

## Newfield Planning Board Meeting Minutes

September 18, 2013

### In Attendance:

- Planning Board: Nancy Dolge (Chair), Randy Brown, Gary Goff – Quorum present at 7:01pm
- Late arrivals: Gene Yaples, 7:11pm, Tony Russo, 7:35pm
- Barbara Tefft, Secretary

**Meeting called to order, 7:07 pm, Newfield Town Hall.**

### Approval of 8/7/13 Minutes

Discussion: Nancy reported on Chris Hayes' invoice. Chris is billing \$30/hr: \$8,220 total for services. He was paid \$1,200 + \$1,000 from an anonymous donor. Funds were mailed directly to Chris.

Motion to accept Minutes of 8/7/13: Gene, Second: Randy. All approved

Minutes of 8/7/13 Approved.

### **Discussions:**

- Town Board unanimous approval of Comprehensive Plan
- Old Home Days Comprehensive Plan booth success
- Planning Board Budget - \$1,689.01 current balance
- Required Training for Planning Board members – cost
  - Materials: Copies of Plan, binders, printing
  - Short Course Booklets
  - NY Planning Federation membership fee
  - Online training: ie, site plan review
  - Network opportunities
- Letters of Resignation
  - Randy submitted his effective as of this meeting. Expressed his interest in serving on but not chairing a Hamlet Committee.
  - Gene submitted his resignation effective as of time position is filled.
  - Gary submitted his effective as of the time the position is filled.
- Official application now available at Town Hall for new Planning Board applicants.
- Recruitment of new board and committee members
  - Gene expressed concerns on application description.
  - Barb suggested recruiting a high school student to serve on each committee.
- Nancy will contact list of volunteers who contributed to plan to show them the final document and let them know their concerns were addressed and included, offer thanks for their contributions and invite them to join a committee.

**Next Newfield Planning Board Meeting is October 2, 2013**

**Motion to Adjourn:** Randy, Second: Nancy. Unanimous approval.

**Meeting adjourned 8:16pm**