

Newfield Planning Board Meeting Minutes

April 16, 2014

In Attendance:

- Planning Board: Nancy Dolge (Chair), Jeff Golden, Tom Gerow
- Absent: René Borgella, without notice
- Barbara Tefft, Secretary
- Also in attendance: Katherine Clement, Newfield News

Meeting called to order, 7:03 pm, Newfield Town Hall.

Minutes of April 2, 2014:

Discussion: Edits regarding clarification.

Motion to Approve with amendments: Tom

Second: Nancy

Approval: Unanimous

New Business:

- Nancy received a note from Kathy Crance about the missing file cabinet and she may have a file cabinet for the Planning Board.

Ongoing Business:

- Nancy will get Barb grant project information she has identified from the Comp Plan.
- Nancy spoke with Rich Dolge about looking into a Community Development Corporation with Marie Terlizzi and is continuing to compile a list of potential volunteers. Other PB members will continue to contact potential volunteers.
- Discussion regarding potential applicants for the Planning Board or working groups.
- Jeff – Spoke with Linda Callahan regarding involvement with Grants Writing. Linda said she is not able to be involved in organizing a grants writing group but may be able to work on specific projects

Local Organizations: – review and proposed meeting

Planning Board members were to review the list of Newfield Organizations and update.

- Nancy provided existing list with addition of Farmer's Mkt
- Tom – reviewed, identified no other organizations to add
- Jeff – did not review
- Need to contact organizations on list to inquire as to their 501(c)3 status and invite representatives to the proposed brainstorming session.
- Tom recommends organizing the brainstorming meeting ASAP.
- Question as to which school organizations to include
- Everyone was to come to the next mtg with ideas for the format, goals etc of the Community Organizations meeting
- **Logistics Outline:**
 - Identify organizations
 - Set date
 - Invitations:
 - Include grants writers and CDC Committee

- RSVP?
- Publicize
- Format of meeting
 - Tom suggested asking Nancy Potter to facilitate
- Materials
- Location – Reserve ASAP
 - Fire hall ?
 - Library ?
 - School ?
- Tom will call Nancy Potter to inquire about facilitation.
- Nancy will call Marie.
- Tom suggested looking at Action Items in Plan and identifying which organizations might be interested on working on specific items.

Old Business:

- Jeff Hart, Town Supervisor – had not responded to Nancy’s emails since February 27.
- Nancy spoke with Jeff Hart April 3 – he said he had seen her emails and agreed that Town Board should get together with the Planning Board. Nancy asked him to bring it to the Town Board’s attention ASAP.
- Jeff Golden – stated that at the Town Board meeting they suggested a date and time of April 30, 2014 at 7pm to discuss Planning Board vacancies and priorities.
- Nancy confirmed the April 30, 2014 date with Planning Board members present and will confirm with René. Since we definitely have 3 members available, she will confirm the date with the Town Board.
- **Joint Meeting Agenda ?**
 - Which board should publicize? Town or Planning?
 - Nancy willing to do some advertising for new Planning Board member
 - Nancy will speak with Jeff Hart prior to joint meeting regarding which board is hosting and publicizing the meeting.
- **Training Brochure** – Nancy emailed to all Planning Board members.
 - **Local Government Training:**
 - Consider training toward Comprehensive Plan Action Item 1
 - Contact Joan Jurkovich at Tompkins County Planning Department

Land Use Strategies – Comprehensive Plan Action Step 1:

- Discussion on research, task assignments, time commitments
- Jeff golden volunteered to research existing Newfield Town ordinances ie: road ordinance. Will ask Butch Wright to assist.
- Board seeking to be educated about all the options for land use regulation and learn about what works and doesn’t in neighboring communities.
- Tom suggested surveying all bordering towns to Newfield using a standardized list of questions to ask Town Supervisors.

- Nancy has a copy of “Guide to Planning and Zoning Laws in NYS” and ”Creating the Community You Want”.
- Jeff Golden volunteered to review and copy pertinent sections of these publications for members.
- Tom and Nancy will draft an outline of questions for neighboring towns.

Next Newfield Planning Board Meeting is May 7, 2014 at 7:00pm at the Newfield Town Hall.

Regular bimonthly meetings will be held on the 1st and 3rd Wednesdays of each month.

Agenda Items for next meeting:

- Discussion of Community Organizations Mtg
- Action Step #1 progress reports
- Planning Board Vacancy report
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Motion to Adjourn: Jeff

Second: Nancy

Approval: Unanimous

Meeting Adjourned: 8:43pm