

## Newfield Planning Board Meeting Minutes

May 21, 2014

### In Attendance:

- **Planning Board:** Nancy Dolge (Chair), Tom Gerow, Jeff Golden
- **Absent:**, René Borgella, without notice
- **Secretary:** Barbara Tefft – absent with prior notice, Jeff Golden substituting
- **Also in attendance:**

Meeting called to order, 7:07 pm, Newfield Town Hall.

### Minutes of April 16, 2014:

**Motion to Approve:** Tom

**Second:** Nancy

**Abstain:** Jeff

**Approval:** Tom, Nancy

**Discussion:** Tom and Jeff reviewed minutes in-place.

### Old Business:

- Planning Board Mail:

DEC Letter regarding a FEMA meeting that was held May 7<sup>th</sup> was not rec'd by Planning Board Chair until after that date.

### Ongoing Business:

- Scott Smith, Henry, Bryant, and Trask have applied for Planning Board membership.
- Town Board Work session of 5/22 will discuss Planning Board issues.
- Planning Board attendees were briefed by Jeff Golden on the overall details of the Lawsuit that was brought to the attention of the Town Board against his adjacent property owner, Mente of AWS.
- Grant Writers team will meet in July; Marie, Rich, Randy, Lyn Glase and Carol initially.
- Wes McDermott has been suggested if further legal info is required for Grants team.
- Nancy attended CFA Workshop May 15th. (Consolidated Fund Application) Considering discussion with Michael Stamm about the available funding.
- Community Organizational Meeting:
  - Strategy: Nancy
  - Invitation: Rene
  - Survey: Rene
  - Format: Tom and Nancy
- A local organization wishes a private conversation with Nancy rather than the proposed Organizational Mtg.
- Discussion with the Newfield News took place, wishing for accuracy and clarification.
- Tom suggests that partial sections of the Comp Plan be sent to leads of various group, for familiarity purposes.
- Organizational Timeline submitted for review of the Planning Board by Nancy. It appears the meeting would be planned for Oct. 8th. All members will check their calendars.
- Moratorium discussion: As it relates to TB Work session of May 14th. It is interpreted that the TB is questioning the location / usefulness of the TS. Review field trip is planned for 5/28 by Town Board
- Roads Preservation Law needs to be in the 'rule book'.

- **Land use regulations:**
  - Golden will continue to review Ordinances. The Book of Ordinances will be available to any Planning Board member.
  - Joan Jurkowich- See details associated with Agenda.
  
- Mailing that describes the Land Use tools / details / definitions may be created at some point to educate the public. Town of Caroline letter to residents was noted.
- County Planning could help us with detailed issues at a \$25 / hr fee. This requires lead time for the county.
  
- **Training:**
  - Southern Tier East Regional Planning Council may be interested in a conference or workshop. Tompkins County would assist with the fees associated with training. This is an option for the future. Nancy will contact via phone.
  - On-line "Locally Unwanted Land Use Regulation" is available
  - May 15 Training was not attended.

**Task List:**

- Jeff Golden - Make a Summary of Ordinances (Table of Contents) that are Planning Board-specific. Land use regulations specific.

**New Business:**

- Regarding news media: we must be aware of reporter's learning curve and help educate them. Be aware that the public takes the news as fact. Stick to 3 talking points, eliminate opinions, detail facts.

**Next Newfield Planning Board Meeting is June 4, 2014 at 7:00pm at the Newfield Town Hall.**

**Regular bimonthly meetings will be held on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays of each month.**

**Motion to Adjourn:** Tom

**Second:** Nancy

**Approval:** Unanimous

**Meeting Adjourned:** 8:37pm