

Newfield Planning Board Meeting Minutes

July 2, 2014

In Attendance:

- **Planning Board:** Nancy Dolge (Chair), Jeff Golden, Tom Gerow, Karen Trask
- **Absent:** René Borgella, with notice
- **Secretary:** Barbara Tefft
- **Also in attendance:** Keri Blakinger - Newfield News, Dylan Watros, Lew Ward, Michelle Henry

Meeting called to order, 7:07 pm, Newfield Town Hall.

Minutes of June 18, 2014:

Discussion: On tracking changes on drafts

Motion to Approve: Karen

Second: Jeff

Abstain: Tom – not present at that meeting

Approval: Nancy, Jeff, Karen

Administrative Business:

- Barb contacted Linda Poppleton to set up a Planning Board email address for Karen Trask
- Updated the Planning Board website with Karen Trask's listing
- Tom Gerow returned Newfield Town Ordinance book, and it was given to Karen Trask.

News:

- Chris Hayes emailed Nancy regarding submission of the Newfield Comprehensive Plan for an award. He provided rules and criteria and asked for the Planning Board's approval. Board granted unanimous approval for submission.

Town Board Report: Nancy

- Transfer Station public hearing July 10, 2014, 6:30pm
- Decisions on whether or not to extend moratorium on transfer station and gas drilling?
- Working on road ordinance – updated ordinance more complicated, may continue moratorium.
- Nancy recommends the Planning Board review the road ordinance
- Jeff Golden added that the Town Board was discussing a fee structure of engineering, legal, etc.

Cornell Design Connect:

- Tom said the 1999? Or 2003 project for the Covered Bridge Mkt intersection were done by Dan Krall's CU class. Prof. Krall is retired now. Tom and Lew Ward said Debbie Payne gave the drawings to Dennis Hartley two years ago. Tracking the drawings down.
- Karen Trask spoke with the Cornell Design Connect faculty advisor to get more information. Cornell Design Connect is a student run group of primarily undergrads with a faculty advisor. No grad students have been involved for a couple of years.
- Chris Hayes, consultant for the Newfield Comprehensive Plan emailed Nancy recommending Cornell Design Connect. He was involved during his graduate studies. Explained when he was

there, grad students lead the projects, with undergrads providing technical and design skills. There is a fall and a spring round of projects.

- Nancy recommended tabling the Planning Board application for the fall and submitting for spring due to lack of local leadership for the project at this time. Board agreed.

Community Organization Meeting – Planning:

- Tuesday, **October 7, 2014** at Newfield Fire Hall, in lieu of regular Planning Board meeting.
- An invitation and survey were mailed to community organization leaders on June 27
- Nancy will speak with Dr. Cheryl Thomas, Newfield Superintendent, to figure out the best way to represent the school at the Collaborative Event in October. Jeff Golden will speak with Jeff Hart, Newfield Town Supervisor, to explain the focus of the Collaborative Event in October. It really is focused on non-municipal service organizations, but it would be beneficial to have some of the Town Board there since we are an interdependent community.
- Nancy will be unavailable the two weeks prior to the event. The proposed finalization date was August 20, 2014, which is now scheduled for the Land Use Strategies training session. She suggested moving finalization up to August 6, 2014 so everything will be in place. Board agreed.
- Karen Trask's nephew, Roy, will create a video to introduce the community organizations at the meeting.
- Nancy requested a volunteer refreshment coordinator. Kristin Black and Emily Butler are making cookies. Karen Trask suggested Sue Redman, and will contact her.
- Also need to recruit additional volunteers.

Land Use Strategies:

- Nancy reiterated that we need to discuss the current ordinances, need for editing and amending them and clarity in enforcement with the Town Board.
- Karen Trask attended the Town of Caroline's hearing for their proposed Site Plan Review ordinance. She indicated that the biggest concerns were regarding agriculture.
- July 16 the PB meeting will focus on Action Step #1. Board members are to read previously provided materials prior to July 16, 2014 meeting to be prepared for discussion:
 - "Read Creating the Community You Want" and skim pertinent sections of "Guide to Planning and Zoning Laws of NYS"
 - Bring the 3 attachments Rene sent in May.

Aug 20, 2014

- Erik Miller of Southern Tier East Regional Planning Council is presenting a workshop for the Planning Board covering Site Plan Review, Zoning and other land use strategies. He will review Newfield's Comprehensive Plan and design a targeted training session
- Session will count toward required training hours for Planning Board members

Reports:

Karen Trask

- Attended Caroline Town Hearing re Land Use Regulation – Site Plan Review. 50% of the Town of Caroline is Ag District qualified. Hearing held toward adopting Site Plan Review as

Caroline's land use strategy. About 10 residents attended with questions on how ordinances will be enforced and how to apply. Concern over what constitutes "agriculture" and what exactly comes under ag regulation.

Michelle Henry

- Contacted Jane Nicholson, Town of Dryden Planning Director, regarding Dryden's aquifer protection plan. Jane said it was based on Virgil's plan, however, Dryden's was never enacted. Dryden has included it with their open space plan, which is in process. Jane stated she felt Zoning was the best land use strategy because Site Plan Review could not prevent an undesired project, merely guide it. Zoning could prevent undesirable land use projects. Jane stated they would be willing and glad to share what they have learned in the process of evaluating land use strategies. It was suggested we invite Town Planners to a round table in the future. Possible planners to invite: Darby Kiley, Ulysses; Chad Novelli, Caroline; Spencer reps and Jane Nicholson.
- Some towns have Zoning with Site Plan Review.
- Spencer has Site Plan Review with no Zoning.
- Nancy will send Planning Board members a link to a map of NYS towns showing which towns have Zoning, Other land use strategies or No strategy.

Task List:

Design Connect:

- Barb will contact: Mary Beth Gehring, Amy Heffron, Tammy Kubinec re Cornell Design Connect
- Planning Board all members review the road ordinance and other Land Use Strategies documents indicated above.
- Nancy will send Planning Board members a link to a map of NYS towns showing which towns have Zoning, Other land use strategies or No strategy.
- Karen Trask will ask Sue Redman to assist with refreshments at the Community Collaborative Event.

Next Newfield Planning Board Meeting is July 16, 2014 at 7:00pm at the Newfield Town Hall.

Regular bimonthly meetings will be held on the 1st and 3rd Wednesdays of each month.

Motion to Adjourn: Tom

Second: Jeff

Approval: Unanimous

Meeting Adjourned: 9:00pm