



Town of Newfield Planning Board

Meeting Minutes
September 4, 2019

Opening

The regular meeting of the Town of Newfield Planning Board was called to order by Vice Chairman Jacob Marnell at 7:03 PM at the Town Hall.

Present

Planning Board: Vice Chairman Jacob Marnell, Randy Brown, Jim Haustein. Not present: Bob Mazourek, Chairman Leo Tidd.

Privilege of the Floor

No community members were present.

Approval of Minutes

The July 3, 2019 Minutes were reviewed and approved.

The August 6, 2019 Minutes could not be approved as there was not a quorum of Planning Board members who attended that particular meeting.

Open Issues

Subdivision Law Presentation to Town Board

Jim Haustein reviewed the PowerPoint presentation regarding the Subdivision Law recommended by the Planning Board. The Planning Board's intent is to present this to the Town Board to inform them of the need for a Subdivision Law in Newfield and to obtain any initial feedback the Town Board may have. ACTION ITEM: Leo Tidd to contact the Town Board to put the discussion of this presentation on a Town Board meeting agenda.

Hamlet Revitalization Project Plan

Jim Haustein presented a draft of required tasks for the Hamlet Revitalization plan. The Planning Board will create a "project plan" to drive this initiative; tasks, schedule and responsible party will be defined. ACTION ITEM: Jim Haustein to put the draft spreadsheet onto Google Sheets or other shared environment so that all Planning Board members can make changes and additions.



New Issues

Substandard Housing Discussion

The notion of Substandard Housing within the Hamlet will be included as part of the Hamlet Revitalization Project. “Substandard Housing” within the Hamlet would provide a possible opportunity for grant money to improve and bring the applicable housing structures to code. Estimates of costs would need to be determined prior to applying for grant money.

Overbaugh 2-Lot Subdivision

The Town of Ithaca has provided Newfield notice of a proposal (under Section 239-nn of the General Municipal Law) to subdivide a property at 1027 Elmira Road into two parcels. This property is within a Light Industrial Zone. The property is within 500 feet of the municipal boundary between the Town of Ithaca and Newfield and none of the property lies within Newfield.

The Newfield Planning Board made note of this proposed subdivision but deemed no action to be taken by the Planning Board at this time.

New Site Plan Reviews Received

None of record.

Miscellaneous

Randy Brown has been looking at the Newfield “Junk Law“ (for example, “junk cars”) and possible recommendations for enforcement of such.

Agenda for Next Meeting

- Review of any new Site Plans received.
- Status of Subdivision Review Law.
- Plan for developing Hamlet Plan.

Adjournment

A motion to adjourn the meeting was made by Jim Haustein and seconded by Jacob Marnell. The meeting was adjourned by Vice Chairman Jacob Marnell at 7:43 PM. The next general meeting will be at 7:00 PM on Tuesday, October 2, 2019 in Town Hall Meeting Room.

Submitted by Jim Haustein