

Newfield Planning Board Meeting Minutes

June 5, 2013

In Attendance:

- Planning Board: Nancy Dolge (Chair), Randy Brown, Gary Goff – Quorum present at 7:02pm
- Late arrivals: Tony Russo and Gene Yaples
- Others: Chris Hayes (Consultant), Richard Driscoll, Michelle Henry
- Barbara Tefft, Secretary

Meeting called to order, 7:02 pm, Newfield Town Hall.

Agenda Items:

Agenda for June 5, 2013 meeting

Old Business

- Review of the May 21 Public Discussion, volunteers for the future and Comment Period
- Publicity- Gail Mazourek, School Bulletin
- New publicity
- Chris hours and receipts
- Review calendar

New Business

- Community Café
- Discussion on comments received over the last month, Chris's May 30 email and changes to the Draft comprehensive plan
- Vote on Acceptance of Final Draft of the Comprehensive Plan to be made available to the public on June 19, 2013 for review. This will be followed by a public hearing on Tuesday, July 2 at the Newfield Fire Hall at 7PM. Following the Public hearing the Planning Board will hold its regular bimonthly meeting to vote on a resolution to recommend to the Town Council that they adopt the Final Draft of the Newfield Comprehensive Plan.

Final Copy of Draft-

- How to produce copies economically
- Page numbers are changed due to edits
- Should it still be labeled as "DRAFT" and print new copies when adopted by the Town Board?
- Binding options – spiral, three-hole, coil

June 19 – July 2 Public Review

- Publicity – Review the Legal Notice and plan for publicity
- July 2 Hearing Protocol, resolution etc.
- Chris PDF Revision- Password?

Minutes - Submitted by Barbara Tefft:**Approval of Minutes, 8:50pm: Minutes of May 15, 2013 Meeting**

Motion to Approve: Tony

Second: Nancy

Vote to Approve: Nancy, Tony, Gary

Absent: Randy – left early for other prior commitment

Abstaining: Gene

Old Business

- Brief discussion of the success of the May 21 Public Discussion, which 42 people attended.
- Nancy is arranging for publicity for the July 2 Hearing - Karen Kenersen is assisting with legal notices.
- Chris said he will submit his hours to the Town Board as soon as he has time.
- Nancy reviewed the calendar for June and July.
- Planning Board agreed to start the Hearing at 7PM instead of stating 7-9PM. Planning Board meeting will be immediately following.

Discussion: Public Comments Received

- All comments received so far have been positive. Nancy organized, filed and forwarded comments to all Planning Board members by June 1. Nancy responded personally to each comment submitted.
- Many comments were directed to sections of the Plan showing where they had been addressed.
- Others were looking for *more* detail or clarifications in sections of the Plan.
- Chris made minor revisions to the Plan based on comments submitted. All Board Members were emailed updates on what had been revised by June 1.

Motion – 7:15pm:

- Randy had to leave meeting early for a preannounced prior commitment.
- Nancy made a motion to Accept the Final Draft of the Newfield Comprehensive Plan for public review, including a Public Hearing on Tuesday, July 2, 2013 at the Newfield Fire Hall.
- Second: Randy
- Vote: Gary, Nancy, Randy – all voted aye.
- Absent: Tony, Gene. Tony arrived at 7:20pm, Gene arrived at 7:28pm
- After the following **Discussion**, Nancy called for continuing the vote on the motion.
- Gene voted aye following the discussion.
- Abstaining: Tony – computer problems prevented a thorough review of edits prior to the meeting.

Discussion:

Nancy and Gary had contacted Gene and Tony on June 2 to make sure they were able to receive and download the comments and revisions, and asked whether they needed hard copies. They both seemed okay at that point. However, Tony had experienced IT problems after he talked with Gary. Therefore, Chris reviewed all edits on hardcopy with Tony at this Planning Board meeting. However, Tony felt he was unable to go through them in a manner where he felt confident enough to vote. Gene had misunderstood the highlighting of Jeffner Allen's comments with what Chris had revised and was concerned about what

revisions had been made concerning an aquifer law and the Unique Natural Areas. Chris orally reviewed all the edits with the Board. All edits were minor and did not change the substance of any part of the previously approved Draft. Among the edits: Chris clarified the wording added to define Critical Environmental Areas (CEA's), added objectives pertaining to Cultural/Social CEA's, added an objective to seek funding for aquifer studies, and added acknowledgments. He thought we should get someone to add a glossary sometime in the future and stated that Eva Marques had indicated she might be able to do it. Chris stated that one recommendation submitted in public comments was to add a map delineating a ½ mile radius around the Hamlet and asked the Board's opinion on this inclusion. After discussion, the Board agreed it should be included. Gene made comment about the possibility of statements being too specific. Nancy restated that the draft document has already been approved by the Planning Board and that the recent revisions reviewed at this meeting do not change the substance of any part of the previously approved Draft or the meaning or purpose of the document. Gene expressed concern about such UNA suggestions as making a trail out of the old railroad bed and wanted to make sure that this was a County suggested use. Chris stated that it was clear in the document that the UNA's were suggested by Tompkins County planning. Chris will add the map and an objective pertaining to forming a Public Works Committee. Richard Driscoll suggested printing hardcopy for final perusal of just the pages that had been edited to provide to those who had difficulty with digital documents

- Final Draft hard Copy: Board agreed to bind in a 3-hole binder again. We have to reprint the entire document again since page numbers are changed. Since printing each copy is almost \$50, the final draft heading will not include the words "final draft" so only the covers will have to be reprinted when approved.
- Nancy will be working this week on the resolution and protocol for the July 2 hearing.

New Business

- Community café – Nancy shared the flyer for the Community Café she was attending June 6 at the HS. Barb said she would like to join her.

Motion to Adjourn: Nancy, Second: Gary

Meeting adjourned 9:02pm