

Newfield Planning Board Meeting Minutes – DRAFT 1

August 5, 2015

In Attendance:

- **Planning Board:** René Borgella, Leo Tidd, Tom Gerow, Karen Trask
- **Secretary:** Barbara Tefft
- **Also in attendance:** Nancy Dolge

Meeting called to order, 7:10 pm, Newfield Town Hall.

Minutes of July 1, 2015:

Motion to Approve: Tom

Second: Leo

Discussion:

Approval: Unanimous

Minutes of July 15, 2015:

Motion to Approve: Tom

Second: Leo

Abstain: Karen – absent that meeting

Discussion:

Approval: All, minus abstention

Privilege of the Floor: Nancy Dolge

- Nancy brought back Planning Board copy of town ordinances to be updated. Will be stored in Planning Board file cabinet
- Park Foundation Grant Application due September 25, 2015. Park Foundation encouraged to proceed with writing and submitting a grant proposal based on the previous grant inquiry Nancy wrote.
- Nancy is working on narrative and budget figures.
- Nancy wanted to make sure Planning Board is on board and that grant implementation will be carried out accordingly by the Planning Board, if approved. Land Use Regulation is the first priority of the Planning Board.
- Tompkins County will provide services less expensively than a consultant with rates of \$65 – \$120/hour.
- Need to determine and confirm whether Tompkins County has time to commit to this project.

Planning Board Budget Concerns:

- Planning Board budget due to the Town Board by August 10, 2015.
- Planning Board needs an absolute financial commitment for Land Use Regulation projects in order to solicit further grant/other funding.
- Karen is going to contact Joan Jerkovich
- Karen will be the primary contact for the Park Foundation.
- Nancy will attend Town Board Meeting August 19, 2015 to provide an update as to the status of the Park Foundation grant application. And has questions for the Town Board regarding the legal piece.

- Nancy will present the final draft of the grant application to the Town Board.
- Sustainable Newfield, a fund of Tompkins County Foundation, will give \$2,000 to the Planning Board toward Land Use Regulation as long as the Town Board provides at least \$3,500 to the Land Use Planning project for 2016.
- Tom will write the narrative for the Planning Board budget request, Karen will provide the figures.
- Nancy will provide a letter from Sustainable Newfield with their funding proposal.
- Nancy would like a proofreader for grant proposal.
- Legal part – Nancy will meet with Supervisor Jeff Hart next week. Consultant would write a draft that will need to be revised by Town Attorney Ed Hooks. Nancy will review.
- Timeline possibly two years to complete Land Use Regulation implementation.
- Evaluation – enforcers will have mechanism to report to Town Board to advise what is and is not working well in any Land Use Regulation law.

Code Enforcement:

- Code Enforcement Officer Butch Wright passed away unexpectedly last Friday.
- Town needs an interim certified code officer. Bill Baker from Trumansburg offered to fill in until the end of the year.
- Town Board revising terms of the position.
- New position will now be part-time 30 hours/week, with office hours two times a week, set by Town Board. No benefits, salary being negotiated.
- Position will cover junk, storm water, code enforcement, environmental
- Town Board trying to sort out Butch's email and paperwork in progress.
- New applicant will need to be a resident of Newfield but has 18 months to become certified.

Joint Town/Planning Board Work Session: September 24, 2015

- Tom meeting Darby Kiley in Ulysses and will be touring Ulysses with her to get photos of examples of successes and failures of their land use regulation.
- René spoke with Chad Novelli
- Leo has written his report.
- Karen sent questions to Planning Board to use for interviews with other towns.
- Each Planning Board member is presenting information and photos from towns they interview.
- Take photos of examples of successful and unsuccessful land use regulations from other towns, not Newfield.

New Planning Board Member Search:

- Karen will have a notice for applications posted on the Town website.
- There are currently no applicants or previous submissions.

Energy Report: Town/City of Ithaca:

- Leo met with Katie Borgella and Nick Goldsmith, Tompkins County Sustainability Planner (funded by Park Foundation)
- Nick suggested:
 - City of Ithaca Energy Action Plan, tied to Ithaca green house gas reduction goals
 - Working to meet reduction goals of county, state, national

- Energy audits of city buildings, monitoring
- Tie in between Land Use Planning and Energy Efficiency, ie: reduction of miles traveled.
- Determine what strategies are relevant to Newfield: ie
 - Building efficiency of Town owned buildings
 - Town vehicles: trucks – fuel use, biodiesel?
 - Public transportation
 - Walkability
 - Providing local amenities – food, medical services, etc
 - Individual housing improvements
 - Reduce green house gas emissions while improving building efficiencies
- Committee focused on Energy Plan which aligns with Newfield Action Step 21/
- Ask where Town/City of Ithaca got their funding to develop these plans
- Town of Caroline has received “Climate Smart Community” designation by the State. Designation for towns showing a commitment to sustainability and energy efficiency. Land Use Regulation tie in for encouraging sustainability and energy efficiency projects.

Town Board Meeting Representatives:

- Leo will attend August 13, 2015 Town Board meeting

The next public Newfield Planning Board Meeting is, Wednesday, August 5, 2015 at 7:00pm at the Newfield Town Hall.

Motion to Adjourn: René

Second: Leo

Approval: Unanimous

Meeting Adjourned: 9:06 pm