

November 12, 2020

The Newfield Town Board Business Meeting was via the ZOOM platform due to the COVID-19 pandemic November 12, 2020, at 7:03 PM. The meeting was called to order by Supervisor Michael Allinger and opened with the Pledge of Allegiance to the flag led by Councilperson Christine Laughlin.

Attending were: Supervisor Michael Allinger, Councilperson Joanne James, Councilperson Christine Laughlin, Councilperson Casey Powers and Councilperson Heather McCarty. Also attending were Highway Superintendent Kevin Berggren, Town Bookkeeper Blixey Taetzsch, Town Clerk Karen Miller Kenerson, Attorney Tom Smith, Planning Board Members Leo Tidd and Jim Haustein, Building Code Enforcement Officer Alan Teeter and 4 others.

Agenda Additions- Supervisor Allinger asked to add Hazard Mitigation to Old Business. Councilperson McCarty asked to add Energy Study to Old Business and Tompkins County Public Safety Announcement to Communications.

Privilege of the Floor- none

Presentations- Newfield Public Library and Newfield Historical Society Susan Chaffee: Newfield Public Library Director and Alan Chaffee: Newfield Historical Society President presented the Newfield Town Board with a proposal of a shared community rental space next to the Newfield Public Library. Currently the NPL and NHS are securing funding for the endeavor.

Approval of October 8, 2020 Business Meeting Minutes and the October 22, 2020 Town Board Meeting Minutes.

Motion was made by Councilperson Laughlin to approve October 8th and 22nd, 2020 Meeting Minutes, seconded by Councilperson Powers.

Vote	9/10/20220	AYES	4	Allinger, James, Powers and McCarty
		NAY	0	
		ABSTAIN	1	Laughlin

Carried

Approval of Abstract 11 Vouchers

Motion was made by Councilperson Powers to approve the payments, seconded by Councilperson Laughlin.

The Board authorized the payments of the following amounts:

General Fund	\$49,051.36
Recreation	\$5,765.69
Highway Fund	\$159,012.74
Streetlight Fund	\$227.45
Sewer Fund	\$11,136.31
Water District 1 Fund	\$70,910.24

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Water District 2 Fund		\$59,209.58
Trust & Agency		\$1,263.40
Vouchers were audited by Councilpersons Powers and McCarty		
Vote	AYES	5 Allinger, James Laughlin, Powers and McCarty
	NAY	0
Carried		

REPORTS

Highway- Highway Superintendent Kevin Berggren reported summer projects were being finished up and that the Beach Street bridge rehab was complete.

Water/Sewer- Water Supervisor Berggren reported the test well is presently being tested for production and that Hunt Engineers is working on the phase one connection approval. Supervisor Berggren reported one home in the Pine Circle area was affected during the 24 hours well test and has been corrected. Hunt Engineers will also be putting flow monitors in manholes in the near future for continued study.

Recreation- Recreation Supervisor Austin Kuzcek was absent, a report was submitted summarizing fall programs, the community park. Winter Programming will be postponed until January 2021 and advisement from New York State Health Department pending. Ski club is being discussed and checking to see if the school can offer transportation. Austin is also brainstorming other programming for the community if normal programs are not able to run, such as the snowman build off and a decoration contest. Councilperson James asked about the installation of park rules. This will be looked into.

Building Code Enforcement- Code Officer Alan Teeter reported: 5 building permits were issued during October, with a 75 for the year to date. Mr. Teeter stated he has received trash complaints and that he and Mr. Brown are working on them. The Storm Water Protection Permit for Security Storage has been closed. Mr. Teeter also reported that The Newfield Convenience has installed new gas pumps.

Planning Board- Planning Board Chair Leo Tidd: reported the presentation for the Verizon Tower on Rt 34/96 has been reviewed, with the Planning Board responding with their concerns. Site Plan Review and Special use permits will still need to be approved by the Planning Board. Mr. Tidd also stated the Planning Board had yet to hear from Cornell Design Connect with confirmation for the spring semester.

EMC- Michelle Henry reported she had attended a presentation regarding Cargill Salt and a ZOOM meeting for Community Choice Aggregation.

Finance and Personnel- Bookkeeper Taetzsch submitted a written report that summarized the October 2020 financials, budget modifications for General, Community Park and Water/Sewer funds. Ms. Taetzsch also reported on the 2021 budget preparations, mandatory staff training and the updated employee handbook.

TCCOG- Councilperson McCarty reported TCCOG would be having a ZOOM meeting regarding Community Choice Aggregation on November 17th.

Supervisor's Report- Supervisor Allinger reported Joan Jurkowich from Tompkins County Planning has offered assistance to help with projects he has submitted: Animal and Noise Laws and the Castle Peak storm water pond situation to complete the projects. Supervisor Allinger reported Junk Yard Officer Brown had comprised a list of active auto repair shops for future reference. The GASBY 75 filings will no longer be paid for by TCCOG

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starting in 2021. Supervisor Allinger also stated he has been in communication with Clarity Connect regarding Wi-Fi deployments.

ACTION ITEMS

Approval of the 2021 Budget

Motion was made by Councilperson James to adopt the proposed 2021 Newfield Town Budget, seconded by Councilperson Powers.

Vote	AYES	5	Allinger, James Laughlin, Powers and McCarty
	NAY	0	

Carried

Approval of Resolution No. 46-2020 November 2020 Budget Modifications

Motion was made by Councilperson McCarty to approve the November 2020 Budget Modifications, seconded by Councilperson James.

RESOLUTION NO. 46-2020 – Approval of November 2020 Budget Modifications

WHEREAS, it is necessary to modify the 2020 budget based on updated estimates of revenues and expenses in 2020, and

WHEREAS, a detailed listing of each budget adjustment by Fund has been provided below, be it therefore

RESOLVED, that the Newfield Town Board approves the budget modifications as outlined below.

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
GENERAL FUND REVENUE				
A2210	General Services - Other Governments	\$ 4,600.00	\$ 100.00	\$ 4,700.00
A1550	Dog Control Fees	\$ 150.00	\$ 600.00	\$ 750.00
Total Revenue Adjustments			\$ 700.00	
GENERAL FUND EXPENSES				
A1410.18	Town Clerk - School Tax Collection	\$ 4,600.00	\$ 100.00	\$ 4,700.00
A1610.2	Central Services - Equipment	\$ 3,800.00	\$ 200.00	\$ 4,000.00
A1610.414	Central Services - Copier and Maint	\$ 1,500.00	\$ 300.00	\$ 1,800.00
A7560.4	Music in the Park - Contractual	\$ 1,500.00	\$ 100.00	\$ 1,600.00
Total Expenditure Adjustments			\$ 700.00	

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Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
COMMUNITY PARK REVENUE				
CD2-2705	Donations	\$ -	\$ 1,000.00	\$ 1,000.00
Total Revenue Adjustments		\$ -	\$ 1,000.00	\$ 1,000.00
COMMUNITY PARK EXPENDITURES				
CD2-7110.4	Parks- Contractual	\$ 18,600.00	\$ 1,000.00	\$ 19,600.00
Total Expenditure Adjustments		\$ 18,600.00	\$ 1,000.00	\$ 19,600.00

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
SEWER FUND EXPENSES				
SS1-8110.4	Administration - Contractual	\$ 500.00	\$ 500.00	\$ 1,000.00
SS1-8120.4	Sanitary Sewers- Contractual	\$ 10,000.00	\$ (500.00)	\$ 9,500.00
Total Expenditure Adjustments			\$ -	

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
WATER 1 EXPENDITURES				
SW1-8310.4	Water Administration - Contractual	\$ 3,000.00	\$ 500.00	\$ 3,500.00
SW1-1990.4	Contingent Account	\$ 15,715.00	\$ (500.00)	\$ 15,215.00
SW1-6060.8	Hospital and Medical Insurance	\$ 1,708.00	\$ 500.00	\$ 2,208.00
SW1-9040.8	Workers Compensation Insurance	\$ 1,876.00	\$ (500.00)	\$ 1,376.00
Total Expenditure Adjustments			\$ -	

Account #	Account Name	Original Budget	Increase/ (Decrease)	Modified Budget
WATER 2 EXPENDITURES				
SW2-8330.4	Purification - Contractual	\$ 10,000.00	\$ (800.00)	\$ 9,200.00
SW2-8310.4	Water Administration - Contractual+	\$ 1,500.00	\$ 800.00	\$ 2,300.00
Total Expenditure Adjustments			\$ -	

Vote AYES 5 Allinger, James Laughlin, Powers and McCarty

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NAY 0

Carried

Approval of the Town of Newfield Employee Handbook

Motion was made by Councilperson Laughlin to approve the Town of Newfield Employee Handbook, seconded by Councilperson Powers.

Vote AYES 5 Allinger, James Laughlin, Powers and McCarty

NAY 0

Carried

OLD BUSINESS

Hazard Mitigation- Supervisor Allinger reported the Hazard Mitigation document was completed and that it was located in the TEAMS Town Board folder and would be submitted to the Tompkins County Planning Department.

Energy Study- Councilperson McCarty reported the requested energy use documents for the Town Hall and Highway Department had been submitted to Tateim Engineering for review. Councilperson McCarty stated 3 options were proposed of 3 levels of study. It was suggested the Town wait.

NEW BUSINESS

None

November and December meeting schedule- only business meetings, no work session meetings are they would fall on the holiday or close to it.

At 8:36 PM a motion was made by Councilperson Laughlin to move into an Executive Session to discuss Collective Bargaining Unit negotiations, seconded by Councilperson McCarty.

At 8:56 PM, Executive Session closed and the Regular Meeting resumed of the Newfield Town Board.

At 8:56 PM, Councilperson Laughlin offered a motion to move to adjournment at 9:23 PM seconded by Councilperson Powers.

Respectfully Submitted,

December 1, 2020

Karen Miller Kenerson
Newfield Town Clerk