



Town of Newfield Planning Board

Meeting Minutes
May 6, 2020

Opening

The regular meeting of the Town of Newfield Planning Board was called to order by Chairman Leo Tidd at 7:00 PM. The meeting was held virtually via ZOOM.

Present

Planning Board: Chairman Leo Tidd, Vice Chairman Jacob Marnell, Randy Brown, Brenda Lapp, Jim Haustein; Town Board: Mike Allinger; Town Clerk: Karen Kenerson.

Privilege of the Floor

No community members were present.

Approval of Minutes

The April 1, 2020 Minutes were reviewed and approved.

Newfield Hamlet Revitalization Plan (NEWHARP)

The Planning Board has been investigating possible grant opportunities for a Hamlet revitalization.

Design Connect Application Status

The Planning Board applied for a Cornell Design Connect project. The purpose of the proposed project is to develop a plan to encourage a walkable, attractive, vital hamlet downtown. The Planning Board is presently awaiting a response on this matter.

ACTION ITEM: Leo Tidd to contact the Cornell Design Connect Team for a status update if he has received no feedback from them by next week.

Covered Bridge Market Environmental Study

Randy Brown contacted the Covered Bridge Market owners and inquired about interest in the Planning Board submitting a New York State Main Street Program Technical Service Grant for an environmental study of the property. There is interest in selling the property and an environmental study could help facilitate that sale. **ACTION ITEM:** Randy Brown and Jim Haustein to pursue further under the direction of Leo Tidd.



Open Issues

Status of Town Board Action on Subdivision Review Law Proposed by the Planning Board

The Town Board has received the latest revision of the “Subdivision Control Regulations for the Town of Newfield, New York” document (also known as the “Subdivision Review Law”) which was drafted by the Planning Board. This document is presently under legal review.

New Business

Site Plan Reviews and Review of Building Permits

- No new Site Plan Reviews have been received.
- No Site Plan Reviews are pending.

Miscellaneous

Historical Planning Board Files

Jim Haustein has received Planning Board files from Nancy Dolge, who was a previous Planning Board Chair. Most of the files are from the development of the Comprehensive Plan which was adopted in 2013. Regarding the other files, Jim Haustein will scan relevant documents and upload to the DROPBOX account that the Planning Board is now using.

Mike Allinger advised that the Town is presently using Microsoft Teams for collaboration and that this product could be made available for Planning Board use.

County Investment in Newfield

Randy Brown had a conversation with David McKenna (Tompkins County District 8 Legislator) regarding the need for more Tompkins County investment in Newfield. Randy was advised that Katherine Borgella, Tompkins Commissioner of Planning and Sustainability, would be the person to talk to. Randy encouraged Mike Allinger to engage in discussion with Kathrine Borgella.

Agenda for Next Meeting

- Newfield Hamlet Revitalization Plan (NEWHARP)
 - Design Connect Application
 - Covered Bridge Store
 - Miscellaneous
- Subdivision Law



NEWFIELD, NY
PLANNING BOARD

- Review of Building Permits
- Review of New Site Plans Received
- Miscellaneous

Note: Newfield Town Board and Newfield Planning Board meetings will be held virtually via ZOOM until further notice.

Adjournment

A motion to adjourn the meeting was made by Leo Tidd and seconded by Brenda Lapp. The meeting was adjourned by Chairman Leo Tidd at 7:30 PM. The next general meeting of the Newfield Planning Board will be at 7:00 PM on Wednesday, June 3, 2020 via ZOOM.

Submitted by Jim Haustein