

January 5, 2016

The 2016 Organizational Meeting of the Newfield Town Board was held at the Town Hall Board Room January 5, 2016 at 7:15 p.m. The meeting was called to order by Supervisor Jeffrey Hart and opened with the Pledge of Allegiance to the flag.

*Present were:* Supervisor Jeffrey Hart, Councilperson Christine Laughlin, Councilperson Joanne James, Councilperson Casey Powers and Councilperson Michael Allinger.

*Agenda Changes*

Add Executive Session to discuss the Highway Collective Bargaining Unit grievance

**New Business**

*Discussion and Approval of Resolution No. 1 for 2016 the appointment of Bill Baker as Enforcement Officer*

**Resolution No. 1-2016  
Appointment of Enforcement Officer**

WHEREAS the Newfield Town Board, at the August 13, 2015 Board Meeting, approved an interim certified Enforcement Officer to fill the vacant position, until January 1, 2016.

NOW THEREFOR BE IT RESOLVED that the Town Board approves the appointment of William Baker as Enforcement Officer effective January 1, 2016 until December 31, 2016. Appointment will be reviewed by both the Town Board and Mr. Baker on a yearly basis.

Motion was made by Councilperson James to approve Resolution No. 1- 2016, seconded by Councilperson Laughlin.

Vote: AYES            5        Hart, Laughlin, James, Powers and Allinger  
       NAYES            0

Carried

*Discussion and Approval of Resolution No. 2 Annual Authorizations for 2016*

Motion was made by Councilperson Powers to approve Resolution No. 2, 2016. Motion was seconded by Councilperson James.

**RESOLUTION NO. 2-2016  
ANNUAL AUTHORIZATIONS**

1. Official meeting dates for the Town Board Business Meetings will the second Thursday of each month at 7:00PM, Regular Board Meetings, if needed, will be held on the fourth Thursday at 7:00PM.
2. Town officials will be reimbursed for all necessary expenses when on Town Business. Mileage rate for use of personal vehicles to be set at .54 cents per mile.

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3. Highway Department workers, Deputy Highway Superintendent, Deputy Clerk and Bookkeeper shall be paid weekly. Elected officials and all other Town employees shall be paid Bi-weekly every other Friday starting January 2015.
4. The Highway Dept. is authorized to perform in-kind services for the Newfield School District, fuel costs shall be reimbursed by the District to the Town.
5. Highway Superintendent to purchase salt, gas, diesel fuel, and tires on state or county bid.
6. The Town Clerk shall submit for payment all time sensitive recurring expenses, such as utility bills, if payable due date is prior to the regular monthly Board Meeting. These paid bills to be included in the Monthly Abstract.
7. Bill Baker is appointed Enforcement Officer at \$18.39 per hour not to exceed \$20,000.00.
8. Water and Sewer Billing Clerk shall be Karen Kenerson at an annual salary of \$1,618.00 per year.
9. Tax Collector shall be Karen Kenerson.
10. Youth Recreation Director shall be Reid Hoskins and shall be paid \$14.94 per hour not to exceed \$11,700.00.
11. Water/Sewer Supervisor will be Kevin Berggren at \$15,000.00 per year.
12. Steven Maki will be Highway Water/Sewer Worker MEO at an additional \$.50 per hour.
13. Christine Wright shall provide cleaning services at an annual rate of \$3,000.00
14. The Court Clerk shall be paid \$13.50 per hour not to exceed \$15,300.00.
15. Jenny Rumsey shall be appointed the School Crossing Guard at an hourly rate of \$9.18 per hour not to exceed \$3,536.00.
16. The Deputy Town Clerk shall be paid \$14.17 per hour not to exceed \$19,695.00.
17. The Supervisor's Bookkeeper shall be paid \$19.63 per hour not to exceed \$15,000.00.
18. The Supervisor's Secretary shall be paid \$13.57 per hour not to exceed \$4,000.00.
19. Highway Superintendent's Secretary shall be paid \$13.57 per hour not to exceed \$3,270.00
20. Bookkeeper to be in charge of employee's benefits including writing notification to employees in respect to NYS Retirement System.
21. Alan Chaffee to be the Town Historian
22. The Town Clerk shall record and keep minutes to all Board Business and Regular meetings.
23. Deputy Town Supervisor shall be Councilperson Christine Laughlin with check signing privileges for all accounts in the absence of the Town Supervisor.

A friendly amendment was offered to correct errors noted by the Board Members and accepted.

Vote: AYES            5        Hart, Laughlin, James, Powers and Allinger  
        NAYES            0

Carried

*Discussion and Approval of Resolution No. 3 for 2016 Designating Tioga State Bank Town's depository bank*

### **RESOLUTION NO. 3 - 2016**

RESOLVED, that Tioga State Bank, a New York bank (the "Bank"), be and hereby is designated a depository of the Town of Newfield (the "Depositor"); and be it further

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RESOLVED, that, acting alone, either of the following persons (individually an “Authorized Party”):

	Name	Title
1.	Jeff Hart	Supervisor
2.	Christine Laughlin	Deputy Supervisor

be and is hereby authorized, directed and empowered, in the name and on behalf of the Depositor to represent and act in the legal financial interests of the Depositor as outlined by the Bank in the Deposit Account Certificate of Authorization.

Motion was made by Councilperson Powers to approve Resolution No. 3 for 2016, seconded Councilperson James.

Vote: AYES           5       Hart, Laughlin, James, Powers and Allinger  
        NAYES           0

Carried

*Discussion and Approval of Resolution No. 4 for 2016 Appointing Roy Trask Public Works Liaison*

**RESOLUTION NO. 4 FOR THE YEAR 2016  
 Appointment of Public Works Liaison**

WHEREAS Mr. Roy Trask, as councilperson, worked as a liaison with the Town Board on Public Works Projects and

WHEREAS Mr. Trask, now a resident of the Town, wishes to continue working on such Public Works Projects

NOW THEREFORE BE IT RESOLVED that the Town Board appoints Mr. Trask as Public Works Projects Liaison to the Town Board.

Motion was made by Councilperson Allinger to appoint Roy Trask as Public Works Liaison to the Town Board, was seconded by Councilperson Laughlin.

Vote: AYES           5       Hart, Laughlin, James, Powers and Allinger  
        NAYS             0

Carried

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At 7:45 p.m., a motion was made to move into an Executive Session to discuss a Collective Bargaining Unit Grievance.

At 8:03, the Meeting was called back to the Regular Meeting of the Newfield Town Board, moving to adjournment at 8:04 p.m.

Respectfully Submitted,

January 8, 2016

Karen Miller Kenerson  
Newfield Town Clerk