



Town of Newfield Planning Board

Meeting Minutes
July 1, 2020

Opening

The regular meeting of the Town of Newfield Planning Board was called to order by Chairman Leo Tidd at 7:05 PM. The meeting was held virtually via ZOOM.

Present

Planning Board: Chairman Leo Tidd, Vice Chairman Jacob Marnell, Randy Brown, Brenda Lapp, Jim Haustein; Town Board: Mike Allinger; Town Clerk: Karen Kenerson; Code Officer: Alan Teeter.

Privilege of the Floor

No items of discussion.

Approval of Minutes

The June 3, 2020 Minutes were reviewed and approved.

Newfield Hamlet Revitalization Plan (NEWHARP)

The Planning Board is investigating options for a Hamlet revitalization plan.

Cornell Design Connect

Cornell Design Connect will partner with the Planning Board on a NEWHARP project for the Fall 2020 semester. The Planning Board previously submitted a proposal for this activity. The Design Connect project manager will be Tyler Kutty, a 3rd-year planning student who has had previous Design Connect experience in community revitalization projects. An initial meeting will be set up with Leo Tidd and Jim Haustein.

Covered Bridge Market Environmental Study – NY Main Street Program

Randy Brown and Jim Haustein previously met with Rod Heffron regarding interest in the Planning Board submitting a New York State Main Street Program Technical Service. ACTION ITEM: Jim Haustein to ensure that Rod Heffron is advised of the status and efforts of the Design Connect project that might be of interest to him.

Open Issues



Public Hearing on Subdivision Review Law

The Public Hearing on the Subdivision Review Law will be held at the Fire Hall on Thursday, July 9. The Planning Board will provide the Town Board a PowerPoint presentation and a handout which the Town Board may opt to use at their discretion for the Hearing.

New Business

Site Plan Reviews

- 1143 Elmira Road Building- Midstate
 - Midstate Basement Authorities, Inc. proposed to construct (1) a 40' x 100' secure storage building at 1143 Elmira Road (NYS State Route 13) in Newfield to provide a secure storage capability for vehicles and equipment. The Site Plan Review was previously approved by the Planning Board and construction has begun.
- No new Site Plan Reviews have been received or are pending.

Review of Building Permits

Alan Teeter provided additional background information regarding Building Permit 20-3165 for 2873 Elmira Road (“REMODEL HOME FOR SMALL BUSINESS USE.”) At this time, the Planning Board does not believe that a Site Plan Review will be necessary for this activity.

The Planning Board had no concerns or comments on any of the other Building Permits issued during June 2020.

Miscellaneous

NY Stretch Webinar

On June 16, 2020 Brenda Lapp and Jim Haustein attended a webinar “NYStretch Energy Code 2020: A Tool for Meeting Communities’ Climate Goals” hosted by the State University of New York College of Environmental Science and Forestry as part of their NY State Green Building Conference. NYStretch is a voluntary, readily adoptable energy code that calls for higher efficiency standards in both new and renovated building construction projects. A lot of towns and municipalities are adopting NYStretch (Alan Teeter advised that Enfield is looking at NYStretch, for example). **ACTION ITEM:** Jim Haustein to investigate existing literature, guidelines, local laws pertaining to NYStretch and advise the Planning Board of such. Further action or recommendations on the part of the Planning Board to be determined.



2021 Planning Board Budget

The Planning Board will submit a 2021 budget request with a 5% reduction over the approved 2020 budget.

Agenda for Next Meeting

- Newfield Hamlet Revitalization Plan (NEWHARP)
 - Cornell Design Connect
 - Covered Bridge Market Environmental Study
 - Miscellaneous
- Subdivision Law
- Review of Site Plans Received
- Review of Building Permits
- Miscellaneous

Adjournment

A motion to adjourn the meeting was made by Leo Tidd and seconded by Brenda Lapp. The meeting was adjourned by Chairman Leo Tidd at 7:37 PM. The next general meeting of the Newfield Planning Board will be at 7:00 PM on Wednesday, August 5, 2020. Venue (via ZOOM or at the Town Hall) to be determined.

Submitted by Jim Haustein