

Newfield Town Board 2017 Organizational Meeting
January 12, 2017

The regular Meeting of the Newfield Town Board was held at the Town Hall Board Room January 12, 2017 at 7:00 p.m. The meeting was called to order by Supervisor Jeffrey Hart and opened with the Pledge of Allegiance to the flag.

Present were: Supervisor Jeffrey Hart, Councilperson Joanne James, Councilperson Christine Laughlin, Councilperson Casey Powers and Councilperson Michael Allinger. Also present: Highway Superintendent Kevin Berggren, Atty. Smith, CEO Alan Teeter and 19 attendees.

Agenda Changes

Supervisor Hart asked to add an Executive Session to discuss legal options regarding land use strategies.

Privilege of the Floor

Patricia Jones, 2007 Elmira Road: requested a variance in order to annex into the Water 1 Water District. She has had continued water supply issues.

Tim Crispell, 2014 Elmira Road: also requested a variance to annex into the Water 1 Water District. He also has had continued water supply issues.

Becca Harber, Piper Road: would like to see alternative energy used for town facilities and encouraged the Board to look to sustainable energy for Town use.

Suzanne Porter, Benjamin Hill Heights: commented on her concerns regarding charges from the park owner. Mrs. Porter also commented the park residents are not notified by the park owner when the town hydrants are flushed.

Dan Winch, 310 Burdge Hill Road: spoke to the Supervisor and Board regarding the proposed solar farm on the corner of Millard Hill and Burdge Hill Roads.

Manny Dong, owner of Benjamin Hill Heights Mobile Home Park: asked if the Town would install water meters to the homes in the park and have tenants pay water payments directly to the Town.

Approval of December 8, 2016 Board Minutes

Motion was made by Councilperson James to approve the December 8, 2016 Board Meeting Minutes, seconded by Councilperson Powers.

Vote	AYES	5	Hart, James, Laughlin, Powers and Allinger
	NAY	0	

Carried

Reports:

Highway: Highway Superintendent Kevin Berggren reported that winter was here and the men have been out putting down material! Also, work had begun on the 10 wheeler and the Town should receive it this summer. Water/Sewer Department Kevin Berggren reported the telemetry on the Van Kirk Road water tank has been installed. Dan Walker reported on the ice buildup in the Van Kirk Road water tank. Aquastore will come to examine the interior walls for damage.

Code Enforcement: Code Enforcement Officer Alan Teeter reported permits and checks had been received from Delaware River Solar for 5 solar arrays. Mr. Teeter stated he would not approve the permits until the PILOT was approved by TCAD.

Recreation: Recreation Director Reid Hoskins was absent; Supervisor Hart read the monthly report.

Planning Board: Supervisor Hart reviewed the progress taken with the Planning Board and Town Board Members joint meeting regarding a Site Plan Review Local Law. Dan Walker reviewed what the Town of Enfield Planning Board was doing regarding solar permits.

Ad Hoc Park Committee: Supervisor Hart commented that the original proposed site was going to be surveyed in the future.

Tompkins County Legislature Report: Newfield Representative David McKenna was absent.

Supervisor: Supervisor Hart reported the Town Board and the Planning Board were working together to entertain Local Laws regarding Site Plan Review and Sub Division. Supervisor Hart stated Newfield was using the Town of Enfield's Site Plan Review Local Law as its model. Atty. Smith added 5 permit applications had been received from Delaware River Solar for 5 solar array projects on Millard Hill Road. Atty. Smith added that the Town had responded to DRS when notice was given of the projects, that it would require a PILOT (payment in lieu of taxes) agreement. DRS are requesting a 25 year PILOT agreement, a longer period than normally allowed by Real Property Tax Law. Tompkins County Industrial Development Agency has agreed to become the lead agency regarding extending the PILOT agreement and the SEQR. A Public Hearing will be set for public input in the near future regarding Millard 1, 2 and 3 projects. Terry Carrol from Cornell Cooperative Extension spoke to the Board regarding opting out and the use of PILOT agreements.

EMC: Michelle Henry reported on Snowmobile trail grooming throughout New York State and energy smart meter installations in Tompkins County.

New Business

A. Discussion and action regarding Resolution No. 1-2017

RESOLUTION NO.-1 2017 ANNUAL AUTHORIZATIONS

1. Official meeting dates for the Town Board Business Meetings will the second Thursday of each month at 7:00PM, Regular Board Meetings, if needed, will be held on the fourth Thursday at 7:00PM.
2. Town officials will be reimbursed for all necessary expenses when on Town Business. Mileage rate for use of personal vehicles to be set at \$.53.5 cents per mile.
3. Highway Department workers, Deputy Highway Superintendent, Deputy Clerk and Bookkeeper shall be paid weekly. Elected officials and all other Town employees shall be paid Bi-weekly every other Friday.
4. The Highway Dept. is authorized to perform in-kind services for the Newfield School District, fuel costs shall be reimbursed by the District to the Town.
5. Highway Superintendent to purchase salt, gas, diesel fuel, and tires on state or county bid.
6. The Town Clerk shall submit for payment all time sensitive recurring expenses, such as utility bills, if payable due date is prior to the regular monthly Board Meeting. These paid bills to be included in the Monthly Abstract.
7. Alan Teeter is appointed Enforcement Officer at \$18.40 per hour not to exceed \$20,000.00.

Newfield Town Board 2017 Organizational Meeting
 January 12, 2017

8. Water and Sewer Billing Clerk shall be Karen Kenerson at an annual salary of \$1,645.00 per year.
9. Tax Collector shall be Karen Kenerson.
10. Youth Recreation Director shall be Reid Hoskins and shall be paid \$15.28 per hour not to exceed \$12,000.00.
11. Water/Sewer Supervisor will be Kevin Berggren at \$15,747.00 per year.
12. Steven Maki will be Highway Water/Sewer Worker MEO at an additional \$.50 per hour.
13. Brandee Berggren shall provide cleaning services at an annual rate of \$3,000.00.
14. The Court Clerk shall be paid \$14.31 per hour not to exceed \$26,000.00.
15. Jenny Rumsey shall be appointed the School Crossing Guard at an hourly rate of \$9.18 per hour not to exceed \$3,536.00.
16. The Deputy Town Clerk shall be paid \$14.50 per hour not to exceed \$20,128.00.
17. The Supervisor’s Bookkeeper shall be paid \$20.06 per hour not to exceed \$15,000.00.
18. The Supervisor’s Secretary shall be paid \$13.89 per hour not to exceed \$4,000.00.
19. Highway Superintendent’s Secretary shall be paid \$13.89 per hour not to exceed \$3,270.00
20. Bookkeeper to be in charge of employee’s benefits including writing notification to employees in respect to NYS Retirement System.
21. Alan Chaffee to be the Town Historian
22. The Town Clerk shall record and keep minutes to all Board Business and Regular meetings.
23. Deputy Town Supervisor shall be Councilperson Christine Laughlin with check signing privileges for all accounts in the absence of the Town Supervisor.

Motion was made by Councilperson Powers to approve Resolution No. 1 - 2017, seconded by Councilperson Allinger.

Discussion: Councilperson James offered a friendly amendment to line 15. To increase the School Crossing Guard hourly rate to \$9.75 not to exceed \$3,614.00, seconded by Councilperson Allinger.

Vote	AYES	5	Hart, James, Laughlin, Powers and Allinger
	NAY	0	

Carried

Motion was made by Councilperson Laughlin to approve revised Resolution No. 1 - 2017, seconded by Councilperson Powers.

Vote	AYES	5	Hart, James, Laughlin, Powers and Allinger
	NAY	0	

Carried

B. Discussion and action regarding Resolution No. 2-2017

RESOLUTION NO. 2-2017

To Hold a Public Hearing to Rescind Local Law No. 5-2016

Newfield Town Board 2017 Organizational Meeting
January 12, 2017

WHEREAS, according to New York State General Municipal Law 3-R(5), if a town government decides to adopt a town budget with a property tax levy that exceeds the level set by the State, the town government must pass a local law to override that cap; and

WHEREAS, adopting said local law is not predictive of the final tax levy but will provide the Newfield Town Board flexibility to exceed the Property Tax Cap if it is deemed necessary;

WHEREAS, the Town Board adopted a budget that does not exceed the 2017 tax cap requirement for the Town

NOW THERE BE IT RESOLVED, that a public hearing be held before the Town Board at the Newfield Town all on January 26, 2017 at 7:00PM concerning Local Law #1 2017 Local Law repealing the Tax levy Limit for Fiscal Year 2017. At such time and place all persons interested in the subject matter will be heard concerning the same.

RESOLVED FUTHER, that the Town Clerk is hereby authorized and directed to place proper notice of such public hearing in the official newspaper of the Town and to post the same in accordance with Law.

SEQR ACTION: TYPE II-20

Motion was made by Councilperson James to approve revised Resolution No. 2 - 2017, seconded by Councilperson Laughlin.

Vote	AYES	5	Hart, James, Laughlin, Powers and Allinger
	NAY	0	

Carried

C. Discussion and action regarding Resolution No. 3-2017 regarding reporting appointed positions to Tompkins County

Resolution No. 3-2017
Appointed positions

Whereas Tompkins County Personnel Dept. has requested a listing of all appointed personnel for 2017 with Title, Full or Part-time employee, Retirement number if applicable, Salary and position classification, such as Board appointed resolution or CSEA.

Therefore Be It Resolved, the following positions are approved by the Newfield Town Board.

NB
1/3/2017

Town of Newfield, Newfield NY for Tompkins County Personnel

Newfield Town Board 2017 Organizational Meeting

January 12, 2017

Position	Salary	Employee Name	Title of Position Held	FT/PT	Retirement #
Board Res	\$ 20.06	Bennett, Nadine	Bookkeeper to the Supervisor	PT	
Board Res	3000./per yr	Berggren, Brandee	Cleaner	PT	
Board Res	\$ 13.89	Crance, Kathy	Assistant to the Supervisor	PT	
CSEA	\$ 23.70	Fuller, Brian	MEO	FT	
CSEA	\$ 23.70	Gatch, Paul	MEO	FT	
Board Res	\$ 15.28	Hoskins, Charles	Director of Recreation	PT	
CSEA	\$ 24.76	Maki, Steven	MEO/Water/Sewer/main Worker	FT	
Board Res	\$ 14.31	Petito, John	Court Clerk	PT	
CSEA	\$ 23.70	Redman, Sean	MEO	FT	
CSEA	\$ 15.50	Reed, Charles	Laborer	FT	
Board Res	\$ 9.75	Rumsey, Jennifer	School Crossing Guard	PT	
CSEA	\$ 23.70	Seamon, Kenneth	MEO	FT	
CSEA	\$ 23.70	Sidle, Mark	MEO	FT	
Board Res	\$ 14.50	Smith, Linda`	Deputy Town Clerk	PT	
Board Res	\$ 18.40	Teeter, Alan	Code Enforcement	PT	
CSEA	\$ 24.86	Williams, Rodney	Deputy Town Highway Sup	FT	

Motion was made by Councilperson Powers to approve revised Resolution No. 3 - 2017, seconded by Councilperson Allinger.

Vote AYES 5 Hart, James, Laughlin, Powers and Allinger
 NAY 0

Carried

D. Discussion and approval for Supervisor to sign the 2017 agreements with Gadabout Transportation Services

Motion was made by Councilperson James to approve the Supervisor to sign the 2017 agreement with Gadabout Transportation Services, seconded by Councilperson Powers.

Vote AYES 5 Hart, James, Laughlin, Powers and Allinger
 NAY 0

Carried

Newfield Town Board 2017 Organizational Meeting
January 12, 2017

E. Discussion and approval for Supervisor to sign the 2017 agreement with the Newfield Public Library

Motion was made by Councilperson Allinger to approve the Supervisor to sign the 2017 agreement with Newfield Public Library, seconded by Councilperson James.

Vote	AYES	5	Hart, James, Laughlin, Powers and Allinger
	NAY	0	

Carried

F. Discussion and approval for Supervisor to sign the 2017 agreement with Tompkins County Soil and Water Conservation

Motion was made by Councilperson Laughlin to approve the Supervisor to sign the 2017 agreement with Tompkins County Soil and Water Conservation, seconded by Councilperson Allinger.

Vote	AYES	5	Hart, James, Laughlin, Powers and Allinger
	NAY	0	

Carried

G. Discussion and approval for Supervisor to sign the 2017 NICE Agreement

Motion was made by Councilperson James to approve the Supervisor to sign the 2017 agreement with NICE Agreement, seconded by Councilperson Powers.

Vote	AYES	5	Hart, James, Laughlin, Powers and Allinger
	NAY	0	

Carried

H. Discussion and approval for Supervisor to sign the 2017 Senior Citizens Agreement

Motion was made by Councilperson Laughlin to approve the Supervisor to sign the 2017 agreement with Newfield Senior Citizens, seconded by Councilperson Powers.

Vote	AYES	5	Hart, James, Laughlin, Powers and Allinger
	NAY	0	

Carried

I. Discussion and approval for the Supervisor to sign the 2017 Agreement with Better Housing of Tompkins County "In Lieu of Taxes".

Motion was made by Councilperson Powers to approve the Supervisor to sign the 2017 agreement with Better Housing of Tompkins County, seconded by Councilperson James.

Vote	AYES	5	Hart, James, Laughlin, Powers and Allinger
	NAY	0	

Carried

Newfield Town Board 2017 Organizational Meeting
January 12, 2017

J. Discussion and approval for the Supervisor to sign the 2017 Agreement with Harris Beach PLLC and the Town of Newfield

Motion was made by Councilperson Powers to approve the Supervisor to sign the 2017 agreement with Harris Beach PLLC, seconded by Councilperson Laughlin.

Vote	AYES	5	Hart, James, Laughlin, Powers and Allinger
	NAY	0	

Carried

K. Discussion and action regarding Resolution No. 4-2017 Budget Modifications for the year 2016

RESOLUTION NO. 4-2017

WHEREAS at the request of the Town Bookkeeper the attached budget modifications are requested to be made.

THEREFORE BE IT RESOLVED upon agreement by the Town Supervisor and Town Board the following 2016 budget modifications are approved to be made.

Motion was made by Councilperson Powers to approve the 2016 budget modifications, seconded by Councilperson Allinger.

Vote	AYES	5	Hart, James, Laughlin, Powers and Allinger
	NAY	0	

Carried

Old Business

Update on Delaware River Solar Project

Supervisor Hart commented that he felt most aspects of this topic had been covered previously in the meeting.

Approval of the Payments of the December 2016 Bills and the January 2017 Bills.

Motion was made by Councilperson Powers to approve the December 2016 and January 2017 payments, seconded by Councilperson James. The Board authorized the payments of the following amounts:

December 2016 (abstract 13)

General Fund	\$12,123.95
Recreation Fund	\$1,106.13
Highway Fund	\$101,250.22
Street light Fund	\$158.13
Sewer Fund	\$2,036.02
Water District 1 Fund	\$3,567.97
Water District 2 Fund	\$1,291.51
Capital Fund # 2	\$31,540.00

Newfield Town Board 2017 Organizational Meeting
January 12, 2017

January 2017

General Fund	\$91,026.26
Recreation Fund	\$1,106.13
Highway Fund	\$74,442.96
Street light Fund	\$1,338.51
Sewer Fund	\$1,887.02
Water District 1 Fund	\$4,130.67
Water District 2 Fund	\$4,252.52
Trust & Agency	\$3,581.01

Vouchers were audited by Councilpersons Allinger James and Powers.

Vote	AYES	5	Hart, James, Laughlin, Powers and Allinger
	NAY	0	

Carried

At 8:16 p.m., a motion was made to move into an Executive Session to discuss pending litigation and land use strategies.

At 8:53p.m., the Meeting was called back to the Regular Meeting of the Newfield Town Board, moving to adjournment at 8:54 p.m.

Respectfully Submitted,

January 26, 2017

Karen Miller Kenerson
Newfield Town Clerk