

# Newfield Planning Board Meeting

October 5, 2011

## *In Attendance:*

Planning Board: Gary Goff (Chair), Randy Brown, Christine Ranney, Gene Yaples, Chris Hayes  
Meeting Notes taken by: Christine Ranney. Minutes submitted by: Jim Haustein

## *Agenda Items*

1. Memorandum of Understanding for Comprehensive Plan Work
2. Comments on Other Sample Plans
3. Chris Hayes
4. Other Business

## *Memorandum of Understanding for Comprehensive Plan Work*

The Memorandum of Understanding (MOU) between the Town of Newfield and George Franz, a Processor of City and Regional Planning at Cornell, was discussed. The MOU is for consulting work by himself and/or one or more of his students for assistance with the Comprehensive Plan. The MOU has been sent to Richard Driscoll for signature.

## *Comments on Other Sample Plans*

The usefulness of contacting towns, who have already been through the comprehensive planning process, was discussed. In this manner we could learn more about how these towns structured their processes and how useful they thought those processes and the ultimate Comprehensive Plan turned out to be.

- Caroline just finished their Comprehensive Plan.
- Enfield is updating their Comprehensive Plan.
- Ithaca is updating their Comprehensive Plan.

## *Chris Hayes*

Chris Hayes, the graduate student from Cornell (a student of George Franz) attended the meeting.

## *Other Business*

- The idea of having the third Wednesday of every month(7 to 8 PM) an open house at the Town Hall to enable public comment opportunities was discussed.
- We need a schedule and plan for completion of the draft Comprehensive Plan.

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ACTION ITEMS:

- Randy Brown to set up a meeting at the County Planning Office for Chris Hayes and himself.
- Jim Haustein to contact Nancy Potter regarding the internet survey.
- Christine Ranney needs to update numbers in her chapter of the Inventory to reflect new business conditions.
- Gary Goff to send out the password for the New York Planning Federation website to all members of the Planning Board.
- Jim Haustein and Gary Goff to send an update and notify the Newfield News after the contract for Chris Hayes is signed.