

Town of Newfield  
January 23, 2020  
7:00 PM

Call to Order  
Pledge of Allegiance  
Agenda Approval  
Privilege of the Floor  
Communications

Presentations

Hunt Engineers- Water Study

Action Items

Additional Annual Authorizations

\*Resolution 2020-\_\_: Town Board Member Liaisons

BE IT RESOLVED that the Town Board makes the following liaison appointments and requests that each appointee report to the Town Board at least annually:

	2019	2020
A. Highway Department		M. Allinger
B. Personnel		Blixy?
C. Planning Board		M. Allinger
D. Fire Department		M. Allinger
E. Town Court		Blixy?
F. Agricultural Committee		
G. Town Hall Maintenance		
H. Sustainability Committee		J. James?
I. Records Advisory Board		
J. Safety Committee		
K. Union negotiations		M. Allinger, C. Powers

\*Resolution 2020 - \_\_: Gatekeeper:

WHEREAS the Town Board is the Executive body charged with speaking and acting on behalf of the Town, unless such powers are specifically delegated by resolution to the Supervisor or to another individual,

BE IT RESOLVED that effective immediately it is required policy in the Town of Newfield that any application (full or partial, new or revised) for grant funding or financing, or request for evaluation of

funding potential, or any request for review or approval of any project proposed by the Town of Newfield to any government agency or other entity external Newfield Town government be approved by the Town Board before it is submitted to the appropriate agency. It is also hereby the policy of the Town of Newfield that a copy of this resolution will be provided to any engineering or other consulting firm engaged by the Town, at the time a contract is signed.

This resolution hereby supersedes all previous Town Board resolutions which may be interpreted as giving the Supervisor, any other member of the Town Board, Highway Superintendent, or professional contracted with by the Town of Newfield the authority to make applications (full or partial) for grants, loans, or any other type of project financing, make contractual commitments (verbal or written) on behalf of the Town, or otherwise act in any legal or official capacity on behalf of the Town of Newfield.

All Town Board members including the Supervisor shall identify whether they are speaking by authority of the Board or as an individual when talking to third parties.

THE TOWN BOARD FURTHER RESOLVES that the organizational meeting of the Town Board each January, all resolutions passed from this date forward authorizing the Supervisor, individual Town Board members, or any other agents or consultants of the Town to act on behalf will be reviewed. The Supervisor shall provide copies of all such resolutions in effect to seated and incoming Town Board members at least two weeks prior to such meeting.

\*Resolution 2020 - \_\_: Town Board Appointments

BE IT RESOLVED that the Town Board makes the following appointments and request that each appointee report to the Town Board at least annually:

	2019	2020
A. TCCOG Emergency Management	N/A (no appt at this time)	
B. Health Consortium Board	Christine Laughlin	Christine Laughlin
C. Planning Board Chairperson	Karen Trask	Leo Tidd
D. Planning Board Membership	Karen Trask, Leo Tidd, Randy Brown, Jacob Marnell, Jim Haustein	Leo Tidd, Randy Brown, Jacob Marnell, Jim Haustein and one vacancy (to be filled)
E. Clerk for Planning Board	Missy Hein	Jim Haustein
F. Tompkins County Environmental Mgmt. Council	Michelle Henry	Michelle Henry
G. Tompkins County Water Resources Council (WRC)	N/A (no appt at this time)	
H. Tompkins County Stormwater Coalition	N/A (no appt at this time)?	Alan?
I. Stormwater Officer	N/A (no appt at this time)?	Alan?
J. Rec Partnership		Austin Kuczek
K. Tompkins County Youth Services Board	Austin Kuczek	Austin Kuczek, M. Allinger (alternate)

L. Transportation Council Planning & Policy Committees (ITCTC)	Jeff Hart (Policy) & Kevin Berggren (Planning)	Michael Allinger (Policy) & Kevin Berggren (Planning)
M. Tompkins County Council of Governments	Joanne James	Joanne James
N. Tompkins County Area Development	N/A (no appt at this time)	
O. Fair Board liaison	N/A (no appt at this time)	
P. Town Historian	Alan Chaffee	Alan Chaffee
Q. Tompkins County Animal Control	N/A (no appt at this time)	
R. Cayuga Lake Water Shed Intermunicipal Org. (IO)	N/A (no appt at this time)	Michael Allinger ?
S. Chamber of Commerce	N/A (no appt at this time)	

\*Resolution 2020 - \_\_: Policies

BE IT RESOLVED that the Town of Newfield has adopted policies for a Code of Ethics, Personnel and Benefits, Procurement, Claims, Meeting Rules and Procedures, Investment, Alcohol and Controlled Substance Testing, Planning Board Attendance and Training, Records Management and Emergency Preparedness. The Town Clerk shall provide to each newly elected official and to any other elected or appointed official or employee these policies, and any other planning documents or local laws upon request and these documents shall be also be maintained on the internal part of the town website. Each employee and elected or appointed official shall sign the Code of Ethics form within a month of taking office to document that they have reviewed and understand the policy.

\*Resolution 2020 - \_\_: Gifts

BE IT RESOLVED that in accordance with the New York State Constitutional prohibition against gifts by municipalities as described in Article III, Section 1, the Town of Ulysses will not give donations, or other gifts of recognition for service (retirement, annual appreciation, or otherwise) to any organizations, volunteers, or other individuals in the employment of the Town or otherwise providing service to the Town or the community. The Town may, however, hold recognition events and provide refreshments.

\*Resolution 2020 - \_\_: Mandatory Justice Schooling

RESOLVED, that the Justices be authorized to attend training schools during the year and will be reimbursed for approved expenses provided the funding is available.

\*Resolution 2020 - \_\_: Vehicle Benefit:

RESOLVED, that because the Highway Superintendent and Water District Operator are on call 24 hours a

day, seven days a week, the Newfield Town Board authorizes the use of town vehicles for travel to and from work, provided they are not used for more than incidental personal use. Mileage should be recorded and submitted to the Town Clerk annually.

Resolution #2020-\_\_\_\_\_ Attendance at Newly Elected Town Officials Training

WHEREAS, the Town of Newfield values training opportunities for Town officials, and;  
WHEREAS, new Town Board member \_\_\_\_\_ will benefit from the Office of State Comptroller Newly Elected Town Official training, therefore be it  
RESOLVED that the Enfield Town Board authorizes attendance and funding for Councilperson \_\_\_\_\_ to attend the OSC training for Newly Elected Town Officials.

Resolution #2020-\_\_\_\_\_ Appointment of Delegates to NYS Association of Towns (AOT) Annual Meeting and Approval of Funding for Attendance

WHEREAS, the Town of Newfield is a member of the Association of Towns of the State of New York, and;  
WHEREAS, the Annual Business Session is being held on February 19, 2020, and;  
WHEREAS, \_\_\_\_\_ will attend the Association of Towns Annual Meeting, now therefore be it;  
RESOLVED that \_\_\_\_\_ be duly designated as the Town of Newfield delegate [and \_\_\_\_\_ as alternate in the absence of \_\_\_\_\_,] to the NYS Association of Towns Annual Meeting on February 19, 2020 and to cast the vote for the Town of Newfield, pursuant to Section 6 of Article III of the Constitution and Bylaws of said Association, and;  
RESOLVED, the Newfield Town Board authorizes attendance and funding for \_\_\_\_\_ [and \_\_\_\_\_] to attend the AOT Annual Meeting.

## 2019 Year End Budget Modifications

### Old Business

Capital Improvements

Employee Manual

Noise Law

Animal Law

New Business

Executive Session

Adjournment