

The purpose of the Special meeting was to discuss the hiring of a Recreation Director. The meeting was called to order at 6:00 p.m. by Supervisor Driscoll.

Present were: Councilperson Trask, Councilperson James, Councilperson Laughlin, Councilperson Powers and Supervisor Driscoll. Reid Hoskins was also present.

Supervisor Driscoll asked Councilperson James to review with the Board a conversation she had with she had with Anne McKenna from Tioga State Bank and Duane Schoen from CDLM. The banks are now required to look at financial statements of municipalities because of changes in the banking laws. The Town has an independent audit done annually making it convenient for the bank and the Town. Ms.McKenna had concerns from the management letter attached with the Town's 2011 audit. Councilperson James spoke to Mr. Schoen and learned that Health Insurance had been expensed to the Trust and Agency Fund, but had never been booked in the WLB program. The bank account was less than what the books were showing. Mr. Schoen made the adjustment in the WLB program that was referred to in the management letter. Councilperson James is going to contact Mr. Schoen to document he that concurs with this so there is a record. She will then send the document to Ms.McKenna with copy to Mr. Schoen and the Town Board. Councilperson Trask asked about the Bond. Supervisor Driscoll explained what the next steps were.

Deferred Compensation

Supervisor Driscoll spoke about the New York State Retirement Fund. Once an employee has contributed for 10 years. the employee would not need to make any more contributions. The Town has an employee who has been contributing for 10 years and would now like to continue to contribute to another fund that the State has set up. In order to do this, the Board will need to pass a resolution to that affect. This will be done at the May 9th. Board Meeting.

Councilperson Laughlin asked if all the Town employees had signed a document that New York State Retirement had been offered. Supervisor Driscoll confirmed that everyone was involved or had signed off.

Appointment of a Recreation Director

Supervisor Driscoll presented proposed Resolution _____ 2013

RESOLUTION NO. 18- 2013

TO APPOINT A DIRECTOR OF RECREATION

WHEREAS Dustin James has resigned his position as Director of Recreation to pursue Graduate Studies, and

WHEREAS the Town has conducted a search and review of eligible candidates,

NOW THEREFORE BE IT RESOLVED that upon the recommendation of the Supervisor the Town does hereby appoint Reid Hoskins to the position of Director of Recreation at a rate of \$14 per hour.

Reid presented the Board with his background check from West NY Soccer Federation. Councilperson Laughlin offered a motion to appoint Reid Hoskins as Recreation Director, and seconded by Councilperson James.

In discussion concerning Dustin's transition plan three positions has been created to take his place: Recreation Director, Recreation Supervisor and Summer Camp Director. In the absence of having a Supervisor hired now, Mr. Hoskins will fill in that role for now. It was suggested that the assistant camp director possibly transition to the Recreation Supervisor/Coordinator position.

ADOPTED Ayes 5 Driscoll, Trask, Laughlin, James, Powers
 Nays

The Board Members all congratulated Mr. Hoskins, expressing their excitement of his joining the Town of Newfield Recreation Department!

School Tax Collection Agreement:

Supervisor Driscoll stepped the Board through the through the changes and additions. He noted that the tax collection is a 2 part activity: agreement with the school, and a resolution to include the School Tax Collection duties to the Clerk activities. The Town Clerk will determine the salary lines and the resolution will be brought to the Board for approval at the May 9, 2013 meeting.

Councilperson Laughlin asked about dividing the salary lines for the Recreation Director, Recreation Supervisor and Camp Director as there is only one salary line at the moment. Supervisor Driscoll stated that the salary lines are there, but lines need to be added to the budget.

With no further business, Councilperson Trask offered a motion to adjourn, seconded by Councilperson James, the meeting was adjourned at 6:50 p.m. Carried unanimously.

Respectfully Submitted,

May 8, 2013

Karen Miller Kenerson
Town Clerk