

Newfield Planning Board Meeting Minutes Approved

December 3, 2014

In Attendance:

- **Planning Board:** Nancy Dolge (Chair), Jeff Golden, Tom Gerow,
- **Absent:** René Borgella, without notice; Karen Trask, with notice
- **Secretary:** Barbara Tefft
- **Also in attendance:** Keri Blakinger, Newfield News

Meeting called to order, 7:06 pm, Newfield Town Hall.

Minutes of November 19, 2014:

Motion to Approve: Tom

Second: Jeff

Discussion: minor edits

Approval: Unanimous

Town Board Report: Jeff Golden

- Work Session
- Proposed War Memorial near covered bridge behind Town Hall. Glen Caslick coordinating, getting estimate for stone. All veteran names to be included, starting with WWI and WWII. Some funding from Glen's father, looking for more funding.
- New water tank public hearing- December 11, 2014
- Noise ordinance – Town Board working on draft and researching other town's ordinances. Will include a noise ordinance, defining nuisance noise and levels.
- Sewer system maintenance and expansion – storm water leak, capacity nearly maxed out, etc. December 31, 2014 is deadline for DEC plan.
- Diana Payne Bryant was appointed by the Town Board to Tompkins County Environmental Management Council.

Budget:

- Nancy printed a copy of the Cleaner, Greener Communities Program: Empowering Regions to Create More Sustainable Development and Encourage Smart Growth Practices book from downloaded .pdf
- Sources of grant funding for revising plans, land use tools and revising local laws available in Cleaner, Greener book and NYSERDA Southern Tier Regional Sustainability Plan
- Jeff Hart, Town Supervisor – Town may pay for more printed copies of Comprehensive Plan
- Barb to get hours in to Nadine after Dec. 17 mtg.

Community Service Organization Directory:

- Karen Trask working on draft
- Proof to be emailed to Planning Board members shortly for review
- Food Hub should be added to directory
- Nancy spoke with Linda Poppleton about putting info on Town website
- Barb will email Linda about Word format she needs for website

Hamlet Report: Barb Tefft

- Committee met again on November 24, 2014
- Collected suggestions from committee members and community based on Comprehensive Plan regarding infrastructure, functional and esthetic improvements to Newfield Hamlet
- Gathered committee input for each of the questions on the Cornell Design Connect project application
- Discussed funding for application fee
- Deadline for submission to Cornell Design Connect is December 20, 2014
- Barb is assembling committee input and writing the application
- Barb will present the application for approval to Jeff Hart, Newfield Town Supervisor and the Town Board at the December 11, 2014 Town Board meeting

Land Use Tools: Action Step 1, Newfield Comprehensive Plan

- Planning Board members requesting experienced input from neighboring towns. Several towns have responded positively that they are willing to participate and offer insight from their experiences creating land use regulations for their towns including Site Plan Review, with and without Zoning.
 - Ulysses: Darby Kiley and John Wertis
 - Spencer: Tom Bailey and John Wickham
 - Dryden: Jane Nicholson
 - Caroline: Chad Novelli, Don Barber – Town Supervisor
 - Danby: awaiting response, Karen Trask to make contact
- Recommendation for a training session rather than roundtable. Training session is for information gathering for board members, public notice not required as no decisions are to be made.
- George Franz, former graduate advisor at Cornell to Chris Hayes (Newfield Comprehensive Plan consultant), is a good source of information and training and likely willing to assist
- Jane Nicholson recommended Dan Kwasnowski (former Dryden Planner) as consultant
- Date for training to be scheduled
- Determine who will be hosting and running the meeting
- Nancy will confirm legalities with Ed Hooks, Town Attorney

Vision for Newfield (beginning of ongoing discussion based on Comp Plan and past/present issues)

- Identify what is to be accomplished in developing Land Use Tools for Newfield.
- Identify what to encourage, mitigate, discourage.
- Determine how road or noise ordinances address current or foreseeable local issues. e.g., application in waste management or fracking issues
- More public input needed after PB investigates and educates

<u>Encourage</u>	<u>Mitigate</u>	<u>Discourage</u>
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<p>Cluster Development</p> <p>Affordable housing</p>	<p>Projects similar to Second Wind Cottages - concerns</p> <ul style="list-style-type: none"> • location • access to transportation • effect on property value • protection/safety <p>Light pollution</p>	<p>Light pollution</p> <p>Large truck traffic on Town roads</p> <ul style="list-style-type: none"> • effects on quality of life • safety issues • road quality/cost to maintain • negative impact on rural character of Town
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To Do:

- Karen Trask – contact Danby to participate in training
- Karen Trask – finish Community Organization brochure layout, submit final of spiral bound to Linda Poppleton to post on Town website (check format with Nancy and Barb)
- Date for training to be scheduled
- Determine who will be hosting and running the meeting
- Nancy will confirm legalities with Ed Hooks, Town Attorney
- All Planning Board members read through Newfield Road Use and Preservation Law #1 2014 by next mtg.

Next Newfield Planning Board Meeting is, December 17, 2014 at 7:00pm at the Newfield Town Hall. Regular bimonthly meetings will be held on the 1st and 3rd Wednesdays of each month.

Motion to Adjourn: Tom

Second: Jeff

Approval: Unanimous

Meeting Adjourned: 9:20 pm