

The regular Meeting of the Newfield Town Board was held at the Town Hall Board Room February 13, 2014 at 7:00 p.m. The meeting was called to order by Supervisor Jeffrey Hart and opened with the Pledge of Allegiance to the flag.

Present were: Supervisor Jeffrey Hart, Councilperson Roy Trask, Councilperson Joanne James, Councilperson Christine Laughlin and Councilperson Casey Powers. Also present: Atty. Hooks and 22 attendees.

Opening Privilege of the Floor

Becki Weaver: Came to the Board to voice her concerns concerning the nature of the residents of the Second Wind Cottages. She proposed a Town Meeting with representative from Second Wind Cottages present to answer questions from the community members. Ms. Weaver gave the Board Members information regarding her concerns.

Jeff Golden: Told the Board he looks forward to the progress of the USGS review and how it relates to the Fishkill area. He feels it is important for all Newfield residents to be informed on the findings. He hopes the Town will continue to investigate the Transfer Station Moratorium and the topics that led to it. He also asked that the Town Board consider informational postings on the Town website ie; the weather.

Gene VanZile: spoke of his meeting with a person from the USGS concerning the well testing in the Fishkill area. He was told Fishkill acts as a catch basin that is a prime area for contamination as the water comes from a vast area and should never have large construction or land disturbance happen in that area.

Gundy Lee: questioned Supervisor Hart as to where the remaining salary will be coming from for his requested secretary. She also spoke of the goals Supervisor Hart mentioned at the end of the Organizational Meeting. She asked Supervisor Hart and Councilperson Laughlin what their goals for Newfield were, as she felt they were not addressed during the campaign.

Bob Seeley: hoped one of the goals for the Board would to be to support the Comprehensive Plan.

Bill Chernish: offered to volunteer as the Storm Water contact person or help where ever the town may need. Mr. Chernish was asked if he could attend the Water Coalition meetings if Councilperson Laughlin could not.

Brenda Lapp: asked if the USGS could provide a letter that could be sent to the DEC as part of the review process for the application for the Transfer Station permit. She also asked the Town to inquire how the application review of the permit stands. Ms. Lapp commented if the transfer station project at the proposed location were to move forward, the Town would have foresight to have a bond provided by Mr. Mente. If there were ever a water pollution problem, there could be a water district created. She felt there should be no charge to the residents in the area as they did not cause the pollution. She also had concerns when there was a break within the water district. If highway workers are called in to help with the repair how were they paid for their time? She wondered if it came from the Water District or the entire tax base. She also asked that the Town Board Meetings recorded minutes be put on line. She would also like the minutes that are put on line to be put in blog format.

Approval of the January 9, 2014 Minutes

Councilperson Trask made a motion to approve the January 9, 2014 Regular Board Meeting minutes, seconded by Councilperson Laughlin.

Vote:	AYES	4	Hart, Trask, Laughlin and Powers
	NAY	0	
	ABSTAIN	1	James

Carried

Agenda Changes

Supervisor Hart asked to add to add the Water Rate Study by TG Miller.

Councilperson Trask asked to add an update on the Clarity Connect / Broadband

Correspondence

An inquiry was made by the Town to the DEC concerning the NYS right to log that is already recorded and filed. The DEC responded with the opinion that NYS has a law to protect the roads and was not needed. The Newfield Town Board feels that the Road Preservation Law should not be rescinded as it goes into deeper detail. The Board is still working on the fee structure.

Reports

Highway: Highway Superintendent Kevin Breggren was absent due to the snow. Councilperson Trask gave his report as follows: the highway department has been busy maintaining the roads, there has been difficulty finding sand. Mr. Berggren found sand from the State at a very good price. The Highway Department has also made 2 purchases from the Federal Surplus program at substantial savings for the Town. The Bond process in order to purchase the new plow truck is ongoing.

Water/Sewer Department: Absent

Recreation: Recreation Director Reid Hoskins provide a report. Supervisor Hart read the highlights.

Code Enforcement: Absent

Supervisors Report: Supervisor Hart stated he would prefer to answer questions as they arise during the course of the meeting. He felt headway was being made with the work to be done. Councilperson James requested that Department Heads attend the meetings or submit a report. This was agreed upon by the Board. Supervisor Hart will send a memo to the Department Heads.

New Business

Maxx Carter -Eagle Scout Presentation. This involved locating natural vernal pools located in the Town of Newfield. Maxx would to map vernal pools in Newfield, build a website, hold public meetings to help spread the knowledge of natural vernal pools to the public. The Board wished Maxx the best of luck.

Approval for Town Supervisor to sign with Senior Citizens and NICE program: Supervisor Hart read the contracts for the Senior Citizen and NICE programs. Motion was made by Councilperson Powers authorizing the Supervisor to sign the above mentioned contracts, seconded by Councilperson Trask.

Vote: AYES 5 Hart, Trask, James, Laughlin and Powers
 NAYES 0

Carried

Councilperson James asked about the Gadabout Contract. Supervisor Hart stated it had not been returned by Gadabout as of yet.

Approval for Town Supervisor to Sign Agreement with Newfield Library: Supervisor Hart read the contract. Motion was made by Councilperson James authorizing the Supervisor to sign a contract with the Newfield Library, seconded by Councilperson Powers.

Vote: AYES 5 Hart, Trask, James, Laughlin and Power
 NAYES 0

Carried

Discussion and Approval of Resolution No. 5-2014

Motion was made by Councilperson Laughlin to approve the Journal Entries in order to close the 2013 Accounts, seconded by Councilperson James.

RESOLUTION NO. 5-2014

WHEREAS the Town of Newfield’s Bookkeeper desires to close the accounts for 2013 and some journal entries need to be done on certain accounts

BE IT RESOLVED that the Town Board approves the following Journal Entries to be made:

						Journal Entry #
	Recreation					
1	CR7020.41	Rec. CE	\$ (100.54)			42
		CR7020.43	Rec. Concessions		\$ 100.54	43
2	CR7320.4	Rec. Dir CE	\$ (60.00)			44
		CR7020.43	Rec. Concessions		\$ 60.00	45
3	CR7320.403	Baseball	\$ (203.08)			46
	CR7320.405	Cheerleading	\$ (131.92)			47
		CR7320.407	Ski Club		\$ 335.00	48
4	CR9040.8	Workman's Comp	\$ (104.50)			49
		CR9010.8	Retirement		\$ 104.50	50
	Sewer					
1	SS1-8110.1	P.S.	\$ (1,729.25)			35
		SS1-8130.4	Sewage CE		\$ 1,729.2 5	36
2	SS1-9030.8	Soc. Sec	\$ (16.10)			37
	SS1-9035.8	Medicare	\$ (0.75)			38
	SS1-9040.8	Workman Comp	\$ (104.50)			39
		SS1-9010.8	Retirement		\$ 121.35	40
3	SS1-9010.8	Retirement	\$			41

			(66.69)			
		SS1-9060.8	Med Ins		\$ 66.69	42
4	SS1-9035.8	Medicare	\$ (0.75)			43
		SS1-9030.8	Soc. Sec		\$ 0.75	44
		Water 2				
1	SW2-8310.1	PS	\$ (659.90)			17
		SW2-8310.1	PS		\$ 659.90	18
2	SW2-9040.8	Work Comp	\$ (208.94)			19
		SW2-9010.8	Retirement		\$ 159.20	20
		SW2-9030.8	Soc. Sec		\$ 49.74	21
3	SW2-8340.1	PS	\$ (659.90)			22
		SW2-8330.4	Ce		\$ 659.90	23
		Water 1				
1	SW1-8310.1	PS	\$ (4,632.32)			47
		SW1-8310.4	CE		\$ 4,632.32	48
2	SW1-8340.1	PS	\$ (122.75)			49
		SW1-8340.4	Trans ce		\$ (89.98)	50
		SW1-9030.8	Soc. Sec		\$ (365.08)	51
		SW1-9035.8	Medicare		\$ (84.96)	52
		SW1-9040.8	Work Comp		\$ (208.94)	53
		SW1-8310.2	Equip		\$ 871.71	54
3	SW1-9710.7	Bond Int.	\$ (880.00)			55
		SW1-9710.6	bond		\$ 880.00	56
4	SW118340.4	CE	\$ (200.00)			57

2	A1110.401	Dresser CE	\$ (2,167.80)			291
	A1110.402	Payne CE	\$ (279.11)			292
	A1110.401	Courts	-50			293
		A1110.201	Equip Dresser		\$ 275.00	294
		A1110.202	Equip Payne		\$ 275.00	295
		A1110.48	Justice CE		\$ 725.58	296
		A1110.101	Dresser PS		\$ 1,221.3 3	297
3	A1220.2	Sup Equip	\$ (208.99)			298
	A1220.4	Sup CE	\$ (97.19)			299
		A1410.11	Smith PS		\$ 306.18	300
4	A1610.413	Off. Supply	\$ (561.29)			301
	A1610.414	Copier	\$ (422.30)			302
	A1610.499	Misc	-47.45			303/30 4
		A1610.416	Software/Main		\$ 1,031.0 4	305
5	A1620.41	Building/Elect	\$ (140.13)			306
		A1620.412	Building/GM		\$ 18.64	307
		A1620.499	Building/CE		\$ 121.49	308
6	A3620.4	Safety CE	\$ (159.94)			309
		A3510.4	Dog cont		\$ 159.94	310
7	A5010.4	Highway CE	\$ (46.14)			311
	A5132.415	H/phone	\$ (596.32)			312
	A5132.42	H/supply	\$ (22.47)			313
	A5132.499	H/misc	\$ (98.56)			314
		A5132.41	H/elect		\$ 466.72	315

		A8745.4	Flood/Erosion		\$ 296.77	316
8	A8745.41	Flood Eros/PI	\$ (676.25)			317
		A8745.4	Flood/Eros ce		\$ 676.25	318
9	A9060.8	Medical	\$ (1,821.39)			319
		A9040.8	Workman's Comp		\$ 1,821.39	320
10	A1410.12	Clerk School Tax Col	\$ (3,950.00)			321
		A2770	Misc inc		\$ 3,950.00	322
		Check from Newfield School went into this account				
11	A1110.402	Misc	\$ (279.11)			323
		A1110.401	PS		\$ 279.11	324
12	A1110.481	PS	\$ (50.00)			325
		A1110.401	PS		\$ 50.00	326
13	A1220.2	CE	\$ (90.00)			327
		A1220.11	PS		\$ 90.00	328
14	A1610.416	Software	\$ (422.30)			329
		A1610.414	Copier		\$ 422.30	330
15	A1610.415	Phone	\$ (422.30)			331
		A1610.416	Software		\$ 422.30	332

Vote: AYES 5
 NAY 0

Hart, Trask, James, Laughlin and Powers

Carried

Discussion and Approval of Resolution No. 6-2014

RESOLUTION NO. 6-2014

WHEREAS, according to a letter received from the NYS Retirement the Town of Newfield does not have a standard work day established. This requirement is necessary for the Town Employees to be credited the proper retirement days and hours.

THEREFORE BE IT RESOLVED the Town of Newfield establishes that the standard work day will be 8 hours and the following positions will accumulate the following days per month:

Supervisor	10 days
Highway workers	22 days
Town Clerk	22 days
Highway Superintendent	22 days
Town Board Members	2 days
Cleaning person	1 day

Motion was made by Councilperson Laughlin to adopt the proposed standard work for the NYS Retirement, seconded by Councilperson Powers.

Vote: AYES 5 Hart, Trask, James, Laughlin and Powers
 NAY 0

Carried

Discussion and Approval of Resolution No. 7- 2014

Supervisor Hart thanked Marie Terlizzy for bringing this to the Town Boards attention as the past work session.

RESOLUTION NO. 7- 2014

WHEREAS the Solar Tompkins Initiative of 2014 is expected to generate contracts for solar photovoltaic (PV) installations in Newfield

WHEREAS the Town of Newfield currently has no municipal permit application that effectively covers solar PV projects

WHEREAS a NYS Unified Solar Permit has been developed under the auspices of NYSERDA (New York State Energy Research and Development Authority) in order to streamline the permitting process across the state and reduce costs for solar PV projects

NOW THEREFOR, BE IT RESOLVED that the Town of Newfield adopts the New York State Unified Solar Permit Application as written to be the Town's official application form for solar installations of 12 kW or less, with a standard fee of \$100.00

Motion was made by Councilperson Powers to adopt the New York State Unified Solar Permit Application, seconded by Councilperson Laughlin.

Vote: AYES 5 Hart, Trask, James, Laughlin and Powers
 NAY 0

Carried

Copies of the permit application will be available in the Town Clerk's Office.

Discussion and Approval of Resolution No. 8-2014

RESOLUTION NO. 8 2014

WHEREAS, the Town of Newfield is in the process of the 2013 audit and according to the Auditor the Town needs to eliminate interfund activity balances for the year 2013.

BE IT RESOLVED that at the suggestions of the Auditor the following interfund transactions be made:

1. Recreation Fund, write a check to General fund for \$23,648.00; post to CR630 in Recreation Fund, and A391 in the General Fund.
2. Record the following entry in Recreation Fund: Debit CR630 and Credit CR391 for \$14,708.00
3. Special grant fund, write a check to General fund for \$27.00; post to CD630 in Special Grant Fund, and A391 in General Fund.
4. Sewer Fund, write a check to highway Fund for \$11,557.00 post to SS1-630 in Sewer Fund, and DA391 in Highway Fund.
5. Sewer Fund, write a check to General for \$4,936.00; post to SS1-630 in Sewer Fund and A391 in General Fund.
6. Record the following entry in Sewer Fund; Debit SS1-630 and credit SS1-391 for \$1,518.00.
7. Capital Fund, write a check to General Fund for \$25.00; post to H1-630 in Capital Fund and A391 in General Fund.
8. Fire District Fund, write a check to General Fund for \$2,500; post to SF630 in the Fire District Fund and A391 in the General Fund.
9. Water District #1 write a check to Water District #2 for \$1,494.00; post to SW1-630 in Water District #1 and A391 in General Fund.
10. Water District #1. write a check to General fund for \$25,284.00; post to SW1-630 in Water District #1 and A391 in General Fund.
11. Record the following entry in Water District #1: Debit SW1-630 and Credit SW1-391 for \$3,076.00.
12. Record the following entry in Water District #2: Debit SW2-630 and Credit SW2-391 for \$26,969.00.

After recording the above transactions and check, the only interfund balance remaining will be the \$3957.00 in the Capital Fund, held by Water District #1. The amount will be eliminated by using the remaining borrowed funds, with Water District #1 paying the bill.

AND BE IT FURTHER RESOLVED, at the suggestion of the Auditor the above transactions be made and dated 12/31/13, in order to eliminate the balances on the 2013 audit report.

Motion was made by Councilperson Laughlin to approve the above mentioned interfund transactions, seconded by Councilperson Trask.

Discussion: Councilperson Laughlin asked if these were the Due To's and Due From's that were suggested by CDLM. Councilperson James asked who had drafted RESOLUTION NO 8-2014. Supervisor Hart stated that this resolution came from Mr. Shoen at CDLM. Councilperson James felt this was confusing, but it was the Board's feelings that no harm would come from these transfers.

Vote: AYES 5 Hart, Trask, James, Laughlin and Powers
 NAY 0

Carried

Discussion and Approval of Resolution No. 9-2014

RESOLUTION NO. 9-2014

WHEREAS, the Town Supervisor wishes to move monies for the Secretary position.

BE IT RESOLVED that \$6,612.00 be moved for A9060.8 Health Ins. to line A1220.112 Supervisor's Secretary line.

Motion was made by Councilperson Trask to approve the transfer of funds from A960.8 to line A1220.112, seconded by Councilperson Laughlin.

Vote:	AYES	5	James, Trask, James, Laughlin and Powers
	NAY	0	

Carried

Motion to Approve the Town to solicit bids for the US Geological Survey Aquifer drilling

Supervisor Hart explained this help finish up the last 3 wells that need be drilled for the USGS Aquifer Study. The wells will be located at the corner of Mazourek Rd and Rte 13, Newfield Central School and Butternut Drive. Supervisor Hart read the legal to be placed in the Ithaca Journal as follows:

NOTICE IS HEREBY GIVEN that sealed bids are sought and requested for the drilling of 3 monitoring wells and 1 productive well in the Town of Newfield. Bid Forms and specifications may be obtained from the Town Clerk's Office, 166 Main St., Newfield NY 14867 Monday thru Thursday 8:00a.m. to 4:00p.m. and Friday 8:00a.m. to 1:00p.m.

The sealed bids will be received by the Town Board of the Town of Newfield no later than 4:00p.m. March 31, 2014. Bids will be opened publicly on April 2, 2014 at 11:00a.m. The Town Board reserves the right to reject any and all bids submitted.

Supervisor Hart explained that production well mentioned in the legal is a bid price for a possible replacement for a Town well. Councilperson Trask added the 4th well is in lieu of potentially losing a well at the main well house. This well has been discussed for several years as its pump needs to be replaced. At the time, it was felt the pump could not be removed from the casing. New information has come which will be investigated further, of the possibility of being able to remove the pump thus saving money and not having to drill the new well. The bid price will be let out for the 4th well but the Town does not have to accept the bid, since it is merely a precaution.

Motion was made by Councilperson James to approve the proposed legal notice, seconded by Councilperson Powers.

Vote:	AYES	5	Hart, Trask, James, Laughlin and Powers
	NAY	0	

Carried

Appointment for a Newfield Town Board Member to represent Newfield at the Tompkins Counsel of Governments

Councilperson Powers volunteered to do this; Supervisor Hart will be the alternate.

Motion was made by Councilperson Laughlin to appoint Councilperson Powers to represent Newfield at the TCCOG meetings, with Supervisor Hart as an alternate, seconded by Councilperson James.

Vote: AYES 5 Hart, Trask, James, Laughlin and Powers
 NAY 0

Carried

Review and Approval of the Audit of Justice Strosnider's 2013 Books

Supervisor Hart explained that this was part of the housekeeping audits that need to be done annually. Supervisor Hart read a report prepared by Town of Newfield Bookkeeper Nadine Bennett.

Motion was made by Councilperson Trask to accept and approve the findings of Justice Strosnider's 2013 court audit, seconded by Councilperson Laughlin.

Vote: AYES 5 Hart, Trask, James, Laughlin and Powers
 NAY 0

Carried

Water Rate Study

Supervisor Hart explained that TG Miller submitted to the Town of Newfield a proposal for a water rate study. This is needed in order to accurately billing the water users for its production. Supervisor Hart read the proposed contract and asked for approval to add: allow to pay over-time as the money is received by Water District 1 and II. Supervisor Hart explained to the residents that the Town does not have an exact figure of what it costs the Town to produce the water. Councilperson Trask added that this was part 2 of the meter replacement project. Now that the Town will be receiving accurate water meter usage reports, the Town can attach correct rates and costs associated with each water district. The study will help define how much it cost the Town of produce a gallon of water and allow the Town to assemble a water rate that is reflective of the cost. Supervisor Hart asked Atty. Hooks to explain why this study did not have to be part of a bid process. Atty. Hooks stated that this was considered professional services and there was not a threshold on professional services.

Motion was made by Councilperson James proposing the Town of Newfield to engage the services of TG Miller to establish water rates for Water Districts 1 and II not to exceed \$13,000.00 and as to stipulations mentioned by Supervisor Hart the Town be allowed to pay within six months, seconded by Councilperson Powers.

Vote: AYES 5 Hart, Trask, James, Laughlin and Powers
 NAY 0

Carried

Clarity Connect/Broadband Update

Councilperson Trask reviewed that Clarity Connect will be providing Broadband internet service for the Town. Currently Clarity Connect is in the process of completing construction of a tower on Jackson Hollow Road. There has not been much response from Newfield residents showing interest in the use of Broadband from Clarity Connect. Councilperson Trask felt part of that is due to the lack of advertisement and navigation issues with the website as well. That problem will need to be corrected before Councilperson Trask hopes advertising will promote Newfield's interest in having Broadband for its residents. He hopes that once the residents can navigate the website the project will move along quicker.

OLD BUSINESS

The 911 Call Box located at the front of the building is currently not working. Supervisor Hart contacted Sheriff Lansing to inquire who was responsible for its repair.

Approval of the payment of the February 2014 Bills

Motion was made by Councilperson Powers to approve the payments, seconded by Councilperson James. The Board authorized to the payments of the following amounts:

General Fund	\$96,584.70
Recreation Fund	\$6,567.85
Highway Fund	\$181,613.15
Street light Fund	\$3,435.22
Sewer Fund	\$3,077.71
Water District 1 Fund	\$10,726.72
Water District 2 Fund	\$117,680.92
Trust and Agency	\$4,156.56

Vouchers were audited by Councilpersons James and Powers.

Discussion: Councilperson Laughlin asked if Code Enforcement had submitted a monthly mileage report.

Vote: AYES 5 Hart, Trask, James, Laughlin and Powers
 NAY 0

Carried

Supervisor Hart announced the next Board Meeting would be Wednesday March 19 at 7:00 in the Board Room. The Planning Board will also be meeting that night down stairs in the Court Room.

At 8:12 p.m. a motion to move into an Executive Session to discuss a Collective Bargaining Concern.

At 8:45 the Meeting was called back to the Regular Meeting of the Newfield Town Board, moving to adjournment at 8:45 p.m.

Respectfully Submitted,

February 21, 2014

Karen Miller Kenerson
Town Clerk