect immediately upon filing with the New York Secretary of State

Motion was made by Councilperson Laughlin to approve the adoption of Local Law Number 1 of 2018, seconded by Councilperson Powers.

Vote	AYE	5	Hart, Allinger, James, Laughlin and Powers
	NAY	0	

Carried

Discussion and Action regarding Resolution No. 1 of 2018 Annual Authorizations

**RESOLUTION NO. 1- 2018
ANNUAL AUTHORIZATIONS**

1. Official meeting dates for the Town Board Business Meetings will the second Thursday of each month at 7:00PM, Regular Board Meetings, if needed, will be held on the fourth Thursday at 7:00PM.
2. Town officials will be reimbursed for all necessary expenses when on Town Business. Mileage rate for use of personal vehicles to be set at \$.54.5 cents per mile.

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3. Highway Department workers, Deputy Highway Superintendent, Deputy Clerk, Bookkeeper and all other Town employees shall be paid weekly. Elected officials shall be paid Bi-weekly every other Friday.
4. The Highway Dept. is authorized to perform in-kind services for the Newfield School District, fuel costs shall be reimbursed by the District to the Town.
5. Highway Superintendent to purchase salt, gas, diesel fuel, and tires on state or county bid.
6. The Town Clerk shall submit for payment all time sensitive recurring expenses, such as utility bills, if payable due date is prior to the regular monthly Board Meeting. These paid bills to be included in the Monthly Abstract.
7. Alan Teeter is appointed Enforcement Officer at \$18.86 per hour not to exceed \$18,000.00.
8. Water and Sewer Billing Clerk shall be Karen Kenerson at an annual salary of \$1,695.00 per year.
9. Tax Collector shall be Karen Kenerson.
10. Youth Recreation Director shall be Dustin James and shall be paid \$15.28 per hour not to exceed \$12,000.
11. Water/Sewer Supervisor will be Kevin Berggren at \$16,138.00 per year.
12. Steven Maki will be Highway Water/Sewer Worker MEO at an additional \$.50 per hour.
13. Brandee Berggren shall provide cleaning services at an annual rate of \$3,090.00.
14. The Court Clerk shall be paid \$14.74 per hour not to exceed \$21,000.00.
15. Jenny Rumsey shall be appointed the School Crossing Guard at an hourly rate of \$11.00 per hour not to exceed \$3,960.00.
16. The Deputy Town Clerk shall be paid \$14.50 per hour not to exceed \$20,128.00.
17. The Supervisor’s Bookkeeper shall be paid \$20.67 per hour not to exceed \$15,540.00.
18. The Supervisor’s Secretary shall be paid \$14.31 per hour not to exceed \$4,120.00.
19. Highway Superintendent’s Secretary shall be paid \$14.31 per hour not to exceed \$7,500.00
20. Bookkeeper to be in charge of employee’s benefits including writing notification to employees in respect to NYS Retirement System.
21. Alan Chaffee to be the Town Historian
22. The Town Clerk shall record and keep minutes to all Board Business and Regular meetings.
23. Deputy Town Supervisor shall be Councilperson Christine Laughlin with check signing privileges for all accounts in the absence of the Town Supervisor.

Motion was made by Councilperson James to approve Resolution No. 1 - 2018, seconded by Councilperson Powers.

Vote	AYE	5	Hart, Allinger, James, Laughlin and Powers
	NAY	0	

Carried

Discussion and Action regarding Resolution No. 2-2018 Appointment of Town Representative to the Greater Tompkins County Municipal Health Insurance Consortium

RESOLUTION NO. 2-2018

Approval of the appointment of Town Representative to the Greater Tompkins County Municipal Health Insurance Consortium.

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WHEREAS: The Town of Newfield joined the Greater Tompkins County Municipal Health Insurance Consortium (GTCMHIC) and a Representative from the Town of Newfield is requested by GTCMHIC to serve on the Board of Directors.

THEREFORE BE IT RESOLVED: The Newfield Town Board appoints Board Member/Deputy Town Supervisor Christine Laughlin as the Representative to the Greater Tompkins County Municipal Health Insurance Consortium Board of Directors.

Motion was made by Councilperson Powers approving Councilperson Laughlin as the Representative to the Greater Tompkins County Municipal Health Insurance Consortium Board of Directors. Motion seconded by Councilperson James

Vote	AYE	5	Hart, Allinger, James, Laughlin and Powers
	NAY	0	

Carried

Discussion and Action regarding Resolution No. 3-2018 Appointment of Town Representative and Alternate to Tompkins County Council of Government Board

RESOLUTION NO. 3-2018

Approval of the appointment of Town Representative to the Tompkins County Council of Governments Board.

WHEREAS: The Tompkins County Council of Governments is requesting a representative from each town to serve on the Board.

THEREFORE BE IT RESOLVED: The Newfield Town Board appoints Councilperson Kathleen Powers as the Representative to the Tompkins County Council of Governments Board of Directors, Town Supervisor, Jeff Hart to be the Alternate.

Motion was made by Councilperson Laughlin approving Councilperson Powers as Representative to the Tompkins County Council of Governments Board of Directors and Supervisor Hart as the alternate. Motion seconded by Councilperson Allinger.

Discussion and Action Regarding the Agreement of Services with Tompkins County Soil and Water Conservation for Stormwater Services.

Motion was made by Councilperson Powers authorizing Supervisor Hart to sign the TCSWC Stormwater contact, motion seconded by Councilperson Allinger

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Vote	AYE	5	Hart, Allinger, James, Laughlin and Powers
	NAY	0	

Carried

Authorization request from Newfield Highway Superintendent for the Newfield Highway Department to purchase a new roadside tractor and mower

Highway Superintendent Berggren requested authorization from the Board to purchase a new Roadside John Deere tractor and mower. Superintendent Berggren stated the State bid price would be \$131,318.63

Motion was made by Councilperson Allinger approving the Town of Newfield Highway Department's request to purchase a Roadside Mower, motion seconded by Councilperson Laughlin

Vote	AYE	5	Hart, Allinger, James, Laughlin and Powers
	NAY	0	

Carried

Old Business

Councilperson Joanne James received her oath of office from the Town Clerk.

Approval of the Payment of the December 31, 2017 and January 11, 2018 Bills

Motion was made by Councilperson Allinger to approve the payments, seconded by Councilperson Laughlin.

The Board authorized the payments of the following amounts:

December 31, 2018

General Fund	\$16,058.47
Recreation Fund	\$87.62
Highway Fund	\$61,811.14
Street light Fund	\$2,592.58
Sewer Fund	\$200.73
Water District 1 Fund	\$7,124.73
Water District 2 Fund	\$641.71
Trust and Agency	\$2,156.06
Capital Fund	\$9,022.03

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General Fund	\$49,159.89
Highway Fund	\$153,509.88
Street light Fund	\$1,371.72

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Sewer Fund	\$3,589.89
Water District 1 Fund	\$6,304.71
Water District 2 Fund	\$4,916.15
Trust and Agency	\$4,825.48

Vouchers were audited by Councilpersons Allinger and Powers

Vote	AYES	5	Hart, Allinger, James, Laughlin and Powers
	NAY	0	

Carried

At 8:021 PM a motion was made by Councilperson James to adjourn the meeting, seconded by Councilperson Allinger.

Respectfully Submitted,

January 25, 2018

Karen Miller Kenerson
Newfield Town Clerk