

# Newfield Planning Board Meeting

September 7, 2011

## **In Attendance:**

Planning Board: Gary Goff (Chair), Randy Brown, Gene Yaples, Jim Haustein (secretary)

Minutes submitted by: Jim Haustein

## **Agenda Items**

1. Debriefing on all the meetings to date
2. How should we organize and format the results of ALL citizen input?
3. Old Home Days planning and needs
4. Organizing the promo for the ongoing Survey Monkey survey
5. Status of the Cornell Student intern
6. How should we use our new volunteers?
7. What should our policy be regarding promotion of the various upcoming Marcellus Shale events?
8. Other?

## **Facilitated Meetings**

Getting people out was a challenge. However, many concerns were addressed and the Planning Board must now compile the information received. Public input is required for drafting the Comprehensive Plan.

## **Organizing Meeting Results**

Facilitated Meeting results and other public input (such as the Survey Monkey surveys) will be compiled into a single report and posted on the Town web site. This will be a formal document summarizing community input into the draft Comprehensive Plan.

## **Old Home Days**

Randy Brown will have a booth set up from 10:30 to 2:00. Other Planning Board members are invited to join Randy.

## **Promo for Survey Monkey**

The following are options for pointing folks to the Survey Monkey survey which will provide input for the draft Comprehensive Plan:

- Press Release to the Newfield News
- Press Release to the Ithaca Times
- Press Release to the Tompkins Weekly
- Contact individuals who indicated at the Facilitated Meetings that they would like to be volunteers
- Old Home Days booth

- School Newsletter
- Town Bulletin Board
- Contact local groups and request that they disseminate the information

### **Cornell Student Intern**

Gary continues to work this issue. Cost would be approximately \$3000, half of which to be paid in 2011 and the other half in 2012. Commitment would be 13.3 hours per week.

### **Volunteers**

Individuals who indicated during the Facilitated Discussion meetings that they would like to volunteer to assist with the draft Comprehensive Plan may be contacted by the Planning Board over the next few months to provide support for drafting the Plan.

### **Marcellus Shale Events**

Though the Planning Board will stay actively informed regarding Marcellus Shale Events, they do not plan to offer any educational event to the community. However, an early version of the draft Comprehensive Plan may render insight regarding citizen opinion regarding gas drilling.

### **Other**

On September 1, Gary Goff provided the School Board with a short presentation of the Town Board activities.

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#### ACTION ITEMS:

- Jim Haustein to provide press release and communicate with volunteers and community groups regarding the on-line survey to obtain community input.
- Gary Goff will work on having the survey link posted on the town bulletin board.
- Jim Haustein to draft results of the Facilitated Discussion meetings.