

## **Newfield Planning Board Meeting Minutes – Approved**

July 1, 2015

### **In Attendance:**

- **Planning Board:** Karen Trask (Chair), René Borgella, Leo Tidd, Tom Gerow
- **Secretary:** Barbara Tefft
- **Also in attendance:** Keri Blakinger – Newfield News

**Meeting called to order, 7:10 pm, Newfield Town Hall.**

### **Minutes of June 3, 2015:**

**Motion to Approve:** René

**Second:** Leo

**Abstain:** Tom – absent that meeting

**Discussion:** Minor edit

**Approval:** All, minus abstention

### **Town Board Report:** René

- Update on Code Enforcement – junk law enforcement, etc.
  - Most residents cooperating but the law/enforcement needs more teeth
- Town Board drafted new language requested by Planning Board regarding Ag member requirement
- René presented update report on Planning Board activities the proposed Town/Planning Boards joint meeting
- Noise Ordinance discussion
- Looking into cell tower tax – cell tower is taxed to property and improvements – building and tower
- Health Care Consortium – no buy-in required now so Town can join, includes a high-deductible “Silver Plan”
- Next Town Board meeting/Public Hearing, July 9, 2015 – Tom will attend and report

### **Updates:**

- New system setup not working fully for board members. Update initially required board members to provide personal computers and give passwords to volunteer Linda Poppleton to set up an email client, but now informed board members need to contact Linda to get a password. Planning Board members cannot currently reliably or securely communicate via Town email.
- Tom will address the Town website and email re creating secure, robust and reliable communication system per Action Step 14, Communication.
- Town Ordinances are all online. Town Clerk responsible for updating and adding new ordinances

### **Land Use Regulation Education Piece Update:**

- Joan Jerkovicz at Tompkins County Planning is waiting for ~~a letter~~ some form of commitment from Town Board regarding grant proposal
- Karen waiting to receive another proposal from Joan with the scope of the proposed support to be provided in creating an education piece on land use regulation for Newfield residents to consider.
- Karen needs to meet with Joan. (per Nancy)

**Joint Town/Planning Board Meeting:**

- Due to meeting cancellations, Planning Board not ready to present at July 23, 2015 Town Board meeting and Tom Gerow will not be in town.
- Karen will request to change meeting to August or September Town Board meeting.
- Karen started a slide presentation summarizing Roundtable info. Discussion on how to organize and proceed:
  - Pro/Con approach – should presentation cover SPR as well as Subdivision and Zoning?
  - René suggested a review of what SPR, Subdivision and Zoning each are and what they accomplish, then use the Roundtable participant towns input for specific examples.
  - Tom suggested the “picture is worth a thousand words approach” and get photos of successful/unsuccessful land use regulation application examples from Roundtable participant towns.
- Planning Board members will contact Roundtable participant towns for recommendations of sites to photograph illustrating points brought up at Roundtable. Submit photos to online storage folder for review at next meeting.
  - Tom will contact Ulysses
  - Leo will contact Spencer
  - René will contact Caroline
  - Karen will contact Enfield

**Moving Forward:**

- Action Step 14: Communication Vehicle
  - Continue ongoing work
- Action Step 21: Energy Plan and Outreach – currently much grant funding being made available.
- Action Step 29: Home and Building Improvement

**Town Board Meeting Representatives:**

- Tom will attend July 9, 2015 TB meeting
- Leo will attend August 13, 2015 TB meeting

**To Do:**

- **Contact** Roundtable participant towns as assigned for land use photos.
- **Review Action Steps 21 and 29** for next meeting and come ready to move on identifying potential projects and possible funding sources, ie Park Foundation

**The next public Newfield Planning Board Meeting is, Wednesday, July 15, 2015 at 7:00pm at the Newfield Town Hall.**

**Motion to Adjourn:** Tom

**Second:** René

**Approval:** Unanimous

**Meeting Adjourned:** 8:35 pm