

# Newfield Planning Board Meeting

April 4, 2012

## **In Attendance:**

Planning Board: Randy Brown (Chair), Gary Goff, Gene Yaples, Nancy Dolge (volunteer), Chris Hayes, Dave Leistikow (volunteer), Jim Haustein (secretary)

Minutes submitted by: Jim Haustein

## **Agenda Items**

1. Draft Comprehensive Plan Development and Status
2. Other Business

## **Draft Comprehensive Plan**

Randy Brown passed out the latest spreadsheet of the detailed status of the Comprehensive writing. Additions made during the April 4 Planning Board meeting are included at the end of these meeting minutes.

A decision was made to have authors write the chapter, have the Planning Board review and “sign off” on the draft and then go to a volunteer for editing. It would be advantageous to have a limited number of volunteers do the actual editing to ensure consistency across all chapters.

Part of the editing process will be to validate website links.

Basic information for each chapter should be about 3 or 4 pages with a total length of perhaps 9 or 10 pages. However, this is not a steadfast rule and it is expected that there will be some (if not significant) variation.

## **Other Business**

None of record.

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## ACTION ITEMS:

- All related to producing the draft of the Comprehensive Plan.

The working table of Draft Comprehensive Plan chapters, assigned writer and status is provided below.

<b>Chapter</b>	<b>Assigned to</b>	<b>Status</b>
<b>Resources</b>		
People and Population	Chris Hayes	Draft Complete; Planning Board will review and approve for editing on April 18.
Cultural/Historical	Chris Hayes	Draft Complete. Chris Hayes is attempting to get a hold of Alan Chaffe, Newfield Town historian, for review and edit.
Natural (Forests, wildlife, and natural area)	Nancy Dolge, Marie Terlizzi	Tom Gerow has reviewed. Planning Board will review and approve for editing on April 18.
Water, storm water, and sewer	Nancy Dolge	Some discussion remains if some of the scope of this chapter should fall under "Municipal Services." Looking for Volunteers to assist Nancy!!
<b>Services</b>		
Municipal Services	Chris Hayes	Work in progress. Chris Hayes is waiting to talk to Richard Driscoll.
Communication (Internet, Phone, Cell Towers, Cable TV, Newspaper, Website, Newsletter)	Dave Leistikow	Looking for Volunteers!
Human Services (Education, Recreation, Library, Child Care, Senior Services)	Randy Brown and Others.	Work in progress. The following will provide assistance: <ul style="list-style-type: none"> <li>• Schools – Cheryl Thomas</li> <li>• Dustin James – Recreation</li> <li>• Sylvia Allinger – Child Care</li> <li>• Library – Gary Goff to seek volunteer</li> <li>• Senior Services – Nancy Dolge to seek volunteer</li> </ul>
Health and Safety	Tony Russo	Looking for Volunteers!
Transportation/Circulation	Gary Goff	Work in progress.
Energy	Scott Smith and Gary Goff	Planning Board will review and approve for editing on May 2.
<b>Economic Development</b>		
Housing	Chris Hayes	Work in Progress; development identified; Randy Brown to provide information to Chris Hayes.
Agriculture	Gene Yaples and Stephen Brown	Some draft material passed to Gene Yaples. Stephen Brown will provide additional information to Gene.
Business	Stephen Brown and Rod Heffron	Chris Hayes will plot businesses (by type) on a map of Newfield. Currently, 76 businesses in Newfield have been identified.
Hamlet	Randy Brown	The Hamlet has been identified (~300 houses, matches census data). Looking for Volunteers!
Industry	Jim Haustein	Work in progress.
<b>Other</b>		
Introduction	Chris Hayes, Gary Goff	

Volunteers		Thanking volunteers for their effort.
Glossary, Links, Maps		Possibly also appendix for further reading.
Action Items		Should be in Table format.