

## **Newfield Planning Board Meeting Minutes**

March 6, 2013

### **In Attendance:**

- Planning Board: Nancy Dolge (Chair), Gary Goff, Randy Brown, Gene Yaples,
- Other: Chris Hayes (Consultant)
- Barbara Tefft, Secretary

### **Agenda Items:**

#### **Agenda Items for March 6, 2013 meeting:**

- VOTE on Municipal Services
  - (Note: Chris will be talking to Roy Trask on Thu or Friday after the Wednesday meeting.)
- Discussions on
  - Industry – possibly VOTE?
  - Small Business
  - Development Prefaces and organization
  - Agriculture – Barb will be attending the Ag Summit in Dryden on March 13, 2013
  - Hamlet Plan - Randy
- Determine a good meeting to discuss Site Plan Review and discuss inviting folks from Caroline at the next meeting.
- Sketch a more certain timeline for final edits of the public draft, and public meetings – this might also include completing SEQR steps, which will require coordination with the Town Board.

**Meeting called to order, 7:12 pm, Newfield Town Hall.**

### **Minutes - Submitted by Barbara Tefft:**

Newfield Planning Board Minutes of February 20, 2013

### **Discussion: Administrative issues**

Nancy had questions on illegal dumping – where should it be addressed in the Plan, what department has jurisdiction, ordinance for junkyards and trash disposal, who reports dumping and who cleans it up. Enforcement is a concern of residents according to the survey. Possibly put it under Municipal Services Section. Nancy will research and report to Chris.

**Discussion: Trailer Park Issues**

Address access for residents to transportation, laundry, grocery and other services. Encourage support of education within communities. Identify stumbling blocks toward creating successful communities. Identify what can be addressed through grants, etc. Keith Hoffman, owner of Wards Trailer Park, has an interest in improving this community and better integrating it into the larger community. How can this apply to other such communities?

**Discussion: List of Acknowledgments**

Chris aggregating lists from every current and past board member to acknowledge individual contributions in the development of the Newfield Comprehensive Plan.

**Discussion: Municipal Services**

Chris is meeting with Roy Trask this week to discuss Town budget issues addressed in the Plan. Vote tabled until March 27, 2013 meeting.

**Discussion: Industry**

Nancy sent out a new draft of Industry to Board members. She added a paragraph with a list of industries as examples. Randy moved to approve Industry, Gary seconded. Nancy voted aye, Gene abstained. Industry approved – with minor edits.

**Discussion: Agriculture**

Barb will be attending the Ag Summit in Dryden on March 13, 2013 and will meet with Monika Roth and Debbie Teeter to get info more specific to Newfield. Gary would like to see maps included in Ag Chapter and Tompkins County ag use plans. Strong opinions of where best ag land is.

**Discussion: Economic Development**

Organization of chapter discussed. Members hadn't read latest drafts.

**Discussion: Hamlet Plan**

Comments due to Randy by March 16, 2013. Due to Secretary by March 20, 2013. Vote April 10, 2013.

**Discussion: Timeline Review**

Review of Plan deadlines and legal public presentation requirements. Nancy will confirm and notify members.

**Other Business:**

Board approved regular **meeting date changes** to **March 27** and **April 10, 2013** due to conflicts. Nancy will notify Karen to confirm and publicize.

**Next meeting Wednesday March 27, 2013.**

**Summary of Agenda Items for March 27, 2013 meeting:**

- Vote to accept Municipal Ch. and give entire Services Section to Town Board for informal comments.
- Vote to accept calendar showing dates and events leading up to Adoption by Planning Board of the Comp. Plan and presentation to the Town Board.
- Discussion and possible vote on Development Section Preface, Small Business, and Econ. Development Chapters (3 documents)
- Discussion and possible vote on Hamlet Ch.
- Discussion of Agriculture Ch. For vote on April 10
- Discuss Chris's role from now on
- Discuss SEQR
- Decide when to discuss Site Plan Review Law
- Discuss tasks leading up to calendar events and available volunteers

**Task List – To Do BEFORE March 27, 2013 meeting:**

**By March 16: \*means you already have this document from Mar. 6 Mtg.**

- Comments to Nancy regarding draft calendar (sent via email)
- Comments to Randy regarding draft Hamlet Ch.\*
- Comments to Chris on Preface to Development Section\*, Small Business\*, and Economic Development Ch.\* (3 documents- preface is short)

**By March 20:**

- Final draft of Hamlet Ch. to Barb for vote on March 27 (Randy)
- Final Draft of Municipal Services to Barb fro vote on March 27(Chris)
- 3<sup>rd</sup> Draft of Ag. Chapter ready by Barb and Gene for discussion on Mar. 27 and Final vote with edits on April 10
- Begin to compile and send a list of people who have helped with the Comp Plan to Chris (everyone)

**Motion to Adjourn**

**Meeting adjourned, 9:25 pm.**