

Newfield Planning Board Meeting Minutes

May 7, 2014

In Attendance:

- **Planning Board:** Nancy Dolge (Chair), Tom Gerow, René Borgella
- **Absent:** Jeff Golden, without notice
- **Secretary:** Barbara Tefft
- **Also in attendance:** Nancy Potter, CCE emeritus

Meeting called to order, 7:07 pm, Newfield Town Hall.

Minutes of April 16, 2014:

Motion to Approve: Tom

Second: René

Abstain: René – was not in attendance

Approval: Tom, Nancy

Discussion: Since René abstained, question as to whether minutes can be approved without a voting quorum, although a quorum of members is present.

Old Business:

- Planning Board now has a file cabinet in the Town Hall meeting room.
- Barb will have copies of all old minutes printed to store in file cabinet.
- Nancy has all the original surveys that were submitted.
- René got email from Randy Brown re Community Fund. Randy said it already exists. A Newfield Community Fund had been established some time ago, is a 501(c)3, and is currently funded with ~\$100,000, however, it has been essentially inactive and currently needs board members to serve.

Ongoing Business:

- Chair explained purpose of meeting to Nancy Potter – gauging interest of existing community organizations in implementing action steps in Plan, gleaning their non-profit status, and potential funding of projects.
- Nancy Potter added the purpose of affirming the organizations' role in the community and honoring their work in asking their participation in implementing action steps. Ask how Town and Planning Boards can assist in organizations' implementation and funding search. Do we want to bring in external resources to accomplish goals, or would that be perceived as threatening
- Tom asked how should external resources be leveraged.
- René presented draft of meeting invitation letter
- Chair identified organizations that might be interested in any of the 39 action steps.
- Chair designed a form for organizations to fill out to provide essential information to board and/or community.
- René suggested putting the form questions on Survey Monkey, provide access at the community meeting to the electronic version of plan and project and demonstrate Action Steps links to more detailed information in body of Plan.
- Goal 11. abc references goals in the Plan as to how Planning Board is implementing goals, ie: establishing a communication system – exemplified in this proposed meeting.
- Community organizations will benefit from referencing the Plan when pursuing funding.
- How have other communities leveraged their plans in obtaining funding?

Task List:

- René – Survey Monkey from Nancy’s info/questionnaire sheet and the invitation draft
- Nancy – will evaluate meeting sections, sketch a timeline, email René the survey sheet, email meeting outline to Tom.
- Tom – will organize structure of meeting from Chair’s outline

Other Business:

- Planning Board Vacancies – Town Board vote on renewing René tomorrow, May 8, 2014.
- Other Planning Board Applications are being submitted to Town Board.
- Chair announced there is money available for Economic Development, meeting in Ithaca May 15, 2014. Encourages Planning Board members to attend information sessions.

Land Use Strategies – Comprehensive Plan Action Step 1:

- Chair Nancy and Tom met to discuss what to ask surround Town Supervisors regarding their land use strategies.
- Nancy and Tom met with Joan Jurkowicz at Tompkins County Planning Dept. Joan recommended not using other town’s ideas but to actually drive around other towns and identify what you like about the town and what you don’t. Take photos of likes/dislikes. She also provided good suggestions on training for Planning Board members.
- René forwarded an email document from Katie Borgella on Land Use Guidance Tools that defines various methods, including a spreadsheet on effectiveness of various land use regulation methods.
- Jeff Golden reviewing existing Newfield Town ordinances.
- Training – short course online: Locally Unwanted Land Use Regulations
- Town Board May 14, 2014 work session on transfer station and fracking moratoriums.

Next Newfield Planning Board Meeting is May 7, 2014 at 7:00pm at the Newfield Town Hall.

Regular bimonthly meetings will be held on the 1st and 3rd Wednesdays of each month.

Agenda Items for next meeting:

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Motion to Adjourn: Tom

Second: René

Approval: Unanimous

Meeting Adjourned: 9:12pm