

Newfield Planning Board

Meeting Minutes

January 17, 2018

In Attendance were: Planning Board Chair; Karen Trask, Leo Tidd, Randy Brown, Bob Mazourek, Town of Newfield Contracted Consultant for Site Plan Review; George Frantz and Planning Board Secretary; Missy Hein.

Meeting Called to Order at 7:00 PM by Chair, Karen Trask

Motion made by Randy Brown to accept January 3, 2018 Meeting Minutes, Seconded by Leo Tidd, All in Favor.

Karen Trask gave notice of her medical absence from March 26, 2018 thru April 9, 2018, acting Chair for the April 4th meeting will be discussed at the March meeting.

Karen Trask reported that from a conversation with Jeff Hart (Town Supervisor), the gas station on NY State Route 13 does not have a building permit, and Alan Teeter (Code Enforcement Officer) has made Bob Mazourek and Randy Brown aware that a building Permit s not needed. Building has not been an operating commercial business for over 1 year therefore, it falls under needing a Site Plan Review. Jeff has reached out to local DEC officer to see what other violations may be occurring.

Randy Brown reported back from the Town Board meeting that Dustin James is working to get a quote for a current road survey from T.G. Miller, P.C. Engineers & Surveyors for the areas of Bridge St., Shaffer Rd., and Main St.

Randy Brown reported that Karen Kennerson is scheduling the interviews for the Town Board to meet with the prospective candidates (James Haustein and Jacob Marnell) for a seat on the Planning Board. The Planning Board will make arrangements to have a member present during the interview process.

Karen Trask brought it to the Boards attention that Dr. Al Volpini DVM is retiring and Dr. John Ober DVM from Candor is going to take over his practice here in Newfield by opening up a small animal clinic on Main St in the apartment building owned by Natalie Miller. This will need a Site Plan Review.

Discussion of the Site Plan Review Application Fee was addressed and the Planning Board is requesting the Town Board to asses the Application Fee at \$100.00.

Karen Trask is contacting Linda Poppleton about website notification and announcement of the Site Plan Review Local Law #6 of 2017

Continued changes to the Site Plan Application were made with George Frantz, and he will have a draft to Karen Trask Friday the 19th and at the latest Monday the 22nd of January, 2018.

Planning Board working on a PDF map of the town, resource page, and poster for the lobby of the Town Hall.

Leo Tidd, Randy Brown and Bob Mazourek are all planning to attend the January 25th Town Board Meeting.

Next Meeting: January 31, 2018 at 7:00 PM

Bob Mazourek moved to adjourn meeting at 8:41 PM Seconded by Leo Tidd, All in Favor