

Town of Newfield
November 16, 2023
7:00 PM

Public Hearing for Public Comment and Opinion Regarding the 2024 Fire Protection Contract with the Newfield Fire Company.

Town Board Business Meeting

Call to Order

Pledge of Allegiance

Agenda Approval

Privilege of the Floor

Communications

Presentations

Approval of October 3rd (budget), 10th (budget), 12th (Business), 17th (budget) and 26th (public hearing and Work Session) Minutes

Approval of Abstract 11 Vouchers

Reports	Committee Reports
Highway Department	Hamlet Beautification
Water/Sewer	Van Kirk Road Park
Recreation	Climate Smart Communities
Code Enforcement	EMC
Planning Board	TCCOG
Tompkins County Legislature	Youth Commission
Finance & Personnel	
Supervisor Report and Communications	

Action Items

- Approval of the 2024 Fire Protection Contract with the Newfield Fire Company
- Set public Hearing for 12/14/23 - Solar Energy Systems and Battery Energy Storage Systems (formerly Local Law #4 2021)

- Approval of November 2023 Budget Modifications
- Approval of the 2024 Budget following Executive Session discussion

Old Business

New Business

Executive Session

Discuss Contract Negotiations

Adjournment

AGREEMENT

THIS AGREEMENT, made the 31th day of October, 2023, by and between the Town of Newfield, a municipal corporation situated in the County of Tompkins, State of New York (hereinafter "Town"), and Newfield Fire Co., Inc., a Not-For-Profit corporation, organized and existing under the laws of the State of New York and having its principal place of business in Newfield, New York (hereinafter "Company").

WITNESSETH:

WHEREAS, Company is a Not-For-Profit Corporation organized exclusively for charitable and educational purposes and as part of those purposes, desires to provide fire protection and rescue services to persons in the Town of Newfield; and

WHEREAS, such fire protection and rescue services are vital and necessary to the health and welfare of the inhabitants of the Town of Newfield; and

WHEREAS, the Company maintains adequate and suitable apparatus and equipment for the furnishing of fire protection of said district; and

WHEREAS, so long as the Company is not in breach of this Agreement, the Town agrees that Company shall be the exclusive provider of primary fire protection services in the Town of Newfield; and

WHEREAS, the Company does not maintain operating authority for general ambulance services and will only provide emergency first response medical services for life threatening conditions;

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein contained, the parties hereto mutually agree as follows:

1. PROVISION OF FIRE PROTECTION AND RESCUE SERVICES

Company will provide Town with fire protection, rescue services and first response medical care for life threatening conditions within the Town of Newfield Fire Protection District. Fire protection shall be defined as it is in paragraph 8 of Section 184 of the Town Law. Fire Protection shall not include the provision of general ambulance services.

The Company represents and warrants that at all times throughout the term of this Agreement, it shall maintain adequate and suitable apparatus and equipment for the furnishing of fire protection of said fire protection district.

2. TERM

The term of this Agreement shall commence on January 1, 2024 and shall continue until December 31, 2025 unless sooner terminated as herein provided.

3. COMPENSATION

Town agrees to pay the Company those amounts as provided in **Schedule A**, totaling: four hundred fifty thousand, six hundred sixty-eight dollars (\$450,668.00) for the year 2024; four hundred sixty-four thousand one hundred eighty-eight dollars (\$464,188.00) for the year 2025. Each payable in three installments on March 15 (1/2), July 15 (1/4), and October 15 (1/4) of their respective years.

4. HOLD HARMLESS AGREEMENTS

The Company shall indemnify, defend, and hold harmless the Town, its agents, employees, and officers from and with respect to any and all liabilities, obligations, losses, damages, injuries, claims, demands, penalties, actions, costs and expenses including without limitation any liability imposed on the Town under General Municipal Law of the State of New York, arising out of this agreement and the provision of fire protection with the Newfield Fire Protection District.

5. INSURANCE

The Company, at its own expense, shall throughout the term of this agreement obtain and maintain comprehensive public liability and property damage insurance in the amount of at least \$1,000,000.00 for personal injury and \$500,000.00 for property damage. Moreover, at all times throughout the term of this agreement, the company, at its' sole expense, shall maintain worker's compensation insurance, disability benefits insurance and each other form of insurance which the Company is required by law to provide, covering loss resulting from injury, sickness, disability or death of employees of the Company. All such insurance shall be in form and with carriers satisfactory to the Town. All such insurance shall name the Town as an additional insured and shall provide that it may not be cancelled or altered without at least thirty (30) days prior written notice to the Town. The Company shall deliver to the Town copies or other evidence satisfactory to the Town, of each insurance policy and each renewal thereof.

Fire Company shall arrange for VFBL benefits, though a town obligation. Pursuant to Section 30 of the Volunteer Firefighters' Benefit Law (VFBL), the Town shall not be liable for any increases in the cost of VFBL insurance attributable to the Town of Newfield during the term of this Agreement, as such costs are specifically included in the amount of compensation payable under this Agreement.

The Company shall provide the Town with proof of such insurance and ensure that the Town receives notice of any cancellations or changes in the policy as it affects VFBL coverage.

6. BILLING

The Company shall not bill any person for any fire protection or rescue services, except as may be permitted by law.

7. EXPIRATION OR TERMINATION OF RESPONSIBILITIES

Upon expiration or termination of the Agreement as provided hereunder, the Company shall have no liability or responsibility for providing services under this Agreement to any person or property within the boundaries of the Town of Newfield.

8. GROUNDS FOR TERMINATION

The Company may terminate this Agreement upon the Town's failure to deliver the monies due Company under this Agreement by the date due, so long as Company first provides the Town with a notice of default. Should the amount not be paid within sixty (60) days thereafter, the Company may provide the Town with written notice of the date it will cease providing services. The Company shall remit the pro-rata portion of funds paid by the Town for the portion of the contract remaining at the time of such termination.

The Town may terminate the contract after providing the Company with a notice of default of a material term of this Agreement, including, but not limited, to the obligation to provide insurance coverage and to maintain suitable apparatus and equipment. Should the default not be corrected within sixty (60) days thereafter, Town may terminate the contract. The Company shall remit the pro-rata portion of funds paid by the Town for the portion of the contract remaining at the time of such termination.

9. ACCESS

Fire Company shall grant Town Highway Department access to enter upon its property for snow removal and such other work as may be mutually agreed upon.

Fire Company shall continue to grant individuals and groups access to enter upon its property for private and public events as may be mutually agreed upon, as the company has in the past.

10. NOTICES

All notices, requests, demands and other communications required or permitted to be given hereunder shall be in writing, and shall be deemed duly given if delivered by hand or mailed by registered or certified mail, return receipt requested, to the parties at their corporate (to the attention of the Chairman, Board of Directors) and municipal (to the attention of the Supervisor) offices, respectively.

11. SAVINGS CLAUSE

If any provision of this Agreement is determined to be legally invalid, inoperative, or unenforceable, only that particular provision shall be affected, such determination shall have no effect whatsoever on any other provision of this Agreement, and all other provisions shall remain in full force and effect. Should the law be amended such that any term of this Agreement shall be rendered null and void or unenforceable, or should the law require a provision in this Agreement that is not presently recited, such agreement shall be deemed amended as of the effective date of the amendment to the law.

12. WAIVER

No delay or failure to exercise any remedy or right occurring upon any default shall be construed as a waiver of such remedy or right, or an acquiescence in such default, nor shall; it affect any subsequent default of the same or a different nature. All rights and remedies herein conferred shall be in addition to and not exclusive of any and all other rights or remedies now or hereafter existing at law or in equity.

13. HEADINGS

All headings and captions in this Agreement are for convenience only. They shall not be deemed part of this Agreement and shall in no way define, limit, extend or describe the scope or intent of any provisions hereof.

14. FURTHER ASSURANCES

The parties shall execute and deliver all documents, provide all information and take or forbear from all such action as may be necessary or appropriate to achieve the purposes set forth in this Agreement.

15. BINDING EFFECT

This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, executor, administrators, successors and assigns.

16. COUNTERPARTS

This Agreement may be executed in counterparts and each such counterpart, when taken together, shall constitute a single and binding Agreement.

17. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of New York. The County of Tompkins in the State of New York is hereby designated as the place of trial for any action or proceeding arising from or in any way connected to this Agreement.

18. NO ASSIGNMENT

In accordance with the provisions of Section 109 of the General Municipal Law of the State of New York, Company is hereby prohibited from assigning, transferring, conveying, or otherwise disposing of this agreement, or its power to execute this Agreement, to any other person or corporation without the express written consent of Town. Any such assignment or disposition without such consent shall be void and unenforceable.

19. ENTIRE AGREEMENT

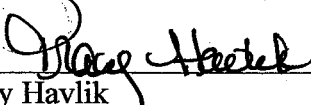
This Agreement is the entire agreement among the parties and shall not be changed, except by a writing signed by the party to be charged. This Agreement shall supersede all prior agreements between the parties.

IN WITNESS WHEREOF, the parties hereto have set their respective hands and seals as of the day and year first above written.

Town of Newfield

By: _____
Micael Allinger
Supervisor, Town of Newfield

Newfield Fire Co., Inc.

By:  _____
Tracy Havlik
Secretary, Newfield Fire Co, Inc.

SCHEDULE A

DATE PAYABLE	AMOUNT
March 15, 2024	\$225,334.00
July 15, 2024	\$112,667.00
October 15, 2024	\$112,667.00
March 15, 2025	\$232,094.00
July 15, 2025	\$116,047.00
October 15, 2025	\$116,047.00

NEWFIELD FIRE COMPANY, INC.
2024-25 Preliminary Budget Proposal

LINE ITEM:	2024 Proposed	2025 Proposed	Changed
OPERATIONS:			
EMERGENCY MEDICAL SERVICES	\$6,000.00	\$6,000.00	\$0.00
DEFIBRILLATOR MAINTENANCE/REPLACEMENT	\$1,850.00	\$1,850.00	\$0.00
EMS TRAINING	\$1,000.00	\$1,000.00	\$0.00
FIRE TRAINING	\$5,000.00	\$5,000.00	\$0.00
TRAVEL	\$1,500.00	\$1,500.00	\$0.00
OFFICER VEHICLE STIPEND	\$2,000.00	\$2,000.00	\$0.00
HOSE/TURNOUT GEAR REPLACEMENT	\$15,000.00	\$15,000.00	\$0.00
NEW EQUIPMENT (FIRE/RESCUE)	\$11,500.00	\$11,500.00	\$0.00
ANNUAL EQUIPMENT TESTING	\$3,000.00	\$4,000.00	\$1,000.00
TRUCK/EQUIPMENT MAINTENANCE	\$35,000.00	\$36,000.00	\$1,000.00
AIRPACK MAINTENANCE	\$4,500.00	\$4,500.00	\$0.00
MOTOR FUEL	\$8,000.00	\$8,500.00	\$500.00
COMMUNICATIONS & MAINTENANCE	\$8,600.00	\$10,600.00	\$2,000.00
FIRE PREVENTION	\$1,500.00	\$1,500.00	\$0.00
AIRPACK & BOTTLE PROJECT	\$14,000.00	\$15,000.00	\$1,000.00
FIRE POLCIE / TRAFFIC CONTROL	\$1,200.00	\$1,200.00	\$0.00
FIRE GROUND REHAB	\$1,268.00	\$938.00	-\$330.00
PHYSICAL EXAMS	\$5,500.00	\$6,000.00	\$500.00
OPERATIONS TOTAL:	\$126,418.00	\$132,088.00	\$5,670.00
ADMINISTRATION:			
BUILDINGS & GROUNDS	\$18,000.00	\$18,000.00	\$0.00
INSURANCE	\$54,000.00	\$56,000.00	\$2,000.00
BUILDING FUND	\$35,000.00	\$35,000.00	\$0.00
TELECOMMUNICATIONS	\$3,000.00	\$3,000.00	\$0.00
COMPUTER OPERATIONS	\$4,400.00	\$4,400.00	\$0.00
LEGAL/AUDITING	\$7,200.00	\$7,500.00	\$300.00
TRUCK REPLACEMENT FUND	\$180,000.00	\$184,000.00	\$4,000.00
UTILITIES	\$18,000.00	\$19,500.00	\$1,500.00
STATE MANDATED CANCER INSURANCE	\$4,000.00	\$4,500.00	\$500.00
MISCELLANEOUS	\$4,650.00	\$4,200.00	-\$450.00
ADMINISTRATION TOTAL:	\$328,250.00	\$336,100.00	\$7,850.00
GRAND TOTAL:	\$454,668.00	\$468,188.00	\$13,520.00
TRANSFER IN FROM CONTINGENCY LINE	\$0.00	\$0.00	\$0.00
LESS PROJECTED DONATIONS	(\$4,000.00)	(\$4,000.00)	\$0.00
CONTRACT TOTAL:	\$450,668.00	\$464,188.00	\$13,520.00

The October 03, 2023 Newfield Town Board meeting was held in person at the Newfield Town Hall, 166 Main Street, and remotely via Zoom.

Present in person were: Supervisor Michael Allinger, Councilmembers- Joanne James, Heather McCarty, Casey Powers Christine Seamon, Town Bookkeeper Blixey Taetzsch, Town Clerk Karen Miller Kenerson with 10 adults and 4 children attending in person.

Supervisor Allinger called the Town Board Meeting to order at 6:00 PM

Christina Ward and Jenna Sybert spoke on behalf of the Newfield Youth Commission, with a request to increase the hours of the coordinator from 25 hours a week to 40. With the increase of hours there could be more programming.

Amanda Birch and Sue Chaffee spoke on behalf of the Newfield Public Library request for the 2024 Town of Newfield Budget. Each commenting on the growth within the community and the use of the library.

Kristin Wells spoke on behalf of the Gadabout request for the 2024 Town of Newfield Budget. Gadabout provides transportation to older adults and residents with disabilities, 1132 trips originated from Newfield last year. Gadabout requested continued support.

Larry Miller and Joleen Krogman spoke on behalf of the Newfield Historical Society's request for the 2024 Town of Newfield Budget.

Also, requests were received from the Newfield Senior Citizens and the NICE Luncheon.

At 7:21, motion was offered by Councilperson James to move to an Executive Session for the purpose to discuss collective bargaining and personnel wages, seconded by Councilperson Seamon.

At 8:26 Motion was offered by Councilperson Seamon to return to the regular budget meeting.

At 8:26 pm, motion was offered by Councilperson Seamon to adjourn, seconded by Councilperson Powers.

Respectfully Submitted,

October 18, 2023,

Karen Miller Kenerson, RMC
Town Clerk

The October 10, 2023 Newfield Town Board meeting was held in person at the Newfield Town Hall, 166 Main Street, and remotely via Zoom.

Present in person were: Supervisor Michael Allinger, Councilmembers- Joanne James, Heather McCarty, Casey Powers Christine Seamon, Town Bookkeeper Blixxy Taetzsch, Town Clerk Karen Miller Kenerson, Recreation Director Micheal Jordan and Highway Superintendent Kevin Berggren.

Supervisor Allinger called the Town Board Meeting to order at 6:03 PM

Recreation Director Michael Jordan presented and reviewed the proposed 2024 Recreation Budget Request.

Highway Superintendent Kevin Berggren presented and reviewed the proposed 2024 Highway Department Budget Request. The Collective Bargaining Unit contract negotiations are currently underway.

At 8:29 pm, motion was offered by Councilperson McCarty to adjourn, seconded by Councilperson Powers.

Respectfully Submitted,

October 18, 2023,

Karen Miller Kenerson, RMC
Town Clerk

The October 12, 2023 Business meeting was held in person at the Newfield Town Hall, 166 Main Street, and remotely via Zoom.

Present in person were: Supervisor Michael Allinger, Councilmembers- Joanne James, Casey Powers, Heather McCarty, Christine Seamon, Town Bookkeeper Blix Taetzsch, Town Clerk Karen Miller Kenerson, Attorney Tom Smith, 2 others and 2 via zoom.

Supervisor Allinger called the Town Board Meeting to order at 7:00 PM, the Pledge of Allegiance was recited.

Agenda Approval - no additions

Privilege of the Floor- none

Approval of the September 14th and 28th, 2023 Meeting Minutes

Motion was offered by Councilperson James to approve the September 14th and 28th, 2023 Meeting Minutes, seconded by Councilperson McCarty.

Vote	AYES	4	James, McCarty, Seamon and Allinger
	NAYS	0	
	ABSTAIN	1	Powers

Carried

Approval of Abstract #10 Vouchers

Motion to approve the payments of claim of Abstract 10 Vouchers was offered by Councilperson Seamon, seconded by Councilperson Powers.

General, Fire and Lighting District Vouchers 226-252	\$32,600.39
Highway Fund Vouchers 160-179	\$130,535.99
Recreation Fund Vouchers 33-35	\$4,849.00
Sewer Fund Vouchers 55-60	\$80,580.70
Water District 1 Fund Vouchers 88-96	\$3,886.77
Water District 2 Fund Vouchers 77-85	\$3,342.29
Trust & Agency Vouchers 27-28	\$3,481.29

Vote	AYES	5	James, McCarty, Powers, Seamon and Allinger
	NAY	0	

Carried

Reports

Highway Department- Highway Superintendent Kevin Berggren reported the Highway Department had been brushing and trimming limbs hanging over the roads. Crusher run was also being brought in for 2024 projects.

Water/Sewer Department- Supervisor Kevin Berggren reported things were fine with the water department, and that the Sewer Project was slated to begin in April of 2024.

Recreation- Recreation Director Michael Jordan stated the fall sports were winding down he reviewed the numbers were good with great increases. Winter sport conversations have begun.

Code Enforcement- Code Officer Matthew Watros reported there had been an inquiry for a solar array on Rte 13. Mr. Watros also commented on the Community Sign variance and additions and the breakaway wooden post specifications that are required. Permits issued in September were- 1- pole barn, 1- carport, 3- reroofs, 2- home/business additions and 1 open porch addition.

Planning Board- Planning Board Chair Brenda Lapp reported that the Planning Board has finalized the draft manufactured home local law, and will go next to the Town Attorney for review. The Planning Board is working on changes to the Site Plan review next.

Finance & Personnel- Bookkeeper Blixxy Taetzsch reported budget modifications were minor, grant activity included with the construction schedule being established for the Sewer Project, County Tourism Capital Grant project- the Masons are interested in helping with this project and the committee is planning on a grant opening at the Veteran Park on Veterans Day. CDBG Grant- continuing to strategize to get the word out regarding the available funds.

APA- Stream Collaborative in now working on detailed designs for the Town Hall and Community Park.
TC Parks and Trails- The Town has been awarded \$5,000 for the Parks and Trails grant to install Wi-Fi at the Community Park and Covered Bridge viewing area.

The 2024 budget process is in full swing, and the preliminary budget is scheduled to be ready for public review by October 19th.

The Town has established an investment brokerage account with an initial investment of \$1,500,000 with a maturity at the end of January. Estimated rates of return are around 5%. Court Audit- No major concerns or any irregularities.

TCCOG- Councilperson James reported the rapid response shared services was reported on.

Supervisor Report- Supervisor Allinger reported he had spoken to Rod Heffron regarding the consultation with the County regarding the intersection. Mr. Heffron was told the Town was under obligation to draw clear lines for the road and to install a stop sign. Highway Superintendent Berggren is working with TG Miller for guidance. Youth Commission Meeting- the Youth Commission is to expand the program.
Tompkins County Shared Services Plan for 2024- to create a countywide rapid medical response unit that would be operated by the County's Department of Emergency Response. Enfield had a public hearing regarding this topic. Supervisor Allinger is getting endorsements from constituents who are familiar with the shortcomings of providing these services through volunteer members of our Fire Company.
Waste water Improvements- The Town and Hunt Engineers met with Newfield School District Superintendent Eric Hartz regarding the plans for construction in the spring of 2024. It is planned on using the school's spring break week to install the manholes at the school, weather permitting.
TextMyGov Demonstration- attended a demonstration of the TextMyGov platform. It is a platform that could allow residents to communicate with the Town to get immediate responses. It was agreed that the County Siren911 needs

to be online first. Mobile Home Park Law Revisions- the draft Manufactured Home Park Law 2023 was reviewed at the October 4th Planning Board meeting. A clean copy for Attorney review is expected by next month.

CDBG Grant marketing- Thoma has provided a second notice to go out to the sewer district properties.

Action Items-

Approval of October Budget Modifications

RESOLUTION NO. 35-2023 – October 2023 Budget Modifications

WHEREAS, it is necessary to modify the 2023 budget based on actual revenues and expenditures in 2023, and

WHEREAS, a detailed listing of each budget adjustment by Fund has been provided below, be it therefore

RESOLVED, that the Newfield Town Board approves the budget modifications as outlined below.

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
GENERAL FUND EXPENSES				
1220.4	Supervisor - Contractual	\$ 4,000.00	\$ 150.00	\$ 4,150.00
1220.2	Supervisor - Equipment	\$ 500.00	\$ (150.00)	\$ 350.00
1610.415	Central Services - Phone/Internet	\$ 7,000.00	\$ 500.00	\$ 7,500.00
1610.416	Central Services - Software and Maint	\$ 6,000.00	\$ (500.00)	\$ 5,500.00
Total Expenditure Adjustments			\$ -	

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
RECREATION FUND EXPENSES				
R7310.12	Youth Program - Summer Camp Asst Director	\$ 4,740.00	\$ 220.00	\$ 4,960.00
R7310.13	Youth Program - summer Camp Counselors	\$ 63,900.00	\$ (220.00)	\$ 63,680.00
R7320.421	Adult Recreation	\$ 500.00	\$ 1,150.00	\$ 1,650.00
R7320.422	Baseball/Softball	\$ 4,000.00	\$ 1,310.00	\$ 5,310.00
R7320.424	Cheerleading	\$ 3,075.00	\$ 50.00	\$ 3,125.00
R7320.426	Soccer	\$ 1,400.00	\$ 1,500.00	\$ 2,900.00
R7320.427	Track	\$ 1,300.00	\$ 625.00	\$ 1,925.00
R7320.431	Arts and Crafts	\$ 755.00	\$ 330.00	\$ 1,085.00
R7320.411	Summer Camp	\$ 10,000.00	\$ (4,965.00)	\$ 5,035.00
Total Expenditure Adjustments			\$ -	

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
HIGHWAY FUND EXPENSES				
A5130.2	Machinery - Equipment	\$ 155,000.00	\$ 8,200.00	\$ 163,200.00
A5130.463	Machinery - Repairs	\$ 35,000.00	\$ (8,200.00)	\$ 26,800.00
Total Expenditure Adjustments			\$ -	

Motion was made by Councilperson Seamon approving the October 2023 budget modifications as presented. Motion seconded by Councilperson James.

Vote AYES 5 James, McCarty, Powers, Seamon and Allinger
 NAY 0

Carried

Approval of the Court Audit Report

Motion was offered by Councilperson Seamon to approve the 2023 Court Audit as presented by Bookkeeper Taetzsch, seconded by Councilperson Powers.

Vote AYES 5 James, McCarty, Powers, Seamon and Allinger
 NAY 0

Carried

Resolution to Approve Municipal Cooperative Agreement for the Health Consortium

Motion was offered by Councilperson Seamon to authorize the Supervisor to sign the 2023 Cooperative Agreement, seconded by Councilperson Powers.

**RESOLUTION AND SIGNATURE DOCUMENT TO APPROVE
 MCA & FUTURE AMENDMENTS TO MCA**

Resolution 36-2023: Approval of the 2023 and Future Amendments to the Municipal Cooperative Agreement for the Greater Tompkins County Municipal Health Insurance Consortium (GTCMHIC)

WHEREAS, The Town of Newfield, member of Greater Tompkins County Municipal Health Insurance Consortium (GTCMHIC), must approve any changes to the GTCMHIC Municipal Cooperative Agreement (MCA) by resolution, and

WHEREAS, GTCMHIC must amend the MCA annually when any new members are approved at the Annual Board of Directors meeting, and

WHEREAS, from time-to-time other changes are made to the MCA as necessary and when changes are made, they are reported at the Annual Meeting with membership approval, now therefore be it,

RESOLVED, until rescinded by resolution our current presiding elected official is approved to sign, without further action, any GTCMHIC MCA updates that have been advanced at the GTCMHIC Board of Directors meetings and approved by the Department of Financial Services, and

FURTHER RESOLVED, The GTCMHIC is directed to keep this resolution on file to accompany any current presiding elected official signatures to amended MCA changes.

Vote AYES 5 James, McCarty, Powers, Seamon and Allinger
 NAY 0
Carried

Old Business

Review Second Notice Letter to Sewer District Residents - The letter was reviewed and approved to send to the sewer district residents.

Executive Session

At 7:35 pm motion was offered by Councilperson McCarty to enter into an Executive Session to discuss Collective Bargaining issues.

At 9:29 pm motion was offered by Councilperson McCarty to resume the regular Business Meeting, seconded by Councilperson Powers

At 9:29 pm, motion was offered by Councilperson James to adjourn, seconded by Councilperson Powers.

Respectfully Submitted,

October 20, 2023

Karen Miller Kenerson, RMC
Town Clerk

The October 17, 2023 Newfield Town Budget Board meeting was held in person at the Newfield Town Hall, 166 Main Street, and remotely via Zoom.

Present in person were: Supervisor Michael Allinger, Councilmembers- Heather McCarty, Casey Powers Christine Seamon, Town Bookkeeper Blixey Taetzsch, Town Clerk Karen Miller Kenerson, Councilperson James was absent.

Supervisor Allinger called the Town Board Meeting to order at 6:10 PM

Motion was offered by Councilperson Powers to move to an Executive Session for the purpose of discussing individual personnel wages, seconded by Councilperson Seamon.

Motion to come out of Executive Session and resume the public meeting was offered by Councilperson McCarty at 7:34 PM, seconded by Councilperson Powers.

It was decided to use fund balance in order to stay with-in the tax cap.

The Public Hearing for the Preliminary 2024 Budget for the Town of Newfield will be Wednesday November 4, 2023 at 6:00 PM. Elected Official wages for 2024 will be: Supervisor- \$20,000.00, Town Board Members- \$3,250.00(13,000.00), Town Justice- \$18,500.00, Highway Superintendent- \$83,269.00 and Town Clerk- \$45,000.00.

October 26, 2023 Work Session meeting is scheduled to begin at 6:30 pm in order to have a focus meeting with Stream Collaborative regarding the Town Hall renovation and Park Pavilion projects.

At 8:08 pm the public meeting reconvened, motion was offered by Councilperson Seamon to adjourn, seconded by Councilperson McCarty.

Respectfully Submitted,

October 18, 2023,

Karen Miller Kenerson, RMC
Town Clerk

The October 26, 2023 Newfield Town Board Presentation by Stream Collaborative regarding the Improvements to the Town Hall and Rec Park was held in person at the Newfield Town Hall, 166 Main Street, and remotely via Zoom.

Present in person were: Supervisor Michael Allinger, Councilmembers Heather McCarty, Christine Seamon, Casey Powers, Town Bookkeeper Blix Taetzsch, Town Clerk Karen Miller Kenerson, 2 in attendance. Councilperson James was absent.

Supervisor Allinger called the Town Hall and Rec Park Improvements Information Session Meeting to order at 6:32 PM.

Brandon Ebel from Stream Collaborative gave an overview of the proposed projects. Mr. Ebel discussed making the downstairs restrooms ADA compliant. Stream Collaborative will provide the Board with examples for restroom flooring, meeting room flooring and upstairs additions for Board approval. Mr. Ebel stated that an alternative site would be needed for office space during the construction phase of the project.

The Presentation portion of the meeting concluded at 7:20 pm.

The October 26, 2023 Newfield Town Board Work Session was called to order at 7:20 pm by Supervisor Michael Allinger. The Pledge of Allegiance was recited.

Agenda Approval- Building renovation garage option

Privilege of the Floor- None

Communications- None

Action Items

Increase of Building Permit Fee Structure for Large Scale Solar Development

Motion to approve increasing the Fee Structure for Large Scale Solar Development to \$2,500.00/mg, was offered by Councilperson Powers, seconded by Councilperson McCarty

Vote: AYES	4	McCarty, Seamon, Powers and Allinger
NAY	0	
ABSENT	1	James

Discussion and Approval of Delinquent Water/Sewer Charges

Resolution 37-2023 Delinquent Water/Sewer Charges

Motion was offered by Councilperson Seamon to approve Resolution No. 37-2023, seconded by Councilperson Powers.

WHEREAS, the Town of Newfield Water and Sewer Accounts states on the October bills that any unpaid balance after November 15, 2023 will be levied on the 2024 Town and County Tax bills with a 10% penalty charge.

THEREFORE IT BE RESOLVED, that the Tax Collector will levy unpaid Water and Sewer Account charges over 30 days past due to the 2024 Town and County Tax Bills with a 10% penalty charge.

Vote: AYES	4	McCarty, Seamon, Powers and Allinger
NAY	0	
ABSENT	1	James

Old Business

Climate Task Force, Clean Heat Campaign and Mobile home grant have a flyer for distribution to promote the project.

New Business

Discussion regarding adding a garage door for Sheriff Department patrol car to the proposed cold storage unit.

November 1, 2023 Public hearing to begin at 6:30 pm

November 16, 2023 Business meeting

Councilperson McCarty suggested reports be kept to 5 minutes and under.

Councilperson Powers asked what could the Town do regarding the EMS shortage issue.

At 9:30 pm the public meeting reconvened, motion was offered by Councilperson Seamon to adjourn, seconded by Councilperson Powers.

Respectfully Submitted,

November 14, 2023,

Karen Miller Kenerson, RMC
Town Clerk

RESOLUTION NO. xx-2023 – November 2023 Budget Modifications

WHEREAS, it is necessary to modify the 2023 budget based on actual revenues and expenditures in 2023, and

WHEREAS, a detailed listing of each budget adjustment by Fund has been provided below, be it therefore

RESOLVED, that the Newfield Town Board approves the budget modifications as outlined below.

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
GENERAL FUND REVENUES				
A599	Appropriated Fund Balance	\$ 26,500.00	\$ 32,520.00	\$ 59,020.00
Total Revenue Adjustments				
		\$ 26,500.00	\$ 32,520.00	\$ 59,020.00
GENERAL FUND EXPENSES				
A1220.4	Supervisor - Contractual	\$ 4,150.00	\$ 350.00	\$ 4,500.00
A1220.2	Supervisor - Equipment	\$ 350.00	\$ (350.00)	\$ -
A1610.413	Central Services - Office Supplies	\$ 2,400.00	\$ 250.00	\$ 2,650.00
A1610.415	Central Services - Phone/Internet	\$ 7,500.00	\$ 1,000.00	\$ 8,500.00
A1610.416	Central Services - Software and Maint	\$ 5,500.00	\$ (1,000.00)	\$ 4,500.00
A1610.499	Central Services - Other Contractual	\$ 2,195.00	\$ (250.00)	\$ 1,945.00
A1620.415	Buildings - Water/Sewer	\$ 500.00	\$ 500.00	\$ 1,000.00
A1620.413	Building - Mowing/Grounds	\$ 500.00	\$ (500.00)	\$ -
A5132.42	Garage - Supplies	\$ 400.00	\$ 500.00	\$ 900.00
A5132.499	Garage - Other Contractual	\$ 8,450.00	\$ (500.00)	\$ 7,950.00
A1910.4	Unallocated Insurance	\$ 74,500.00	\$ 1,605.00	\$ 76,105.00
A5182.4	Street Lighting - Contractual	\$ 6,000.00	\$ 23,645.00	\$ 29,645.00
A7180.2	Special Recreation Facilities - Equip/Const	\$ 16,500.00	\$ 25,000.00	\$ 41,500.00
A7180.4	Special Recreation Facilities - Contractual	\$ 38,580.00	\$ (25,000.00)	\$ 13,580.00
A9010.8	NYS Retirement	\$ 22,500.00	\$ 4,665.00	\$ 27,165.00
A9040.8	Workers Compensation	\$ 7,200.00	\$ 5.00	\$ 7,205.00
A9060.8	Health Insurance	\$ 101,400.00	\$ 2,600.00	\$ 104,000.00
Total Expenditure Adjustments				
			\$ 32,520.00	

November Budget Modifications

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
RECREATION FUND REVENUES				
CR599	Appropriated Fund Balance	\$ -	\$ 4,625.00	\$ 4,625.00
Total Revenue Adjustments		\$ -	\$ 4,625.00	\$ 4,625.00
RECREATION FUND EXPENSES				
CR7320.424	Cheerleading	\$ 3,125.00	\$ 1,050.00	\$ 4,175.00
CR7320.426	Soccer	\$ 2,900.00	\$ 3,215.00	\$ 6,115.00
CR7320.427	Track	\$ 1,925.00	\$ 360.00	\$ 2,285.00
Total Expenditure Adjustments			\$ 4,625.00	

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
HIGHWAY FUND EXPENSES				
DA5130.499	Machinery - Other Contractual	\$ 5,000.00	\$ 500.00	\$ 5,500.00
DA5130.463	Machinery - Repairs	\$ 26,800.00	\$ (500.00)	\$ 26,300.00
DA5142.453	Snow Removal - Sand	\$ 40,000.00	\$ 2,500.00	\$ 42,500.00
DA5142.454	Snow Removal - Salt	\$ 50,000.00	\$ (2,500.00)	\$ 47,500.00
DA9010.8	NYS Retirement	\$ 42,000.00	\$ 3,635.00	\$ 45,635.00
DA9040.8	Workers Compensation	\$ 37,350.00	\$ (3,635.00)	\$ 33,715.00
Total Expenditure Adjustments			\$ -	

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
SEWER FUND EXPENSES				
SS1-9010.8	NYS Retirement	\$ 2,210.00	\$ 250.00	\$ 2,460.00
SS1-9060.8	Health Insurance	\$ 3,000.00	\$ (250.00)	\$ 2,750.00
Total Expenditure Adjustments			\$ -	

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
WATER #1 FUND EXPENSES				
SW1-8310.1	Water Administration - Personal Services	\$ 27,160.00	\$ 6,800.00	\$ 33,960.00
SW1-1990.4	Contingency	\$ 9,500.00	\$ (6,800.00)	\$ 2,700.00
SW1-9010.8	NYS Retirement	\$ 4,050.00	\$ 250.00	\$ 4,300.00
SW1-9060.8	Health Insurance	\$ 6,000.00	\$ (250.00)	\$ 5,750.00
Total Expenditure Adjustments			\$ -	

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
WATER #2 FUND EXPENSES				
SW2-9010.8	NYS Retirement	\$ 3,220.00	\$ 250.00	\$ 3,470.00
SW2-9060.8	Health Insurance	\$ 6,000.00	\$ (250.00)	\$ 5,750.00
Total Expenditure Adjustments			\$ -	

Motion was made by CP _____ approving the November 2023 budget modifications as presented. Motion seconded by CP _____ .