

Newfield Planning Board Meeting Minutes

June 19, 2013

In Attendance:

- Planning Board: Nancy Dolge (Chair), Gary Goff – No Quorum present
- Excused in Advance: Randy Brown, Tony Russo
- Absent: Gene Yaples
- Barbara Tefft, Secretary

Meeting called to order, 7:12 pm, Newfield Town Hall.

Approval of Minutes: Tabled, No Quorum

Old Business

- Review calendar- Gary stand-in as contact for Nancy June 23-30, 2013 in case any issues arise while she is away.
- Past two years minutes have been posted on the Town web-site
- Final Draft of the Plan and schedule on the Web-site
- Public plan comments have been reactivated on Town website for comments prior to Hearing. No changes to Plan will be made, however, the Public is allowed to make comments, especially if not able to attend the Hearing. Gary will monitor comments submitted online while Nancy is away and will reply with acknowledgement of receipt of comment.
- Chris's voucher not turned in yet for his hours billed.
- Publicity- Nancy made flyers, Barb will post. Randy WHCU interview prior to hearing.
- Gary reappointed to Planning Board until May 2018.
- SEQR – Chris is working on it.
- Hard Copies of Plan – Nancy had 8 copies made: 1 each for the Library, Town Hall, Planning Board and 5 copies for the Town Board members.

New Business: Review of Hearing Agenda

- **Public Hearing- July 2, 2013 7 PM**
 - Purpose
 - Attendance?
 - Agenda – See handout
 - Planning Board responsibilities
 - Materials needed
 - Volunteers
 - Protocol- Guidelines – See handout
 - Record Keeping – Recording and Notes
 - Barbara Tefft – will record and transcribe Hearing for permanent record
- **July 2, Planning Board Meeting- Following Hearing**
 - July 2 Planning Board mtg Agenda – See handout
 - Resolution – See handout
- **Old Home Days** – set up table to publicize plan
- **June 21** Good-bye Party for Chris at Nancy's house – 4-7 PM RSVP, directions

Motion to Adjourn: Nancy, Second: Gary

Meeting adjourned 8:05pm