

January 14, 2016

The regular Meeting of the Newfield Town Board was held at the Town Hall Board Room January 14, 2016 at 7:00 p.m. The meeting was called to order by Supervisor Jeffrey Hart and opened with the Pledge of Allegiance to the flag.

Present were: Supervisor Jeffrey Hart, Councilperson Joanne James, Councilperson Christine Laughlin, Councilperson Casey Powers, and Councilperson Michael Allinger. Also present: Highway Superintendent Kevin Berggren, Planning Board Member Tom Gerow, Atty. Smith, and 17 attendees.

Privilege of the Floor

Nancy Smith: asked to have the creek near Shelter Valley looked at and the debris removed from the June flood. Mrs. Smith is concerned about future flooding. Supervisor Hart responded that Tompkins County Soil and Water and the Tompkins County Highway Department would be coming to assess the situation.

Brenda Lapp: is concerned about the building being constructed on Bishop Road.

Approval of December 10, 2015 Board Meeting and January 5, 2016 Organizational Meeting Minutes

Motion was made by Councilperson Laughlin to approve the December 10, 2015 Board Meeting Minutes, seconded by Councilperson Powers.

Vote	AYES	5	Hart, James, Laughlin, Powers and Allinger
	NAY	0	

Carried

Motion was made by Councilperson James to approve the January 5, 2016 Organizational Meeting Minutes, seconded by Councilperson Powers.

Vote	AYES	5	Hart, James, Laughlin, Powers and Allinger
	NAY	0	

Carried

Correspondence:

Supervisor Hart read correspondence from US Fish and Wild Life Services regarding a grant Highway Superintendent Kevin Berggren and TG Miller Engineers applied for. The Town has been awarded \$48,000.00 for the Douglas Road Culvert project.

Supervisor Hart also read a thank you note from Ed Hooks for the framed lithograph and resolution honoring his retirement.

Reports:

Court: Justice Chernish reported the Newfield Town Court has received a JCAP grant of \$23,500.00 for improvements. The grant will cover the costs for a new court bench, video surveillance and paperless improvements. Justice Chernish also commented he had been working with the Tompkins County District

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Attorney office and an agreement has been reached to continue 2 pretrial days a month in the Newfield Town Court. Justice Chernish also commented on the project to eliminate creating more paper records in the court.

Highway: Highway Superintendent Kevin Berggren reported that the highway department last month had been bringing in sand and working on equipment. Superintendent Berggren will be meeting with the ITCDC regarding attaining grants for the Main Street and Connecticut Hill Road culvert replacements. The new plow truck conversion should be done by the end of the week. A new pick up and dump truck will need to be replaced.

Water Sewer: Highway Superintendent Berggren reported that the pipes in the well house have been scraped and repainted. Supervisor Hart also commented he had recently toured the water and sewer districts. He commented that the roof of the Shelter Valley Pump house needs to be replaced.

Planning Board: Planning Board Member Tom Gerow reported a fourth Planning Board Member had been appointed Diana Bryant, and that a resignation had been received from Renee Borgella. A contract had been signed with the George Frantz and Associates for help with the land use planning, tools, goals for education of the Planning Board, Town Board and Newfield residents.

Code Enforcement: Code Enforcement Officer Bill Baker was absent. Supervisor Hart reported a building permit had been issued to AWS for a truck washing bay after they had met specified criteria.

Recreation: Recreation Director Reid Hoskins was absent. Supervisor Hart read his report.

Tompkins County Legislature Report: Newfield Representative David McKenna was absent.

Supervisor: Supervisor Hart reported on his inspection of the water and sewer, inspection of the Shelter Valley area, and the resignation of Planning Board member Renee Borgella.

Old Business

Dan Walker- Water Tower Update

Mr. Walker from La Bella Engineers reported the Van Kirk and Trumbull Corners Road tower sites progress. The field survey had been completed and the project was in the final design phase. An upgrade of 10 inch pipe has been recommended for fire flow capacity upgrade from the Van Kirk Road site to Main Street as part of the construction project. Mr. Walker stated a review of the project contract documents at the February 11 Town Board Meeting, awarding of the contract would be at the April 14th. Board Meeting.

Discussion and Approval of Resolution No. 6-2016- corrections of 2016 Annual Authorizations

Supervisor Hart read the corrections to the 2016 Annual Authorizations.

Motion was made by Councilperson James to approve the corrections to the 2016 Annual Authorizations, seconded by Councilperson Powers.

RESOLUTION NO. 6-2016

WHEREAS there were some penny discretions in the original Annual Authorizations for 2016 for wages paid and

WHEREAS these amounts were corrected

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THEREFORE be it resolved the Board approves the newly corrected Annual Authorizations for 2016.

ANNUAL AUTHORIZATIONS

1. Official meeting dates for the Town Board Business Meetings will the second Thursday of each month at 7:00PM, Regular Board Meetings, if needed, will be held on the fourth Thursday at 7:00PM.
2. Town officials will be reimbursed for all necessary expenses when on Town Business. Mileage rate for use of personal vehicles to be set at .54 cents per mile.
3. Highway Department workers, Deputy Highway Superintendent, Deputy Clerk and Bookkeeper shall be paid weekly. Elected officials and all other Town employees shall be paid Bi-weekly every other Friday starting January 2016.
4. The Highway Dept. is authorized to perform in-kind services for the Newfield School District, fuel costs shall be reimbursed by the District to the Town.
5. Highway Superintendent to purchase salt, gas, diesel fuel, and tires on state or county bid.
6. The Town Clerk shall submit for payment all time sensitive recurring expenses, such as utility bills, if payable due date is prior to the regular monthly Board Meeting. These paid bills to be included in the Monthly Abstract.
7. Bill Baker is appointed Enforcement Officer at \$18.40 per hour not to exceed \$20,000.00.
8. Water and Sewer Billing Clerk shall be Karen Kenerson at an annual salary of \$1,611.00 per year.
9. Tax Collector shall be Karen Kenerson.
10. Youth Recreation Director shall be Reid Hoskins and shall be paid \$14.96 per hour not to exceed \$11,700.00.
11. Water/Sewer Supervisor will be Kevin Berggren at \$15,330.00 per year.
12. Christine Wright shall provide cleaning services at an annual rate of \$3,000.00.
13. The Court Clerk shall be paid \$13.50 per hour not to exceed \$15,300.00.
14. Jenny Rumsey shall be appointed the School Crossing Guard at an hourly rate of \$9.18 per hour not to exceed \$3,536.00.
15. The Deputy Town Clerk shall be paid \$14.19 per hour not to exceed \$19,695.00.
16. The Supervisor’s Bookkeeper shall be paid \$19.63 per hour not to exceed \$15,000.00.
17. The Supervisor’s Secretary shall be paid \$13.59 per hour not to exceed \$4,000.00.
18. Highway Superintendent’s Secretary shall be paid \$13.59 per hour not to exceed \$3,270.00
19. Bookkeeper to be in charge of employee’s benefits including writing notification to employees in respect to NYS Retirement System.
20. Alan Chaffee to be the Town Historian
21. The Town Clerk shall record and keep minutes to all Board Business and Regular meetings.
22. Deputy Town Supervisor shall be Councilperson Christine Laughlin with check signing privileges for all accounts in the absence of the Town Supervisor.

Vote	AYES	5	Hart, James, Laughlin, Powers and Allinger
	NAY	0	

Carried

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New Business

Supervisor Hart asked to have two additions to New Business: Harris Beach Retainer Contract and the acceptance of Renee Borgella’s resignation from the Newfield Planning Board.

Discussion and approval for the Town Supervisor to sign the Agreement between Gadabout Transportation Services, Inc and the Town of Newfield

Motion was made by Councilperson Laughlin to approve the Supervisor to sign the agreement between Gadabout Transportation Services, Inc and the Town of Newfield, seconded by Councilperson Powers.

Vote AYES 5 Hart, James, Laughlin, Powers and Allinger
 NAY 0

Carried

Discussion and approval for the Town Supervisor to sign the Agreement between the Town of Newfield and NICE

Motion was made by Councilperson Laughlin to approve the Supervisor to sign the agreement between the Town of Newfield and NICE, seconded by Councilperson Allinger.

Vote AYES 5 Hart, James, Laughlin, Powers and Allinger
 NAY 0

Carried

Discussion and approval for the Town Supervisor to sign the agreement between the Town of Newfield and the Senior Citizens Program

Motion was made by Councilperson James to approve the Supervisor to sign the agreement between the Town of Newfield and Senior Citizen Program, seconded by Councilperson Powers.

Vote AYES 5 Hart, James, Laughlin, Powers and Allinger
 NAY 0

Carried

Discussion and approval for the Town Supervisor to sign the Agreement between the Town of Newfield and Better Housing for Tompkins County, Inc. “In Lieu of Taxes” for the Garden Apartments.

Motion was made by Councilperson James to approve the Supervisor to sign the agreement between the Town of Newfield and Better Housing of Tompkins County, Inc, seconded by Councilperson Powers.

Vote AYES 5 Hart, James, Laughlin, Powers and Allinger
 NAY 0

Carried

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Discussion and approval for the Town Supervisor to sign the Agreement between the Town of Newfield and the Newfield Public Library

Motion was made by Councilperson Allinger to approve the Supervisor to sign the agreement between the Town of Newfield and Newfield Public Library, seconded by Councilperson Powers.

Vote AYES 5 Hart, James, Laughlin, Powers and Allinger
 NAY 0

Carried

Discussion and approval of Resolution No.5-2016 to hold a public hearing to Rescind Local Law No. 3 of 2015

**RESOLUTION NO. 5-2016
TO HOLD A PUBLIC HEARING TO RESCIND LOCAL LAW NO. 3-2015**

WHEREAS, according to New York State General Municipal Law §3-R(5), if a town government decides to adopt a town budget with a property tax levy that exceeds the level set by the State, the town government must pass a local law to override that cap; and,

WHEREAS, adopting said local law is not predictive of the final tax levy but will provide the Newfield Town Board flexibility to exceed the Property Tax Cap if it is deemed necessary;

WHEREAS, the Town Board adopted a budget that does not exceed the 2016 tax cap requirement for the Town

NOW THEREFORE BE IT RESOLVED, that a public hearing be held before the Town Board at the Newfield Town Hall on January 19, 2016, at 7:00 o'clock in the evening concerning Local Law # 3 of 2015 Local Law Repealing the Tax Levy Limit for Fiscal Year 2016. At such time and place all persons interested in the subject matter will be heard concerning the same.

RESOLVED, further, that the Town Clerk is hereby authorized and directed to place proper notice of such public hearing in the official newspaper of the Town and to post the same in accordance with Law.

SEQR ACTION: TYPE II-20

Motion was made by Councilperson Laughlin to approve a public hearing to hear public comment regarding rescinding Local Law No. 3- 2015, seconded by Councilperson Allinger.

Vote AYES 5 Hart, James, Laughlin, Powers and Allinger
 NAY 0

Carried

Discussion and approval for the Town Supervisor to sign the Harris Beach, PLLC retainer contract

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Motion was made by Councilperson Laughlin to approve the supervisor to sign the retainer contract with Harris Beach PLLC, seconded by Councilperson Powers.

Vote AYES 5 Hart, James, Laughlin, Powers and Allinger
 NAY 0

Carried

Discussion and approval of the resignation submitted by Renee Borgella from the Newfield Planning Board

Motion was made by Councilperson Laughlin to accept Renee Borgella's resignation from the Newfield Planning Board, seconded by Councilperson Powers.

Vote AYES 5 Hart, James, Laughlin, Powers and Allinger
 NAY 0

Carried

Approval of the Payment of the Abstract 13, 2015 and January 2016 Bills

Motion was made by Councilperson Laughlin to approve the payments, seconded by Councilperson Allinger.

The Board authorized the payments of the following amounts:

ABSTRACT 13-2015

General Fund	\$15,105.87
Recreation Fund	\$2,815.39
Highway Fund	\$10,359.84
Street light Fund	\$108.52
Sewer Fund	\$300.34
Water District 1 Fund	\$6,521.23
Water District 2 Fund	\$7,758.63
Trust and Agency	\$1,758.14

JANUARY 2016

General Fund	\$83,006.98
Recreation Fund	\$321.00
Highway Fund	\$91,025.04
Street light Fund	\$1,257.46
Sewer Fund	\$3,426.38
Water District 1 Fund	\$4,667.53
Water District 2 Fund	\$4,536.76
Trust and Agency	\$2,611.00

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Vouchers were audited by Councilpersons James and Laughlin.

Vote AYES 5 Hart, James, Laughlin, Powers and Allinger

 NAY 0

Carried

At 8:23 p.m., a motion was made to move into an Executive Session to discuss Collective Bargaining Grievance.

At 8:55, the Meeting was called back to the Regular Meeting of the Newfield Town Board, moving to adjournment at 8:56 p.m.

Respectfully Submitted,

January 28, 2016

Karen Miller Kenerson
Newfield Town Clerk