



## **Town of Newfield Planning Board**

Meeting Minutes  
May 1, 2019

### **Opening**

The regular meeting of the Town of Newfield Planning Board was called to order at 7:00PM on May 1, 2019 in Town Hall, Meeting Room by Chairman Leo Tidd.

### **Present**

Chairman; Leo Tidd, Vice Chairman; Jacob Marnell, Jim Haustein, Randy Brown, Secretary; Missy Hein. Not present: Bob Mazourek.

### **Approval of Minutes**

April 3, 2019 Minutes MOVED to ACCEPT by Leo Tidd. SECONDED by Randy Brown. All in FAVOR 4:0.

### **Open Issues**

A Site Plan Review Application for a U-Haul pole barn had been received and reviewed by the Board for 1273 West Danby Road in the Town of Newfield. SPR and SEQRA have been approved. The approval was communicated to applicant, Town Board and County. There are presently no other active site plan reviews.

Randy finalized edits to the noise law based on the last meeting with the Town Board and will distribute to all. The Town Board is finalizing the animal law. The Planning Board understands that the next step is to have the Town Board host a public hearing on noise and animal laws in May and vote on them in June. ACTION ITEM: Missy will send a revised dog law (based on Groton) as requested by Karen K.

The Planning Board discussed the gap in the site plan review framework, whereby large subdivisions could avoid any review (because individual homes are exempt). The Planning Board will research potential subdivision laws and make a recommendation. The Planning Board want to avoid it being applicable to small subdivisions and really focus on large-scale subdivisions that involve creation of new roadways and other infrastructure decisions. ACTION ITEM: Jim to research local subdivision laws on the Internet and provide applicable information to the Planning Board.

Jacob is leading task for the hamlet plan (ACTION ITEM) and presented an initial concept sketch for the Main Street/Shaffer Road/ Bridge Street. intersection area. This will involve ideas for specific hamlet plan elements, such as tree lawn and sidewalk



improvements, curbs, and changes in parking that could be considered to create a more inviting Hamlet core. The Planning Board discussed redevelopment opportunities and challenges:

- Discussed opportunity of relocating post office away from Route 13 location to draw additional traffic to the hamlet core.
- Need coordination with repaving projects and look at opportunity to incorporate elements of the eventual hamlet plan in future infrastructure projects.
- Funding is an issue, but our goal at this point is articulate the desired condition and then that can be used to target grants to try to implement specific pieces of it.
- Discussed formalizing the hamlet plan by making it a revision to the Comprehensive Plan.
- We are still planning on a September community outreach meeting
- Discussed the possibility of a fall semester workshop of George Franz students working on different design options (they would be able to incorporate feedback from the September meeting in their work).

Jim completed a revamp of the site plan review application, including the \$100 fee language. This will be finalized and put on the town website. Jim developed several options for a Planning Board logo; edits were discussed.

Missy and Linda P. have been able to get the website caught-up in terms of past meeting minutes. This is really important to people being able to follow the work of the board. Remaining website work to be done- post final site plan review law, revised application form (with fee language), and final environmentally sensitive areas map are pending.

#### **Agenda for Next Meeting**

- Update on local laws.
- Review of any new Site Plans received.
- Review of status of hamlet plan.

#### **Adjournment**

Meeting was adjourned by Chairman Leo Tidd. The next general meeting will be at 7:00PM on June 5, 2019 in Town Hall Meeting Room.

Minutes submitted by: Jim Haustein for Missy Hein