



Town of Newfield Planning Board

Meeting Minutes
October 2, 2019

Opening

The regular meeting of the Town of Newfield Planning Board was called to order by Chairman Leo Tidd at 7:04 PM at the Town Hall Meeting Room.

Present

Planning Board: Chairman Leo Tidd, Vice Chairman Jacob Marnell, Randy Brown, Jim Haustein. Not present: Bob Mazourek.

Privilege of the Floor

No community members were present.

Approval of Minutes

The August 6, 2019 Minutes were reviewed and approved. The September 4, 2019 Minutes were reviewed and approved.

Open Issues

Subdivision Law

The Planning Board has completed a PowerPoint deck on the need, benefits and potential structure for subdivision review within Newfield. A request has been made by Leo Tidd to the Town Board to present this at one of their regular meetings or at a combined Town Board/Planning Board meeting. ACTION ITEM: Jim Haustein to follow through with Karen Kenerson.

Newfield Hamlet Revitalization Plan (NEWHARP)

A name for the Hamlet Revitalization Plan has been suggested: **NEWfield Hamlet Revitalization Plan** (NEWHARP).

A checklist of tasks, schedule and responsible party for the Revitalization Plan is being developed to keep associated activities organized and to help ensure progress continues on the effort. Two phases are envisioned for this work: (1) a planning phase and (2) an implementation phase.

The checklist includes several checkpoints with the Town Board to ensure they are aware of and endorse this activity; public outreach is also included in the task list.



The Planning Board will seek funding through Technical Assistance Grants (as part of the New York State Main Street Program) for the planning phase of this activity (for example, consultant support). Funding applications need to be completed by July. Additionally, we will seek out opportunities to work with Tompkins County Planning who previously offered some limited free services to assist.

The Planning Board is envisioning that a deliverable would be having the revitalization plan formally adopted by the Town Board as an amendment to the Newfield Comprehensive Plan. This would help facilitate obtaining grant money.

New Business

Planning Board Training Opportunity – TCCOG Academy Local Government Conference

The Tompkins County Council of Governments (TCCOG) is hosting a Local Government Conference at Tompkins County Community College on Thursday, October 24, 2019. The conference is open to all municipal staff, board and committee members and includes sessions covering the following areas:

- Municipal Ethics
- Agricultural Districts Program – Farmer Benefits and Protections
- Retirement Reporting for Elected and Appointed Officials
- SEQR: The Short EAF
- What to Expect from an Audit
- Open Meetings Law
- Case Law Update for Planning and Zoning
- Disaster Preparedness and Response

Site Plan Reviews

- No new Site Plan Reviews have been received.
- No Site Plan Reviews are pending.

Miscellaneous

Leo Tidd submitted an email request to Mike Allinger and Karen Kenerson to have Jim Hausteine appointed as Planning Board Secretary. Jim would continue to retain his role as a member of the Planning Board.

Randy Brown attended an open house meeting of the Tompkins County Transportation Council. The meeting included discussion of a 20-year transportation plan for Tompkins County. Newfield appears to be under-represented in Transportation Council meetings and relevant discussions which could directly impact Newfield.



NEWFIELD, NY
PLANNING BOARD

Agenda for Next Meeting

- Review of any new Site Plans received.
- Status of Subdivision Review Law.
- Newfield Hamlet Revitalization Plan

Adjournment

A motion to adjourn the meeting was made by Jim Haustein and seconded by Jacob Marnell. The meeting was adjourned by Chairman Leo Tidd at 8:02 PM. The next general meeting of the Newfield Planning Board will be at 7:00 PM on Wednesday, November 6 in Town Hall Meeting Room.

Submitted by Jim Haustein