

## Newfield Planning Board Meeting Minutes

December 5, 2012

### In Attendance:

- Planning Board: Randy Brown (Chair), Nancy Dolge, Gene Yaples, Gary Goff
- Other: Carol Mallision – Senior Services contributor
- Barbara Tefft, Secretary

### Agenda Items:

#### Summary of Agenda Items for December 5, 2012 meeting:

##### *Review and submit comments on all Services Chapters for final draft vote:*

- Municipal Services
- Communication
- Human Services
  - Recreation
  - Senior Services
  - Childcare
  - Education
  - Library
- Transportation
- Health and Safety
- Energy

##### Economic Development Chapters due January 1, 2013

- Housing
- Agriculture
- Business
- Hamlet
- Industry

#### **Randy:**

- Report on progress on **Business** and **Hamlet** chapters
- Report on discussion with Town Board about the concept of the **Old Home Days Committee** being made an official committee of the Town rather than the existing group of private individual organizers.

#### **New Business – carried from September 19, 2012 meeting**

**Discussion:** Proposal by Gary Goff to invite Kris West, Senior Field Representative Finger Lakes Land Trust Southern Tier Office to meet with the Newfield Planning Discussion: regarding if and when to invite her to speak.

**Meeting called to order, 7:10 pm, Newfield Town Hall.**

**Minutes - Submitted by Barbara Tefft:**

Newfield Planning Board approved Minutes of November 28, 2012, with minor changes.

**Discussion on Planning Board Member Draft Needs:**

To expedite chapter and section revisions Board Members requested hard copy of drafts for easier thorough review and editing.

**Plan:** By Noon on the Wednesday prior to each meeting (7 days after each meeting), all draft chapters will be emailed to the Secretary, Barbara Tefft. The Secretary will organize and email all to the Newfield Town Clerk's Office for Karen to print and place in the Board desk drawer in the meeting room by the end of the following day (Thurs), if possible. Karen will email Barb to confirm completion of printing. Barb will notify members when hard copy is ready to be picked up.

Planning Board members are responsible for picking up hard copy at Town Hall, reviewing and marking prior to the next meeting.

**Comment on Human Services Chapter:**

Randy suggested making a Master Goals list for the Human Services chapter to tie together information that interlocks or overlaps.

**Update on: Senior Services**

Carol Mallison reported on her progress on this chapter. Discussion on adding encouragement of organizations for seniors to promote their activities more than just word of mouth. Carol will contact Betty Balcome regarding Newfield Seniors. Nancy will drop off hard copy of Carol's chapter for Betty to review and add her own input.

**Update on: Municipal Services**

Chris has looked over Newfield Town budgets for the past 5 years to see how funding has changed and to review ordinances. He will send a report to the Board. Chris recommended that in the final revision of the Plan document, prior to creating the Public Draft, discussion of Town Water and Sewer should be moved from the Water Chapter to Municipal Services.

**Update on: Health and Safety**

Ray Wheaton submitted a detailed outline via Tony at the November 28, 2012 meeting for Health and Safety. The next step is to create a fleshed-out inventory of what services exist presently and an analysis of where does Newfield go from here. Also to be included is public opinion information from the Survey. Chris gave Barb hard copy of the Survey to give to Ray. Chris will contact Ray and email the final version of the Communications Chapter as a model for Ray to follow. Barb will email Ray regarding deadlines and actions to take toward completion.

**Update on: Transportation**

Discussion on Gary's draft. Chris suggested consolidating goals. Vote set for December 19, 2012 meeting. A final Draft copy will be emailed to Barb by December 12, 2012 to print hard copy for all members to review.

**Update on: Energy**

Chris recommended adding actions such as bulk energy purchasing by the Town to save money and adding information such as the number of pre-1950 homes in Newfield. Nancy will incorporate edits and send to Chris. Vote set for December 18, 2012

**Update on: Hamlet**

Randy will have Draft 1 complete by January 2, 2013.

**Update on: Industry**

Marie wrote and Nancy co-edited with Marie a First Draft of the Energy Chapter. Nancy provided Marie with Jim Hausteine's work that had been recovered. Marie is now going to incorporate Jim's work including more light industry in the chapter and will move a number of gas drilling details to an appendix.

**Update on: Business**

Chris has an outline for the Business chapter. He will try to complete it for the January 16, meeting.

**Discussion: Agriculture**

Gene has much information to incorporate. Barb volunteered to work with Gene on typing and assembling the information.

**Other Business:**

- Gary had information on the Zenas King Bowstring Bridge being nominated for the National Register of Historic Places. He wanted to know who should work on the paperwork for the application. Nancy will give it to Karen.
- Kris West with the Finger Lake Land Trust will present their services to the Planning Board. Nancy will meet with her and emailed her to set up an appointment.

**Next meeting Wednesday December 19, 2012.**

**Summary of Agenda Items for December 19, 2012 meeting:**

- Final Draft **VOTE** on Services Chapters:
  - Energy
  - Transportation
  - Communication
- Progress **Updates** on Services Chapters:
  - Health and Safety
  - Municipal Services
  - Human Services
    - Recreation
    - Senior Services
    - Childcare
    - Education
    - Library
- Economic Development Chapters **due January 2, 2013**
  - Housing
  - Agriculture
  - Business
  - Hamlet
  - Industry

**Randy:**

- Report on progress on **Business** and **Hamlet** chapters
- Report on discussion with Town Board about the concept of the **Old Home Days Committee** being made an official committee of the Town rather than the existing group of private individual organizers.

**Motion to Adjourn**

**Meeting adjourned, 9:40 pm.**