

October 8, 2020

The Newfield Town Board Business Meeting was via the ZOOM platform due to the COVID-19 pandemic October 8, 2020, at 7:01 PM. The meeting was called to order by Supervisor Michael Allinger and opened with the Pledge of Allegiance to the flag led by Councilperson Christine Laughlin.

Attending were: Supervisor Michael Allinger, Councilperson Joanne James, Councilperson Christine Laughlin, Councilperson Casey Powers and Councilperson Heather McCarty. Also attending were Highway Superintendent Kevin Berggren, Town Bookkeeper Blixxy Taetzsch, Town Clerk Karen Miller Kenerson, Attorney Tom Smith, Planning Board Members Leo Tidd and Jim Haustein, Building Code Enforcement Officer Alan Teeter and 2 others

**Agenda Additions and Approval- none**

**Privilege of the Floor- none**

**Approval of September 10, 2020 Business Meeting Minutes, September 17, 2020 Town Board Meeting, September 24 and October 1, 2020 Budget Meetings**

Motion was made by Councilperson Laughlin to approve August 9, 2020 Business Meeting, seconded by Councilperson Powers.

Vote	9/10/20220	AYES	4	Allinger, James, Powers and McCarty
		NAY	0	
		ABSTAIN	1	Laughlin
	9/17/2020	AYES	5	Allinger, James, Laughlin, Powers and McCarty
		NAY	0	
	9/22/2020	AYES	5	Allinger, James, Laughlin, Powers and McCarty
		NAY	0	
	9/24/2020	AYES	4	Allinger, Laughlin, Powers and McCarty
		ABSTAIN	1	James

Carried

**Approval of Abstract 10 Vouchers**

Motion was made by Councilperson Laughlin to approve the payments, seconded by Councilperson James. The Board authorized the payments of the following amounts:

General Fund	\$24,180.71
Recreation	\$354.13
Community Park	\$720.00
Highway Fund	\$501,571.27
Fire District Fund	\$102,669.50
Streetlight Fund	\$1,163.84
Sewer Fund	\$725.51
Water District 1 Fund	\$11,183.23
Water District 2 Fund	\$10,517.47



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Vote	AYES	5	Allinger, James, Laughlin Powers and McCarty
	NAY	0	

Carried

*Resolution No. 42-2020 Approval of the 2020 and 2021 Amendments to the Municipal Cooperative Agreement for the Greater Tompkins County Municipal Health Care Consortium*

Motion was offered by Councilperson Laughlin to approve the amendments to the Municipal Cooperative Agreement for the Greater Tompkins County Municipal Health Insurance Consortium, seconded by Councilperson McCarty.

***Resolution No. 42-2020***

**Approval of the 2020 and 2021 Amendments to the Municipal Cooperative Agreement for the Greater Tompkins County Municipal Health Insurance Consortium**

WHEREAS, the Town of Newfield is a Participant in the Greater Tompkins County Municipal Health Insurance Consortium (the "Consortium"), a municipal cooperative organized under Article 47 of the New York Insurance Law, and

WHEREAS, the municipal participants in the Consortium, including this body, have approved and executed a certain Municipal Cooperation Agreement (the "Agreement"; effective date of October 1, 2010) and the 2020 and 2021 Amendments that provide for the operation and governance of the Consortium, and

WHEREAS, Article 47 of the New York Insurance Law (the "Insurance Law") and the rules and regulations of the New York State Department of Financial Services set forth certain requirements for governance of municipal cooperatives that offer self-insured municipal cooperative health insurance plans, and

WHEREAS, the Agreement sets forth in Section Q2 that continuation of the Consortium under the terms and conditions of the Agreement, or any amendments or restatements thereto, shall be subject to Board review on the fifth (5<sup>th</sup>) anniversary date and upon acceptance of any new Participant hereafter, and

WHEREAS, by motion nos. 005-2020 and 008 of 2020 the Consortium's Board of Directors recommends approval of the 2020 and 2021 amended agreements based on review of the document by the Governance Structure/MCA Review Committee, the New York State Department of Financial Services, and the Consortium's legal counsel, and

WHEREAS, the Municipal Cooperative Agreement requires that amendments to the agreement be presented to each participant for review and adopted by its municipal board,

WHEREAS, the Town of Newfield is in receipt of the proposed amended Agreement(s) and has determined that it is in the best interest of its constituents who are served by the Consortium to amend the Agreement as set forth in the attached 2020 and 2021 Amended Municipal Cooperative Agreements, now therefore be it

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RESOLVED, that the Town of Newfield approves and authorizes the Chief Executive Officer to sign the 2020 and 2021 Amendments to the Municipal Cooperative Agreement of the Greater Tompkins County Municipal Health Insurance Consortium, and

RESOLVED, further, that the Clerk of the Town of Newfield is hereby authorized to execute this Resolution to indicate its approval, transmit a copy thereof to the Board of Directors of the Greater Tompkins County Municipal Health Insurance Consortium, and take any other such actions as may be required by law.

Vote	AYES	5	Allinger, James, Laughlin Powers and McCarty
	NAY	0	

Carried

*Resolution No. 43-2020 October Budget Modifications*

Motion to approve the October 2020 Budget Modifications was offered by Councilperson Powers, seconded by Councilperson James.

RESOLUTION NO. 43-2020 – Approval of October 2020 Budget Modifications

WHEREAS, it is necessary to modify the 2020 budget based on updated estimates of revenues and expenses in 2020, and

WHEREAS, a detailed listing of each budget adjustment by Fund has been provided below, be it therefore

RESOLVED, that the Newfield Town Board approves the budget modifications as outlined below.

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OCTOBER 2020 BUDGET MODIFICATION				
Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
<b>GENERAL FUND REVENUE</b>				
A599	Appropriated Fund Balance	\$ 80,960.00	\$ 26,292.00	\$ 107,252.00
Total Revenue Adjustments			\$ 26,292.00	
<b>GENERAL FUND EXPENSES</b>				
A1220.4	Town Supervisor - Contractual	\$ 2,500.00	\$ (500.00)	\$ 2,000.00
A1220.2	Town Supervisor - Equipment	\$ 400.00	\$ 500.00	\$ 900.00
A1410.11	Town Clerk - Deputy Town Clerk	\$ 13,395.00	\$ (1,300.00)	\$ 12,095.00
A1610.2	Central Services - Equipment	\$ 2,000.00	\$ 1,800.00	\$ 3,800.00
A1610.414	Central Services - Copier and Maint	\$ 2,000.00	\$ (500.00)	\$ 1,500.00
A1610.499	Central Services - Other Contractual	\$ 2,300.00	\$ (350.00)	\$ 1,950.00
A1610.415	Central Services - Phone/Internet	\$ 4,000.00	\$ 850.00	\$ 4,850.00
A1320.4	Auditors - Contractual	\$ 10,500.00	\$ (500.00)	\$ 10,000.00
A1670.41	Central Print and Mailing - Postage Machine	\$ 550.00	\$ 250.00	\$ 800.00
A3310.40	Traffic Control - Contractual	\$ 3,000.00	\$ (250.00)	\$ 2,750.00
A7310.1	Youth Programs - Personnel Services	\$ 6,700.00	\$ 300.00	\$ 7,000.00
A7310.4	Youth Programs - Hamlet Beautification	\$ 1,000.00	\$ (300.00)	\$ 700.00
A9901.9	Transfers to Other Funds	\$ 14,051.00	\$ 26,292.00	\$ 40,343.00
Total Expenditure Adjustments			\$ 26,292.00	

OCTOBER 2020 BUDGET MODIFICATION				
Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
<b>RECREATION FUND EXPENSES</b>				
CR9010.8	State Retirement	\$ 3,860.00	\$ (1,000.00)	\$ 2,860.00
CR9030.8	Social Security	\$ 5,117.00	\$ (1,500.00)	\$ 3,617.00
CR9035.8	Medicare	\$ 1,198.00	\$ (550.00)	\$ 648.00
CR9040.8	Workers Compensation	\$ 705.00	\$ 50.00	\$ 755.00
CR9050.8	Unemployment	\$ -	\$ 3,000.00	\$ 3,000.00
Total Expenditure Adjustments			\$ -	

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OCTOBER 2020 BUDGET MODIFICATION				
Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
<b>HIGHWAY FUND REVENUE</b>				
DA5031	Transfers from other Funds	\$ -	\$ 26,292.00	\$ 26,292.00
Total Revenue Adjustments			\$ 26,292.00	
<b>HIGHWAY FUND EXPENSES</b>				
DA5120.4	Bridges - Contractual	\$ 8,000.00	\$ 26,292.00	\$ 34,292.00
Total Expenditure Adjustments			\$ 26,292.00	

Vote            AYES                    5   Allinger, James, Laughlin Powers and McCarty  
                   NAY                        0

Carried

**Resolution No. 44-2020 Subdivision Fees**

Motion was offered by Councilperson Laughlin to adopt Resolution No. 44-2020 - Application Fees for Subdivision Control Application as follows, seconded by Councilperson James.

**RESOLUTION No. 44 of 2020**

**Application Fees for Subdivision Control Application**

WHEREAS, the Town of Newfield duly adopted a Local Law No. 2 for the Year 2020 (the “Subdivision Review Law”);

WHEREAS, Article VI, Section 6.1(e) of the Subdivision Review Law provides that the Town Board set the Non-Refundable Application Filing Fee;

WHEREAS, the Town Board may set administrative municipal fees by resolution without a public hearing [AA&M v. Town of Hempstead, 183 A.D.2d 738 (1992)];

NOW, THEREFORE, upon motion duly made by Councilperson Laughlin and seconded by Councilperson James it is

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BE IT RESOLVED, as follows:

The Non-Refundable Application Filing Fee under Section 6.1(e) of the Subdivision Review Law shall be calculated as follows: Initial Fee of One Hundred Dollars (\$100) plus Twenty-Five Dollars (\$25) for each lot in the proposed subdivision. By way of illustration, the application for a subdivision of 10 proposed lots would be \$350.00 (\$100.00 + \$250.00)

Vote	AYES	5	Allinger, James, Laughlin, Powers and McCarty
	NAY	0	

Carried

*Resolution No. 45-2020 Support for Tompkins County to Undertake a Broadband Planning Study*

Motion to support Tompkins County to Undertake a Broadband Planning Study was offered by Councilperson Laughlin, seconded by Councilperson McCarty.

**Resolution No. 45- 2020**

**Town of Newfield Support for Tompkins County to Undertake a Broadband Planning Study**

WHEREAS, COVID 19 has brought to the forefront existing inequities in our infrastructure and communities, including a lack of adequate Internet access to residents and businesses in our rural community; and  
 WHEREAS, lack of Internet access impedes the ability of our residents to work, attend school, have medical appointments, run their businesses, and even to have visual contact with family and friends; and  
 WHEREAS, access to Internet service is not a luxury, but a necessary public need that must be addressed; and  
 WHEREAS, a significant number of households in the Town of Newfield lack the ability to have quality access to Internet services and others experience barriers to access based on affordability; and  
 WHEREAS, a collective, regional approach with intermunicipal cooperation and coordination could effectively meet the needs of the municipalities in Tompkins County, as demonstrated by the Southern Tier Network; and  
 WHEREAS, the Town of Newfield desires to support an intermunicipal effort in Tompkins County to achieve accessibility to the Internet for all its residents; be it therefore  
 RESOLVED, that the Newfield Town Board asks the Tompkins County Legislature to support a one-time Over Target Request (OTR) of not more than \$80,000 for a planning study that will help us identify needs and create a detailed plan for achieving Internet access for all residents in Tompkins County, and be it further  
 RESOLVED, that if the OTR is approved and a study is undertaken that will serve the residents of the Town of Newfield, the Newfield Town Board pledges up to \$5,000 in financial support for the study.

Motion was made by Councilperson Laughlin to approve the resolution of support for Tompkins County to undertake a broadband planning study. Motion was seconded by Councilperson McCarty.

Vote	AYES	5	Allinger, James, Laughlin, Powers and McCarty
	NAY	0	

Carried

*Board Approval for 30 Day Waiver to Sell Alcohol from the Covered Bridge Pizzeria*

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Motion to approve the 30-day waiver to sell alcohol request from Robert Jordan from the Covered Bridge Pizzeria was offered by Councilperson Laughlin, seconded by Councilperson Powers.

Vote	AYES	5	Allinger, James, Laughlin, Powers and McCarty
	NAY	0	

Carried

**OLD BUSINESS-** none

**NEW BUSINESS**

Town Hall Maintenance and Energy Study- Councilperson McCarty stated energy studies could potentially be conducted on Town buildings possibly at no cost. Councilperson McCarty will submit the required information for an energy study and grant.

At 9:05 PM a motion was made by Councilperson James to move into an Executive Session to discuss pending legal issues, seconded by Councilperson McCarty.

At 9:31 PM, Executive Session ended and the Regular Meeting resumed of the Newfield Town Board.

At 9:31 PM, Councilperson Laughlin offered a motion to move to adjournment at 9:23 PM seconded by Councilperson Powers.

Respectfully Submitted,

October 29, 2020

Karen Miller Kenerson  
Newfield Town Clerk