



Town of Newfield Planning Board

Meeting Minutes
August 6, 2019

Opening

The regular meeting of the Town of Newfield Planning Board was called to order by Chairman Leo Tidd at 7:02 PM at the Town Hall Meeting Room.

Present

Planning Board: Chairman Leo Tidd, Vice Chairman Jacob Marnell, Jim Haustein. Not present: Randy Brown, Mazourek, Secretary Missy Hein.

Privilege of the Floor

No community members were present.

Approval of Minutes

The July 3, 2019 Minutes were not available for review and approval.

Open Issues

Second Wind Cottages SPR

The Second Wind Community Building Site Plan Review and SEQRA negative declaration completed. ACTION ITEM: Leo Tidd will send a letter to Second Wind advising them of such.

Additional Site Plan Reviews

No new applications have been received.

Leo Tidd has made a request to Alan Teeter to provide building permit reports on a monthly basis (RECURRING ACTION ITEM: Alan Teeter).

Subdivision Law

Jim Haustein presented some preliminary Subdivision Law work based on using Milford, NY as a guide. Comments received during the meeting will be incorporated into the next version of the document (ACTION ITEM: Jim Haustein). Additionally, Jim Haustein will incorporate salient points from other nearby community Subdivision Laws (including Ithaca) and relevant New York State-published information and statutes.



Rationale on why we want a Subdivision Law and what the benefits are need to be considered. ACTION ITEM: Jim Haustein will be working on a summary presentation to present to the Town Board. ACTION ITEM: Leo Tidd will work with the Town Board on a future Town Board meeting agenda item.

Hamlet Plan

Continued the definition of the scope of overall work effort, including what the outline of the plan would look like, what tasks need to happen to get us there, who is doing what and a schedule for the work.

There was also a short brainstorm on Newfield selling points and possible marketing themes.

Postscript: Randy Brown spoke with George Frantz, Professor/Consultant about his class having a role in the Hamlet Plan this fall. He just returned from overseas and is not sure of Fall class size yet. George indicated he will let us know but stated that the Spring semester appeared more favorable for participation. He just returned from China and is not sure of class sizes yet. He will let us know and stated the Spring Semester looks better.

Grant Money

Leo Tidd created an account on the NYS Consolidated Funding system in order to see the full requirements for the New York Main Street program, specifically the technical assistance for main street revitalization planning. The requirements are extremely intense and there was no possibility of submitting an application this year (deadline was July 26).

Based on our new understanding of the level of effort required to submit a grant, we will continue to look into submitting a grant. It appears that we would need to meet specific census data and economic thresholds in order to qualify. Additionally, actually RFPs for work to be funded by possible grants need to be included in the grant application.

A presentation on grant applications that the Planning Board intend to submit will be made to the Town Board prior to submission.

Postscript: Randy Brown advised that he and Mike Allinger spoke to both Representative Lifton and State Senator O'Mara's office regarding our efforts. O'Mara's office offered more guidance and Randy and Mike are planning to meet with them. (ACTION ITEM: Randy Brown). Additionally, Randy Brown submitted the Technical Assistance Grant request approved by the Town Board; however, Randy did not submit such via the online portal.



NEWFIELD, NY
PLANNING BOARD

Agenda for Next Meeting

- Review of any new Site Plans received.
- Status of Subdivision Review Law.
- Plan for developing Hamlet Plan.
- Grant money.

Adjournment

A motion to adjourn the meeting was made by Leo Tidd and seconded by Jim Haustein. The meeting was adjourned by Chairman Leo Tidd at 7:53 PM. The next general meeting will be at 7:00 PM on Tuesday, September 11, 2019 in Town Hall Meeting Room.

Submitted by Jim Haustein for
Missy Hein, Newfield Town Planning Board Secretary