

September 10, 2020

The Newfield Town Board Business Meeting was via the ZOOM platform due to the COVID-19 pandemic September 10, 2020, at 7:06 PM. The meeting was called to order by Supervisor Michael Allinger and opened with the Pledge of Allegiance to the flag led by Councilperson Christine Laughlin.

Attending were: Supervisor Michael Allinger, Councilperson Joanne James(arrived late), Councilperson Christine Laughlin, Councilperson Casey Powers and Councilperson Heather McCarty. Also attending were Highway Superintendent Kevin Berggren, Town Clerk Karen Miller Kenerson, Attorney Tom Smith and 14 others

Agenda Additions and Approval- Councilperson McCarty asked to add Smart Climate Task Force announcement to Old Business.

Privilege of the Floor-

Michelle Henry commented that creek samples had been collected. Ms. Henry noted the creeks were low. Ms. Henry also commented on the toxic harmful algae blooms at the north end of Cayuga Lake.

Approval of August 8, 2020 Business Meeting & August 22, 2020 Board Meeting Minutes

Motion was made by Councilperson Powers to approve August 9, 2020 Business Meeting, seconded by Councilperson McCarty.

Vote	AYES	4	Allinger, Laughlin Powers and McCarty
	NAY	0	
	ABSENT	1	James

Carried

Motion was made by Councilperson Powers to approve August 22, 2020 Business Meeting, seconded by Councilperson McCarty.

Vote	AYES	3	Allinger, Powers and McCarty
	NAY	0	
	ABSTAIN	1	Laughlin
	ABSENT	1	James

Carried

Approval of Abstract 09 Vouchers

Motion was made by Councilperson Powers to approve the payments, seconded by Councilperson McCarty. The Board authorized the payments of the following amounts:

General Fund	\$24,967.78
Recreation	\$93.22
Highway Fund	\$32,623.43
Streetlight Fund	\$1,183.89

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Sewer Fund	\$412.74
Water District 1 Fund	\$6,442.30
Water District 2 Fund	\$1,439.67
Trust & Agency	\$3,299.48

Vouchers were audited by Councilpersons Laughlin and McCarty

Vote	AYES	4	Allinger, Laughlin, Powers and McCarty
	NAY	0	
	ABSENT	1	James

Carried

Presentations-

Revised Water Study Report- Hunt Engineers- Maysoon Sharif, Jennifer Vaughn and Tim Steed from Hunt Engineers and Jamie Gironda from Hanson Van Vleet discussed the revised water study and responded with the best solutions for the Town.

Motion was made by Councilperson Laughlin to approve the revised water study report, seconded by Councilperson McCarty.

Vote	AYES	5	Allinger, James, Laughlin, McCarty and Powers
	NAY	0	

Carried

Motion was made by Councilperson James to approve Hunt Engineers to submit the projected Pine Circle well improvement project and a separate submittal for the Main Street pipe improvement to Environmental Facilities Corporation, as well as a separate submittal for the Main Street water main replacement seconded by Councilperson Powers.

Vote	AYES	5	Allinger, James, Laughlin, McCarty and Powers
	NAY	0	

Carried

REPORTS

Highway-Highway Superintendent Kevin Berggren reported Jackson Hollow Road had been stone and oiled, Seely Hill Road had been ditched, a guide rail had been repaired on Smith Road and that the shoulders on the Town roads were being mowed for the third time. Superintendent Berggren requested a payment be made to DeVincentis Construction for the Main Street Culvert Rehabilitation project.

Motion was made by Councilperson Laughlin to pay the off-schedule payment to DeVincentis Construction to be reflected in the October Abstract, seconded by Councilperson McCarty.

Vote	AYES	5	Allinger, James, Laughlin Powers and McCarty
	NAY	0	

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Water/Sewer- Water Supervisor Berggren commented he felt moving the test well to a production well was a good decision. Underwater Solutions will be descaling the water tanks next week as well as removing sediment.

Recreation- Recreation Supervisor Austin Kuzcek reported sign ups for soccer, fall baseball and softball. Coaches are lined up and soccer practice will begin next week.

Tompkins County Legislature- Representative David McKenna reported of a resolution of approval for Tompkins County Regional Airport to now be called Tompkins County International Airport. The Legislature approved the TC3 operating budget.

Planning Board- Planning Board Secretary Jim Haustein reported Cornell Connect grant projects are being scaled down, and Newfield has been cut. Mr. Haustein also noted the Planning Board is monitoring the Burdge Hill Solar project and that it has been contacted about another solar project on Millard Hill Road.

Finance- Bookkeeper Blix Taetzsch reported she had prepared budget modifications; August financials have been uploaded to the Teams site for review and August bank reconciliations are also ready for review. Departments have received respective budget reports. Ms. Taetzsch also reported the preliminary budget was presented at the August work session. Ms. Taetzsch also suggested establishing a schedule for budget meetings.

Hamlet Beautification- Bookkeeper Taetzsch reported the last payroll had been turned in.

EMS- Michelle Henry stated she had submitted her Report to the Board via email.

TCCOG- Councilperson James reported that the Tompkins County Health Department had a presentation regarding mass vaccinations and medical distribution at its last meeting. She will send the presentation to the Board members.

Supervisor's Report- Supervisor Allinger reported he had been informed of soil disturbance of over 5 acres at the Burdge Hill Road solar project, violating the SEQR. The construction firm has agreed to biweekly update meetings. Supervisor Allinger reported he had followed up with NYSEG regarding the LED lighting project. The Town can get on the 2021 schedule- the cost would be \$12,000 for the upgrade. Supervisor Allinger needs to reach out to NEPA to back out of previous contract. Supervisor Allinger and Highway Superintendent Berggren will attend a Tompkins County Resiliency meeting next week. Supervisor Allinger asked Attorney Smith to review the parking space agreement for the Covered Bridge Market. Supervisor Allinger also commented he will meet with the Covered Bridge Market's new owner Robb Jordan. Supervisor Allinger commented the AIM funds are not looking good for 2021. Supervisor Allinger also commented there will be a meeting with the internet committee before the work session September 24th, he also added he had met with Chuck Bartosh from Clarity Connect, giving him the maps of those interested in internet and recommendations from the school.

ACTION ITEMS

Approve proposed Local Law No. 3 of 2020- A Local Law to Override the Tax Levy Limit Established in General Municipal Law Section 3-c.

Motion was made by Councilperson Laughlin to adopt Local Law No. 3-2020, seconded by Councilperson James.

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Vote AYES 5 Allinger, Laughlin Powers and McCarty
 NAY 0

Carried

Approve Resolution No. 41-2020 September 2020 Budget Modifications

RESOLUTION NO. 41-2020 – Approval of September 2020 Budget Modifications

WHEREAS, it is necessary to modify the 2020 budget based on updated estimates of revenues and expenses in 2020, and

WHEREAS, a detailed listing of each budget adjustment by Fund has been provided below, be it therefore

RESOLVED, that the Newfield Town Board approves the budget modifications as outlined below.

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
GENERAL FUND REVENUE				
A2705	Other Culture and Recreation Income	\$ 3,000.00	\$ 400.00	\$ 3,400.00
A2555	Building Permits	\$ 12,000.00	\$ 11,000.00	\$ 23,000.00
A2701	Refund of Prior Year Expense	\$ -	\$ 2,300.00	\$ 2,300.00
Total Revenue Adjustments			\$ 13,700.00	
GENERAL FUND EXPENSES				
A5132.499	Garage - Other Contractual	\$ 5,500.00	\$ 1,500.00	\$ 7,000.00
A5132.41	Garage - Electricity	\$ 8,000.00	\$ (1,000.00)	\$ 7,000.00
A5132.415	Garage - Phone/Water/Sewer	\$ 4,500.00	\$ (500.00)	\$ 4,000.00
A7560.4	Music in the Park - Contractual	\$ 500.00	\$ 1,000.00	\$ 1,500.00
A1010.1	Town Board - Personal Services	\$ 12,000.00	\$ 500.00	\$ 12,500.00
A9010.8	State Retirement	\$ 25,230.00	\$ 3,200.00	\$ 28,430.00
A9060.8	Hospital and Medical Insurance	\$ 75,585.00	\$ 16,500.00	\$ 92,085.00
A1410.11	Deputy Town Clerk	\$ 16,395.00	\$ (3,000.00)	\$ 13,395.00
A1620.412	Buildings - Maintenance	\$ 10,000.00	\$ (5,000.00)	\$ 5,000.00
A5182.5	All Street Lighting	\$ 4,000.00	\$ (4,000.00)	\$ -
A9901.9	Transfers to Other Funds (Lighting, Recreation)	\$ 9,551.00	\$ 4,500.00	\$ 14,051.00
Total Expenditure Adjustments			\$ 13,700.00	

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Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
HIGHWAY FUND EXPENSES				
DA9060.8	Hospital and Medical Insurance	\$ 91,000.00	\$ 19,000.00	\$ 110,000.00
DA9040.8	Workers Compensation	\$ 95,000.00	\$ (19,000.00)	\$ 76,000.00
Total Expenditure Adjustments			\$ -	

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
SEWER FUND REVENUE				
SS1-3902	State Grant - Planning Studies	\$ -	\$ 15,000.00	\$ 15,000.00
SS1-599	Appropriated Fund Balance	\$ 104,947.00	\$ 15,000.00	\$ 119,947.00
Total Revenue Adjustments		\$ 104,947.00	\$ 30,000.00	\$ 134,947.00
SEWER FUND EXPENSES				
SS1-8120.41	Sanitary Sewers - Grant Funded Expense	\$ -	\$ 30,000.00	\$ 30,000.00
Total Expenditure Adjustments		\$ -	\$ 30,000.00	\$ 30,000.00

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
WATER 1 REVENUE				
SW2-4902	Federal Grants - Planning Studies	\$ -	\$ 50,000.00	\$ 50,000.00
Total Revenue Adjustments		\$ -	\$ 50,000.00	\$ 50,000.00
WATER 1 EXPENDITURES				
SW1-8320.41	Source of Supply - Grant Funded Expense	\$ -	\$ 50,000.00	\$ 50,000.00
Total Expenditure Adjustments		\$ -	\$ 50,000.00	\$ 50,000.00

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Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
WATER 2 REVENUE				
SW2-4902	Federal Grants - Planning Studies	\$ -	\$ 50,000.00	\$ 50,000.00
Total Revenue Adjustments		\$ -	\$ 50,000.00	\$ 50,000.00
WATER 2 EXPENDITURES				
SW2-8320.41	Source of Supply - Grant Funded Expense	\$ -	\$ 50,000.00	\$ 50,000.00
Total Expenditure Adjustments		\$ -	\$ 50,000.00	\$ 50,000.00

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
LIGHTING DISTRICT REVENUE				
SL1-5031	Interfund Transfers - from General	\$ -	\$ 4,500.00	\$ 4,500.00
Total Revenue Adjustments		\$ -	\$ 4,500.00	\$ 4,500.00
LIGHTING DISTRICT EXPENDITURE				
CD2-7110.4	Parks - Contractual	\$ 15,500.00	\$ 4,500.00	\$ 20,000.00
Total Expenditure Adjustments		\$ 15,500.00	\$ 4,500.00	\$ 20,000.00

Motion was made by Councilperson Powers approving the September 2020 budget modifications as presented. Motion seconded by Councilperson McCarty.

Vote AYES 5 Allinger, Laughlin Powers and McCarty
 NAY 0

Carried

Approval for Supervisor to sign agreement Contract with Tompkins County Animal Control Service Contract

Motion was made by Councilperson Laughlin authorizing Supervisor Allinger to sign the one-year contract with Tompkins County Animal Control. Motion seconded by Councilperson James.

Vote AYES 5 Allinger, Laughlin Powers and McCarty
 NAY 0

Carried

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OLD BUSINESS

Climate Task Force Announcement- Councilperson McCarty asked that to put an announcement on the Town website and social media page that the task force is seeking members.

NEW BUSINESS

Formation of Recreation Park Advisory Committee- It has been requested to form a Recreation Park Committee under the direction of Recreation Supervisor Austin Kuzcek . The committee will consist of 3 members and Recreation Supervisor Kuzcek.

Motion was made by Councilperson Laughlin approving the formation of a Recreation Park Advisory Committee. Motion seconded by Councilperson Powers.

Vote	AYES	5	Allinger, Laughlin Powers and McCarty
	NAY	0	

Carried

2021 Budget Meeting Schedule

Bookkeeper Taetzsch stated the Preliminary 2021 Town of Newfield Budget had been presented to the Board at the August work session and the tentative budget would be due by October 5, 2020 with 2021 budget adoption in November. Bookkeeper Taetzsch requested a budget work session schedule be set. The following dates will be for 2021 budget work sessions: September 17th, September 22nd, and October 1st all beginning at 6:00 pm.

At 9:30 PM a motion was made by Councilperson Powers to move into an Executive Session to discuss collective bargaining negotiations, seconded by Councilperson McCarty.

At 9:41, Executive Session ended and returned to the Regular Meeting of the Newfield Town Board.

At 9:42, Councilperson James offered a motion to move to adjournment at 9:23 PM seconded by Councilperson Powers.

Respectfully Submitted,

September 17, 2020

Karen Miller Kenerson
Newfield Town Clerk