

August 14, 2014

The regular Meeting of the Newfield Town Board was held at the Town Hall Board Room August 14, 2014 at 7:00 p.m. The meeting was called to order by Supervisor Jeffrey Hart and opened with the Pledge of Allegiance to the flag.

Present were: Supervisor Jeffrey Hart, Councilperson Roy Trask, Councilperson Joanne James, Councilperson Christine Laughlin and Councilperson Casey Powers. Also present: Code Officer: Harry Wright, Water/Sewer Manager: Rob Brewer, Atty. Hooks, and 12 attendees.

Agenda Changes:

Supervisor Hart asked to add Resolution 19, Planning Board Training approval and an Executive Session concerning a Collective Bargaining Unit concern.

Privilege of the Floor

Gene VanZile: thanked the Town Board for the work for they had been doing. Mr. VanZile also stated a correction to the number of salt wells in the Fishkill area to 5. Mr. VanZile stated he had met with a hydrologist who commented that a waste transfer station should not be allowed until the USGS study was completed.

Ellie Perry: spoke of her support of Second Wind Cottages.

Lois Compton: asked for a follow up for her request for a noise ordinance and four wheel race tracks.

Bob Mente: commented that he had sent in FOIL requests concerning road conditions, complaints and an outline concerning the moratorium. Mr. Mente commented that he felt the Code Enforcement officer is sent repeatedly to his property to inspect the same complaints with no problem being found. He asked the Board to step in, stop sending the Code Officer for repeated inspections that waste tax payer dollars. Mr. Mente stated he welcomed the Town Board to come to AWS. He also stated his business had never been cited or fined for any of the allegations.

Brenda Lapp: referred to the NYS Solid Waste Law of 1988 that was referred to at the last Town Board meeting. She asked if the Town Attorney had read the document. Ms. Lapp also presented the Supervisor with a kitchen timer to be used during Privilege of the Floor. Ms. Lapp also commented about the Code Enforcement Officer being sent to Crestview Lane in December 2012 concerning garbage being stored on site. It was commented at the site visit to AWS this also happens, she would like the Code Enforcement Officer to investigate it. Ms. Lapp will send in a FOIL request concerning the law prohibiting this.

Approval of July 10 and July 24, 2014 Board Minutes

Motion was made by Councilperson Powers to approve the July 10, 2014 Board Meeting Minutes, seconded by Councilperson Trask.

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|------|------|---|---|
| Vote | AYES | 5 | Hart, Trask, James, Laughlin and Powers |
| | NAY | 0 | |

Carried

Motion was made by Councilperson Laughlin to approve the July 24, 2014 Board Meeting Minutes, seconded by Councilperson James.

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|------|------|---|---|
| Vote | AYES | 5 | Hart, Trask, James, Laughlin and Powers |
|------|------|---|---|

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NAY 0

Carried

Correspondence:

None

Reports:

Cemetery Committee: Marie Terlizzy thanked the Highway Department for all their help. The committee will begin mapping the cemetery next. Ms. Terlizzy requested a copy of the Beautification Grant application.

Planning Board: Supervisor Hart stated, he met with Planning Board Chair, Nancy Dolge. It was learned the Planning Board would need approval from the Town Board for requested training. He also commented that the Agricultural Representative for the Planning Board would need to be in the Ag District and derive \$10,000.00 income annually from it. A new Ag member will be added in the future.

Highway: Highway Superintendent Kevin Berggren was absent

Code Enforcement: Code Enforcement Officer Harry Wright reported there had not been much improvement at the two Millard Hill Road sites, and at Crestview and Shaffer Road there is improvement, also a letter to the Adams Road site will be hand delivered to the owner.

Water Sewer: Water/Sewer Manager Robb Brewer reported that well #3 has been rehabbed and is producing a greater production. The cost was less than the estimate. Supervisor Hart announced Water Sewer Manager Robb Brewer would be retiring in Feb of 2015; Steve Maki will be taking over that position.

Recreation: Recreation Director Reid Hoskins was absent; Supervisor Hart read his report.

Tompkins County Legislature Report: Newfield Representative David McKenna stated there would be budget meetings in September and October. The Broadband on Vankirk Road is up and hooked up but work has stopped, as Clarity Connect has not received the funds from the State.

Supervisor: Supervisor Hart stated the Board members have availability to review the reconciliation reports from the bookkeeper. Supervisor Hart also reported that Mazourek Farms has withdrawn its application for the Farmland Protection Easement. He also commented that TCCOG Healthcare Consortium and True Insurance have been contacted for health insurance information and liability insurance. All departments' budget requests have been received and seem to be inline. There will be a water levy added to the 2015 taxes. The Board has received the request from the collective bargaining unit. This will be discussed during Executive Session. Supervisor Hart has asked Planning Board Chair, Nancy Dolge what site reviews can do without zoning.

New Business

Discussion and approval of the contract between the Newfield School District and the Town of Newfield for School Tax Collection

Discussion: Supervisor Hart asked what percentage the Town received as the administrator.

Motion was made by Councilperson Laughlin to approve the Supervisor to sign the Tax Collection Agreement between the Newfield School District and the Town of Newfield, seconded by Councilperson Trask.

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Vote AYES 5 Hart, Trask, James, Laughlin and Powers
 NAY 0

Carried

RESOLUTION NO. 18 – 2014 Budget Modification

WHEREAS at the request of the Town Bookkeeper the following budget modifications are requested to be made.

THEREFORE BE IT RESOLVED upon agreement by the Town Supervisor and Town Board the following 2014 June budget modification is approved to be made.

RECREATION

Transfer \$1,325.00 from A202 (Cemetery Account), to A8810.4 Cemeteries Contractual

Motion was made by Councilperson Laughlin to approve Resolution No. 18-2014, seconded by Councilperson Trask.

Vote AYES 5 Hart, Trask, James, Laughlin and Powers
 NAY 0

Carried

Supervisor Hart introduced Resolution NO.19-2014.

Motion was made by Councilperson James to approve Resolution NO 19-2014, seconded by Councilperson Laughlin.

Discussion: Councilperson Trask noted he understood the Recreation fund was nearly expended. He proposed the Resolution say that when the funds are received from DSS and United Way, the funds will be returned to the General Fund. Councilperson James added it should be clarified as a receivable from General Fund to Recreation.

RESOLUTION NO. 19 –2014

WHEREAS at the request of the Town Bookkeeper the following budget modifications are requested to be made.

THEREFORE BE IT RESOLVED upon agreement by the Town Supervisor and Town Board the following 2014 July budget modifications are approved to be made.

GENERAL

Transfer \$38.00 from A1990.4, Contingent Account, to A1910.4, Unallocated Insurance for additional premiums.

RECREATION

Transfer \$430.94 from CR7320.41, Adult Recreation, to CR7320.411, Track.

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Transfer \$13.02 from CR7320.41, Adult Recreation, to CR7320.412, Volleyball.

HIGHWAY

Transfer \$10,000 from DA5130.2, Machine- CE, to DA5130.463, Machine- Repairs (per KB)

Transfer \$10,000 from DA5142.45 Snow Removal- Salt, to DA5142.453, Snow Removal- Sand (per KB)

RECREATION

The recreation account will need a transfer of temporary funds to pay for the expenses of Summer Camp. The funds From United Way (\$6500.00) and DSS (\$7649.00) have not been received yet.

I propose we transfer \$6,000 from the General Fund to Recreation as a receivable. This will cover current expenses until the appropriations come in from United Way and DSS.

Vote AYES 5 Hart, Trask, James, Laughlin and Powers
 NAY 0

Carried

Approval of Planning Board Training

Motion was made by Councilperson James to approve the Planning Board Training August 20, 2014, seconded by Councilperson Laughlin.

Vote AYES 5 Hart, Trask, James, Laughlin and Powers
 NAY 0

Carried

Old Business

Approval and Discussion of Procurement Policy

Supervisor Hart stated that proposed Procurement Policy was an update of the January 2001 Procurement Policy. Dollar amounts were updated; written quotes were added along with State and statutory contracts to be used whenever possible. Councilperson Trask read the purpose of the Procurement Policies and Procedures. Atty. Hooks added that this document supplements General Municipal Law section 103 which is a State Law that mandates when competitive bidding is required. GML 104b allows municipalities to set their own policies and procedures for noncompetitive procurement.

Motion was made by Councilperson Trask to approve the Town of Newfield Procurement Policies and Procedures, seconded by Councilperson Laughlin.

Vote AYES 5 Hart, Trask, James, Laughlin and Powers
 NAY 0

Carried

Discussion of Road Preservation fee Structure

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Supervisor Hart explained the proposed Road Preservation Fee Structure as a series of steps for the fee structure and then reviewed the process and fees involved. Motion was made by Councilperson Powers to approve Road Preservation Fee Structure, seconded by Councilperson James.

Vote AYES 5 Hart, Trask, James, Laughlin and Powers
 NAY 0

Carried

Discussion and approve Resolution NO. 14R-2014

Supervisor Hart explained the format needed to be changed for days reported to the NYS Retirement, no information had been changed.

Motion was made by Councilperson Laughlin to approve Resolution NO. 14R-2014, seconded by Councilperson Powers.

Vote AYES 5 Hart, Trask, James, Laughlin and Powers
 NAY 0

Carried

Approval of the Payment of the August 2014 Bills

Motion was made by Councilperson Laughlin to approve the payments, seconded by Councilperson Powers. The Board authorized the payments of the following amounts:

| | |
|-----------------------|--------------|
| General Fund | \$28,750.00 |
| Recreation Fund | \$3,376.69 |
| Highway Fund | \$150,195.64 |
| Street light Fund | \$1,195.16 |
| Sewer Fund | \$704.14 |
| Water District 1 Fund | \$7,881.06 |
| Water District 2 Fund | \$7,003.49 |
| Trust and Agency | \$2,479.79 |

Vouchers were audited by Councilpersons Laughlin and Powers.

Vote AYES 5 Hart, Trask, James, Laughlin and Powers
 NAY 0

Carried

Councilperson Laughlin asked if the minutes should be approved by the Board before putting on the Town Website. Atty. Hooks felt if a watermark of DRAFT were added it would be ok. After approval by the Board, DRAFT would be removed.

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Work Session: August 28 topics to include: Noise Ordinance, Personnel Policy and Water Rates
Budget Meetings: September 16 and 26th.

At 8:07 p.m., a motion was made to move into an Executive Session to discuss a Collective Bargaining concern.

At 9:15 p.m., the Meeting was called back to the Regular Meeting of the Newfield Town Board, moving to adjournment 9:15 p.m.

Respectfully Submitted,

August 28, 2014

Karen Miller Kenerson
Newfield Town Clerk