

Newfield Planning Board Meeting Minutes – Approved

November 5, 2014

In Attendance:

- **Planning Board:** Nancy Dolge (Chair), René Borgella, Jeff Golden, Tom Gerow – late with prior notice
- **Absent:** Karen Trask, with prior notice
- **Secretary:** Barbara Tefft, absent, with prior notice. René Borgella, acting sect'y
- **Also in attendance:** Keri Blakinger, Newfield News

Meeting called to order, 7:08 pm, Newfield Town Hall.

Minutes of Sept 17: Tabled until Nancy, Tom and Jeff G. are in attendance

Minutes of October 7, 2014:

Discussion: minor changes

Motion to Approve: Nancy

Second: Jeff

Approval: Unanimous

Minutes of October 15, 2014:

Discussion: Minor edits, include note that Nancy attended the Town Board meeting to defend Planning Board budget.

Motion to Approve: Nancy

Second: René

Approval: Unanimous

Town Board Report: Jeff Golden

- Law 1-1980 Defense of Town Officers to include Planning Board members.
- Refer to Town Board meeting Agenda, attached
- Resolution 23-2014 re budget modification
- Resolution 24-2014 re Re-levy past due water bills
- Motion to approve well drilling not to exceed \$14,708
- Called executive session

Land Use Tools Investigation: Nancy

- Conversation with Ed Hooks, Town Attorney regarding Comprehensive Plan and how it may include details regarding heavy industries, waste management.
- Conversation requested with Supervisor Jeff Hart ordinances etc, postponed two weeks.

Other Business:

Banner

- Barb designed a banner for the Planning Board public information display.
- Banner design approved
- Banner dimensions and printing quotes to be determined asap Nancy should go ahead and have printed.

Community Directory

- Karen Trask volunteered to do a mock up and leave in Planning Board mail. Will notify by email when it is there.

Website

- Mike Allinger is willing to help
- Need to generate a wish-list of design items for the website
- Goal is to make the website function better for the Town, Planning Board and public
- Ease of use for updates
- Need to create a dynamic, detailed Community Services section
- How much will it cost to revamp?
- Timeframe to complete and go live?
- Ask Mike what kind of input we need to provide

Hardcopies of Comprehensive Plan

- Ten copies will cost \$31 each totaling \$310
- Five copies will cost \$36 each totaling \$180
- PB recommends 5 copies, Nancy will print

Easel

- Purchased for \$116
- Shipped, arrived damaged. Merchant Quill will replace

Cornell Design Connect

- New call for proposals is out with a submission deadline of December 20, 2014
- Katie Borgella provided Barb with a file of the 2001 Commercial Center Revitalization Plan. Planning Board would like to see if there are any important lessons
- Town Budget has not been approved so funding is unsure and unlikely

Action Step #1 Land Use Tools Discussion:

- What are the public's concerns and how should the Planning Board address concerns?
- Review of Planning Board steps :
 - Current Newfield regulations
 - Investigate available Land Use Tools
 - Research other similar communities, how they regulate, pros and cons
 - Supervisor Jeff Hart said he would like Planning Board to research Site Plan Review without Zoning
- Nancy recommended reading Town of Caroline Site Plan review before meeting with Caroline reps
- What existing Newfield ordinances and regulations should be reviewed?

To Do:

Nancy will send link of Caroline's adopted ordinance and **all Planning Board members** are to read Town of Caroline Site Plan review for discussion at next mtg.

Next Newfield Planning Board Meeting is, November 19, 2014 at 7:00pm at the Newfield Town Hall. Regular bimonthly meetings will be held on the 1st and 3rd Wednesdays of each month.

Motion to Adjourn: René

Second: Nancy

Approval: Unanimous

Meeting Adjourned: 8:50 pm